

MAHCP Career Profile

Pharmacy Technician

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Pharmacy Technicians are responsible for performing the technical functions necessary for the general day to day operations of the department. Technicians prepare medications and participate in the overall distribution of medication and inventory management within the hospital.

Responsibilities include:

- Using computer generated Pyxis reports, refills, loads, unloads and maintains medication in Pyxis medstations on the nursing units.
- Pyxis is a system that automates the distribution, management and control of medications within the hospital located in patient-care areas.
- Prepackage unit dose/unit of use medications using a variety of unit dose packaging methods and techniques.
- Check the completeness and accuracy of work performed by co-workers.
- Monitors assigned nursing unit ward stocks, including regular stock replacement, checking for and retrieval of expired or unusable pharmaceuticals and reporting deficiencies.
- Prepares a variety of parenteral injectables that include epidurals, anti-neoplastics drugs, nutritional products, potassium product and miscellaneous unit of use dosage forms by means of aseptic technique.
- Performs inventory management functions of the department including ordering, requisitioning, receipt, storage and distribution of drugs and supplies. Manages the disposal of outdated or unwanted drugs. Assists in the preparation and maintenance of financial and

inventory control records and reports. Liaises with the WRHA Logistic Services.

- Gathers records and compiles workload and other statistics for departmental records.
- Orients, trains and supervised students and new technicians including assessing competencies of Pharmacy Technician students.

Qualifications:

- ◆ Graduate of a recognized Pharmacy Technician Program
- ◆ Recent hospital pharmacy experience
- ◆ Experience with automated unit dose distribution system
- ◆ Knowledge of computer systems
- ◆ Good interpersonal, communication and organizational skills
- ◆ Ability to work with minimal supervision

Pharmacy Technicians have a very important role in the Pharmacy Department and work closely with Pharmacists to provide the best service and care to patients. The role of Pharmacy Techs has greatly expanded and will continue to grow over the coming years.