

COLLECTIVE AGREEMENT

-Between-

**MANITOBA ASSOCIATION OF
HEALTH CARE PROFESSIONALS**

-and-

**NORTHERN REGIONAL HEALTH
AUTHORITY**

For the Period April 1, 2014 to March 31, 2018

THIS COLLECTIVE AGREEMENT

**BETWEEN
THE MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS
(Herein called the "Association")**

-and-

**NORTHERN REGIONAL HEALTH AUTHORITY
(Herein called the "Employer")**

WHEREAS the Association is the certified bargaining agent for certain specified employees of the Employer; and

WHEREAS the Association and the Employer desire to promote the morale, well-being and security of those employees; and to ensure the continued availability of quality health care services; and

WHEREAS the Association and the Employer have agreed to enter into a Collective Agreement containing terms and conditions of employment of those employees; including provisions as to rates of pay and hours of work;

NOW THEREFORE, in consideration of the premises and covenants herein contained, the Association and the Employer agree with each other ***AS FOLLOWS***:

TABLE OF CONTENTS

<u>Article Title</u>	<u>Page</u>
1 Scope and Application of Agreement.....	7
2 Definitions	7
3 Employment Status	10
4 Temporary Employee.....	11
5 Casual Employee	13
6 Part Time Employee.....	15
7 Occupational Classifications	18
8 Management Rights	20
9 Salaries	20
10 Seniority	22
11 Vacancies, Term Positions and New Positions.....	23
12 Hours of Work and Shift Schedules	25
13 Overtime.....	29
14 Standby and Callbacks	32
15 Emergency/ Disaster.....	36
16 Travel Expenses	37
17 Shift Premium and Weekend Premium	39
18 Annual Vacation	41
19 Income Protection	44
20 Bereavement and Compassionate Leave	51
21 General Holidays.....	52
22 Responsibility Pay.....	54
23 Leave of Absence	55
24 Parental Leave	61
25 Association Security.....	68
26 Grievance Procedure	73
27 Arbitration Procedure	76

28 Safety, Health and Welfare	77
29 Pre-Retirement Leave	84
30 Discipline and Discharge.....	86
31 Job Security	87
32 Non Discrimination	95
33 Performance Appraisals.....	96
34 Notice of Termination	96
35 Committees	97
36 Job Sharing.....	99
37 Employees Occupying More than One Position	100
38 Term of Agreement	102

***Memoranda of Understanding:**

Employment Security #1	104
Transfer of Service/Mergers/Amalgamation/ Consolidation #2	106
Provincial Health Care Labour Adjustment #3	110
MAHCP Provincial Technical/Professional Recruitment/Retention Planning Committee #4....	111
Grievance Investigation Process #5	113
Educational Deferred Salary Leave Plan #6	120
Portability #7	123
Voluntary Transfers to Vacancies (Portability) #8.....	124
Recruitment and Selection Process #9	126
Regarding Article 2515 #10.....	128
Ten (10) Hour Shift #11.....	131
Twelve (12) Hour Shift #12	133
Organizational Changes - Impact on the Bargaining Unit #13.....	135
Redeployment Principles #15	137

Representative Workforce #16.....	146
Increase of EFT #17.....	147
Overpayments #18.....	149
Health System Sustainability #20.....	151
Recruitment and Retention Commitment #21	154
MAHCP Standardization Process #22	156
Benefits and Pension for Former Civil Servants #26	157
Temporary Transfer of Employees	
Within the RHA #27	158
Midwives #28	160
Northern Isolation/Remoteness Retention Allowance	
#29	164
Grandfathered Prescription Drugs at Thompson	
General Hospital #30	166
Snow Lake-Stand-by Duties #31.....	168
EMS "12 Hour" Shift (The Pas and Flin Flon) #32	169
EMS "8 Hour" Shift (Cranberry Portage) #33.....	172
Emergency Medical Services - Grand Rapids #34	174
RE: Jensen/Watkins #35.....	176
Staff Pharmacist Salary Scales #36.....	177
Compressed Work Week -Rehabilitation	
Services #37	178
Flex Time (Community Health Programs) #38.....	180
Pharmacy Assistant #39	183
Master Signature Page	184

**Some MoU numbers have been deliberately left blank to ensure consistency in numbering across all collective agreements*

SCHEDULE "A" - Salaries	187
SCHEDULE "B" - Academic Allowances	221
SCHEDULE "C" - Units of Organization.....	222
SCHEDULE "D" - Remoteness Allowance.....	223
APPENDIX "1" - Remoteness Allowance Eligibility Claim Form	226
APPENDIX "A" - Classifications.....	228
APPENDIX "B" - Facility(ies)/Program(s).....	234
APPENDIX "C" - Hours of Work.....	235
APPENDIX "D" - Abbreviations.....	238

ARTICLE 1: SCOPE AND APPLICATION OF AGREEMENT

- 101 The Employer recognizes the Association as the sole bargaining agent for employees in the bargaining units defined in the Manitoba Labour Board Certificate MLB-6885 subsequent amendments thereto.
- 102 If the Employer and the Association disagree as to whether a person is an employee within the terms of the Manitoba Labour Relations Act, and appropriate for inclusion within this Agreement, then either or both of them may refer the matter to the Manitoba Labour Board for a ruling.
- 103 If the Manitoba Labour Board rules that such person is an employee within the terms of the Manitoba Labour Relations Act, and appropriate for inclusion in this Agreement, then the Employer and the Association agree to meet forthwith to negotiate the classification and salary schedule for that employee, for inclusion in this Agreement. If the Employer and the Association are unable to reach an agreement on the classification and/or salary schedule, then either or both of them may refer the matter for Arbitration as provided for in the Grievance Procedure.
- 104 No employee shall enter into any separate agreement which conflicts with the provisions hereof.

ARTICLE 2: DEFINITIONS

Wherever used in this Agreement, the following words shall have the meaning hereinafter set forth.

Where the context so requires, masculine and feminine terms or singular and plural terms shall be considered interchangeable:

- 201 APPROVED TRAINING means training as approved

by the authorized parent society.

202 BASIC PAY, RATE or SALARY means the amount indicated in SCHEDULES "A" and "B" plus shift premiums for employees on permanent evenings and/or nights.

203 a) Probationary Employee – means an employee who has not completed **six** (6) months or five hundred and twenty (520) hours (whichever comes first) of continuous full-time or part-time employment. Until such time as an employee has completed her probation period, she may be subject to discharge for just cause without recourse to the grievance procedure. In the event that an employee is to be discharged during the probation period, written notice shall be served to the employee and the Association.

The probation period for any given employee may be extended after consultation with the Association.

b) Time frames of continuous employment mentioned in subsection a) above will be extended for any period of unpaid leave, sick leave, or Worker's Compensation in excess of two (2) calendar weeks

204 For identification purposes, shifts will be named as follows:

a) Day shift means a shift in which the major portion occurs between 0800 hours and 1600 hours.

b) Evening shift means a shift in which the major portion occurs between 1600 hours and 2400 hours.

c) Night shift means a shift in which the major portion occurs between 2400 hours and 0800 hours.

205 Weekend means the period of approximately forty-eight (48) hours which commences at or about 0001 hours on Saturday and ends at or about 2400 hours on Sunday.

206 The term “site” shall mean the facility(ies)/program(s) within the Regional Health Authority as listed in Appendix B.

The term “location “ shall mean the base of operation within the community Health Program site as listed in Appendix B.

207 A shift shall mean the regular daily hours of work established under 1201.

208 Transfer means a change by an employee from one position to another position with the same salary range.

209 Bi-weekly period means two (2) consecutive weeks constituting the regular pay period.

210 Definition of Continuous Service / Length of Employment

“Length of Employment” shall mean the period of time since an employee last became a full-time, part-time or temporary employee for purposes of calculating all entitlements pursuant to this Agreement including, but not limited to, vacation, bonus vacation and pre-retirement leave and “Length of Service” shall have a similar meaning. Conversion from full-time, part-time or temporary status to casual status shall be considered a break in service and no period of casual employment or prior full-time, part-time or temporary employment

shall be included in an employee's length of employment or length of service even when a casual employee subsequently becomes a full-time, part-time or temporary employee."

- 211 Demotion means a change of employment from one classification to another classification with a lower maximum rate of pay within the bargaining unit.
- 212 Promotion means a change of employment from one classification to another classification with a higher maximum rate of pay within the bargaining unit.

ARTICLE 3: EMPLOYMENT STATUS

- 301 Employees will be advised of their employment status at the time of their commencement of employment and at the time of any subsequent change and a copy will be placed in the employee's personnel file.
- 302 An employee means a person employed by the Employer in a position which is included in the bargaining unit.
- 303 Full-time Employee - means an employee who is scheduled on a regular ongoing basis to work the regular hours described in Article 12 (Hours of Work). A full-time employee is covered by all provisions of this Agreement, unless otherwise specified.
- 304 Part-time Employee - means an employee who regularly works less than the hours of work as set out in Article 12 (Hours of Work), on a scheduled and recurring basis.
- 305 Casual Employee - means an employee who is called in occasionally by the Employer to:

- a) replace a full-time or part-time employee; or
- b) to supplement regular staff coverage in situations of unforeseen staff shortages.

306 Temporary Employee - means an employee engaged hired into a term position for a fixed period of time or until completion of a particular project or special assignment.

ARTICLE 4: TEMPORARY EMPLOYEE

401 a) A temporary employee shall not be hired for a period greater than fifty-four (54) weeks unless mutually agreed by the Association and the Employer. (This provision shall not apply in situations where an employee is absent indefinitely due to illness, injury or WCB claim.) In these cases, the maximum duration of such leave and the maximum duration of the term of employment to replace that employee shall be twenty-four (24) months. Such employee is covered by the terms of this Agreement.

For situations related to WCB and / or illness and / or accident and / or Maternity / Parental Leave, Compassionate Care Leave or where there is a term vacancy due to leave for public office where a definitive expiry date cannot be specified, the Employer shall state on the job posting that the said term position will expire upon the return of the current incumbent to his position, subject to a minimum of forty-eight (48) hours' notice. Any term positions directly resulting from the above procedure will be posted in the same manner.

b) A temporary employee hired for a particular project or special assignment may be required to complete

the term, project, or assignment for which she was engaged before being considered for another position within the bargaining unit. At the conclusion of the term for which she was engaged, the temporary employee shall be entitled to exercise her seniority rights when applying for vacant positions for which she is qualified.

- c) A temporary employee hired to temporarily replace a permanent employee shall be entitled to exercise her seniority rights to obtain a vacant position for which she is qualified prior to the expiration of her term.
- d) A temporary employee may not be eligible for transfer during her probationary period.
- e) A temporary employee may be required to complete a further probationary period up to a maximum of three (3) months upon assuming another position within the bargaining unit if that position is within a different discipline or specialized area of practice.
- f) A temporary employee shall have no seniority rights in matters of demotion, layoff and recall.
- g) A term employee who is awarded a position and who commences employment within six (6) weeks of termination of their previous position will be entitled to transfer of benefits from their previous position to their new position as specified below:

- i) accumulated income protection benefits;
 - ii) length of employment applicable to rate at which vacation is earned;
 - iii) length of employment applicable to pre-retirement leave;
 - iv) length of employment applicable for qualification for the Magic 80 pension provisions;
 - v) length of employment applicable to next increment date;
 - vi) continuation of all Benefit Plans subject to reapplication in accordance with HEB plan rules;
 - vii) seniority credits.
- h) A temporary employee shall not be terminated and re-hired for the purpose of extending the period of temporary employment in the same position without prior approval of the Association. Where a temporary employee completes her term of employment and is the successful applicant for a different consecutive term position, it shall not be deemed to be an extension of the original term position.

ARTICLE 5: CASUAL EMPLOYEE

501 Casual Employee - means an employee as defined under Article 305.

The terms of this Collective Agreement shall not apply to casual employees except as provided below.

- a) Casual employees shall receive vacation pay calculated at the rate of six percent (6%) of hours worked in any given bi-weekly period.

- b) Casual employees shall be paid not less than the start rate or more than the end rate of the position to which they are assigned.
- c) Casual employees shall be entitled to shift premium as outlined in Article 17 (Shift Premium and Weekend Premium).
- d) Casual employees required to work on a recognized holiday, including Remembrance Day, shall be paid at the rate of time and one half (1.5X) their basic rate of pay.
- e) Casual employees shall be entitled to compensation for overtime worked in accordance with Article 13 (Overtime).
- f) Casual employees are not guaranteed any specific number of hours of work. The provisions of the hours of work article respecting meal periods and rest periods shall apply to casual employees.
- g) The Employer agrees to deduct Association dues from casual employees in accordance with Article 25 (Association Security). In the event that no wage payment is made during any pay period, the Employer shall have no responsibility to deduct or submit dues for that pay period.
- h) A casual employee reporting for work as requested by the Employer and finding no work available shall be granted three (3) hours pay at her basic rate of pay.
- i) Casual employees placed on Standby shall be entitled to compensation in accordance with Article 14 (Standby and Callbacks).

- j) Articles 26 and 27, Grievance and Arbitration contained in the Collective Agreement apply to casual employees only in respect to matters of this Article.
- k) Casual employees shall be entitled to retroactive salary increases on the same basis as full-time and part-time employees.
- l) Casual employees shall accrue seniority for hours worked only for the sole purpose of applying for a job posting relative to other casual employees and only where there are no qualified full-time or part-time applicants currently in the bargaining unit. The seniority hours accrued during the period of casual employment shall not be carried over to employment in a permanent or term position.
- m) Casual employees shall receive increments on the basis of one (1) increment upon completion of the full-time equivalent hours, in accordance with Article 1201. Such increment shall be applied on the first day of the first pay period following completion of the full-time equivalent hours.

ARTICLE 6: PART-TIME EMPLOYEES

- 601 Part-time employee means an employee as defined under Article 304. Part-time employees shall be covered by all provisions of this Agreement, unless otherwise specified, and will receive a pro-rata share of salary, annual vacations, income protection credits and pre-retirement leave.
- 602 Part-time employees will be paid four point six two (4.62) percent of their basic pay in lieu of time off on general holidays or alternative time off. Such holiday pay shall be included on each regular pay cheque, and

is in addition to payment for time worked on a general holiday.

- 603 a) Unless otherwise mutually agreed between the employee and the Employer, part-time employees shall receive their entitled vacation over a period of time equivalent to the vacation period of a full-time employee, who is earning vacation at that same rate.

Vacation time is to be utilized or scheduled on day(s) that the part-time employee would otherwise be scheduled to be at work as part of her/his established EFT.

Part-time employees are not entitled to unpaid vacation days.

- b) Part-time employees shall earn vacation pay on a pro-rata basis in accordance with this formula:

$$\frac{\text{Hours Paid at Regular Rate of Pay}}{\text{Full-time hours}} \times \text{Entitlement of a Full-time Employee}$$

Actual vacation accrual rate will be based on years of service. Accumulated hours, based on their normal EFT, shall govern the amount of paid vacation time for the current vacation year.

Part-time employees, who work additional available shifts or hours, shall accrue vacation pay on the additional available shifts or hours worked.

Such additional vacation pay shall at the option of the employee, shall be as follows;

- i) as vacation if that was the Employer's past practice/policy as at December 31, 2010;
- ii) as additional vacation pay on any day not scheduled to work;
- iii) on an annual basis on a payday just prior to or subsequent to the end of the vacation year, dependent on Employer policies.

604 Part-time employees who make it known to the Employer, in writing that they are willing to work occasional additional shifts shall be given preference over casual employees at their site, provided such written notice is provided prior to the shift being awarded to a casual employee.

However, such shifts shall not be construed as a change of shift or a callback provided that the part-time employee has worked less than the hours of work outlined in Article 12.

Part time employees who are offered and decline extra available shifts, are not entitled to make any claim for that shift over other part time or casual employees to whom the shift was subsequently awarded to.

605 a) A part-time employee reporting for work as scheduled who is sent home because of lack of work shall receive pay for the scheduled hours not worked.

- b) A part-time employee reporting for work at the Employer's request in the event of an unforeseen staff shortage shall be paid no less than three (3) hours at her basic rate.

606 Increments for Part-time Employees:

All part-time employees shall receive increments (calculated from the date of her last increment or her starting date as the case may be) on the basis of one (1) increment for each 1343 hours worked one (1) years' service, whichever occurs later. In the case of the increment being given on the basis of 1343 hours worked, it shall be applied to the pay period next following completion of 1343 hours worked.

An employee whose employment status changes from part-time to full-time shall be entitled to receive an increment on the latter of:

- a) one (1) calendar year from the current date of her last increment, or starting date as the case may be; or
b) on completion of 1343 hours calculated under the formula:

$$B = 2015 - (A \times 3/2)$$

A = number of hours during which seniority was accrued under part-time status since the date of her last increment, or starting date as the case may be.

B = number of hour remaining to be worked as full-time to earn an increment.

ARTICLE 7: OCCUPATIONAL CLASSIFICATIONS

701 The brief descriptions listed in Appendix "A" are intended to illustrate the general terms under which positions are classified in this Agreement. In each

instance, a classification is based on procedures, duties and responsibilities specified in the job description in effect at the time this Agreement was negotiated.

The Employer reserves the right to assign duties and responsibilities and to alter job descriptions, but is required to negotiate the value of any material change in job content during the term of this Agreement.

- 702 a) In the event that the Employer creates a new classification, or alters an existing classification, the job description and wage rate for such classification shall be established by the Employer with notification to the Association and affected employees. Written notice of objection must be given to the Employer by the Association within forty-five (45) calendar days after the notification above or such classification and wage rate shall be considered approved and shall form part of the Agreement.
- b) Where the Association objects to the wage rate for a new or altered classification established by the Employer, as referenced in a) above, the parties shall commence negotiations and attempt to reach agreement as to an appropriate salary range within 30 days. Failing such agreement, the matter shall be referred to arbitration in accordance with Article 27 - Arbitration.
- c) Any dispute as to whether a classification falls within the bargaining unit shall be referred to the Manitoba Labour Board for determination.
- d) Where an employee believes that there has been a material or substantial change in her job content since she was last classified, she shall be entitled

to request a review of her classification.

- e) The Employer will examine the duties of the employee, compare them with the job description and give a decision as to the validity of the request.
- f) If the decision in (e) is not satisfactory to the employee, she may treat this request for change in classification as a grievance as defined in Article 26.
- g) A revision to an existing job description to reflect more accurately the job content of any classification shall not necessarily constitute evidence of a substantial change in job content.

703 The Employer agrees to provide the Association with a current copy of job descriptions for all classifications which fall within the scope of this Agreement within sixty (60) days of signing.

The Employer further agrees to provide the Association and the affected employee(s) with copies of any subsequent amendments to these job descriptions within thirty (30) calendar days following their revision.

Any revision to a job description shall be discussed with the affected employees prior to implementation.

ARTICLE 8: MANAGEMENT RIGHTS

801 Except as expressly provided in this Agreement, the Employer has the authority and responsibility to manage, operate and generally regulate its facility, affairs and functions.

802 The Employer agrees to exercise its management rights and to administer the terms of this Agreement in a consistent, equitable and non-discriminatory manner.

ARTICLE 9: SALARIES

901 Salaries shall be paid to each employee in accordance with Schedules "A", "B" and "D" which are attached to and form part of this Agreement.

902 In implementing this Agreement, each employee shall be placed not lower than the same increment level and in the same classification to which she was entitled under the previous Agreement.

903 An employee's anniversary date for incremental purposes shall be the date on which she last commenced employment with the Employer. Increments shall be paid effective from the actual anniversary date.

904 Increments will not be delayed due to a paid leave of absence, unpaid leave of absence, of four (4) weeks or less or an employee participating in a return to work program. An employee's anniversary date for incremental purposes shall be delayed by one (1) day for each day of unpaid leave of absence in excess of four (4) weeks.

905 The minimum salary of a newly hired employee will be determined by experience:

- a) on an equivalent full-time basis, and
- b) related to the position applied for and held, and
- c) in accordance with the following table:

	<u>1 Yr.</u>	<u>2 Yr.</u>	<u>3 Yr.</u>	<u>4 Yr.</u>
1 year in previous				
3 years	XX			
2 years in previous				
4 years		XX		

3 years in previous

5 years

XX

4 years in previous

5 years

XX

906 Salaries shall be quoted in terms of gross hourly rates and equivalent gross annual rates.

907 Equivalent gross annual rates shall be calculated as follows:

Annual rates = hourly rates x 1885

Annual rates = hourly rates x 1950

Annual rates = hourly rates x 2015

Annual rates = hourly rates x 2080

908 An employee shall be entitled to payment of all wages, vacation pay and other benefits on the next payroll processing date after termination or death.

909 Where applicable, employees who are eligible for registration shall be paid at the start rate shown in Schedule "A" until the anniversary date immediately following registration.

ARTICLE 10: SENIORITY

1001 Seniority shall be defined as the total accumulated regular hours paid from the last date the employee entered the bargaining unit. Seniority accumulated prior to the date of signing of this Agreement shall be retained

1002 Seniority of an employee will continue to accrue during:
a) any period of paid leave of absence or income protection;
b) absence on Workers' Compensation for up to two

- (2) years;
- c) unpaid leave of absence of four (4) weeks or less;
- d) layoff of twenty-six (26) weeks or less;
- e) educational leave of two (2) years or less;
- f) She is on any period of Maternal and/or Parenting Leave;
- g) any period of approved unpaid leave of absence for Association purposes of up to one (1) year;
- h) any period of unpaid leave of absence due to injury or illness which may be compensable by D & R for a period of up to two (2) years from the date of the first absence from work related to the injury or illness.

1003 Seniority will be retained but will not continue to accrue during:

- a) unpaid leave of absence of more than four (4) weeks;
- b) absence on Workers' Compensation benefits for more than two (2) years;
- c) educational leave in excess of two (2) years;
- d) layoff more than twenty-six (26) weeks and not more than five (5) years.

1004 Seniority will terminate if an employee:

- a) resigns or retires;
- b) is discharged and is not re-instated;
- c) is laid off for more than five (5) years;
- d) is promoted or transferred to a permanent position outside of the bargaining unit and completes the trial period.

ARTICLE 11: VACANCIES, TERM POSITIONS AND NEW POSITIONS

1101 a) Upon promotion, an employee shall receive a salary within the salary range applicable to her new classification, which provides an increase of at least

5% above her former salary.

b) An employee's anniversary date for the purpose of annual increment shall not be changed as a result of a promotion.

1102 All vacancies which fall within the scope of this Agreement shall be posted for at least seven (7) calendar days. Such postings shall state the classification, job title, required qualifications, site(s)/work location(s), current or anticipated shift and hours of work, and wage rate. A copy of the posting shall be sent to the Association office within the posting period. Job descriptions shall be available to applicants upon request.

1103 Seniority shall be considered as a factor in vacancy selection (including promotion and transfer) and if all other selection criteria are relatively equal, it shall be considered as the governing factor. Selection criteria shall be available to applicants on request.

1104 In a selection process where there are external applicants and the selection criteria are relatively equal amongst applicants, preference shall be given to employees presently in the employ of the Employer who have submitted a written application for the vacant, term or new position.

1105 An employee who applies for a posted vacancy and who is unsuccessful shall be, upon written request, given the reasons in writing as soon as reasonably possible.

1106 All promotions and voluntary transfers are subject to a three (3) month trial period, which may be extended up to an additional three (3) months if the Employer so requests and the Association agrees.

- 1107 During the trial period, if the employee proves to be unsatisfactory in the new position, or if she wishes to revert voluntarily, she shall be returned to her former position if reasonably possible. All other employees so affected shall be returned to their former positions if reasonably possible. An employee not returned to former position shall be returned to her former occupational classification, employment status and step on scale including any increments or general increases that occurred during that period.
- 1108 A full-time or part-time employee, not applicable to a temporary employee, who accepts a term position will be returned to her former position at the completion of the term position if reasonably possible. An employee not returned to her former position shall be returned to her former occupational classification, employment status and step on scale including any increments or general increases that occurred during that period and where reasonably possible, site (for the Community Health Program: location, and then site).
- 1109 No employee shall be promoted to a position outside the bargaining unit without her consent. An Employee who is promoted to a position outside the bargaining unit and who wishes to return or is returned by the Employer to the bargaining unit within three (3) months following such a promotion shall retain seniority accumulated up to that date of promotion and shall return to a position consistent with that seniority. This provision shall not be deemed to grant employees the right to refuse temporary assignments made in accordance with Article 22.

ARTICLE 12: HOURS OF WORK AND SHIFT SCHEDULES

1201 Regular hours of work will be (See Schedule A):

- a) 2015 annual hours
seven and three-quarter ($7 \frac{3}{4}$) consecutive hours per day, an average of seventy-seven and one-half ($77 \frac{1}{2}$) hours per bi-weekly period. OR
- b) 1950 annual hours
seven and one half ($7 \frac{1}{2}$) consecutive hours per day, an average of seventy-five (75) hours per bi-weekly period. OR
- c) 1885 annual hours
seven and one-quarter ($7 \frac{1}{4}$) consecutive hours per day; an average of seventy-two and one-half ($72 \frac{1}{2}$) hours per bi-weekly period. OR
- d) 2080 annual hours
eight (8) consecutive hours per day; an average of eighty (80) hours per bi-weekly period.

as is applicable to the classification.

1202 Regular hours of work shall be deemed to:

- a) Include a rest period of twenty (20) minutes to be scheduled by the Employer during each continuous three (3) hour period of duty
- b) Exclude a meal period of at least thirty (30) minutes to be scheduled by the Employer during each working day.
- c) Meal periods and rest periods shall not be combined unless mutually agreed between the Employer and the employee on an incidental basis.

1203 Shift schedules governing a period of two (2) weeks or more shall be posted not less than one month before the first day of the schedule.

- 1204 Employees desiring to exchange shifts shall jointly apply to do so, in writing, as far in advance as possible.
- 1205 Any exchange in shifts requested by employees and approved by the Employer shall not result in overtime costs to the Employer.
- 1206 Except by mutual agreement between an employee and the Employer, shift schedules shall provide for:
- a) not less than fifteen (15) hours off between shifts;
 - b) not less than eight (8) days off in any two consecutive pay periods;
 - c) not more than eight (8) consecutive working days and whenever possible, seven (7) or less;
 - d) it is understood that, on changeover from evenings to days, a period of not less than one (1) shift off between shifts is acceptable.
- 1207 Except by mutual agreement between an employee and the Employer, shift schedules shall provide for as many weekends off as is reasonably possible with each employee receiving a minimum of one (1) weekend off in three (3).
- 1208 The Employer shall attempt to provide consecutive days off and/or days off in conjunction with weekends off.
- 1209 Unless given seven (7) days prior notice, a full-time employee who works on a day which she was not scheduled to work shall be paid the greater of double time or overtime rates. This Article will not apply to employees on Standby.
- 1210 Unless given seven (7) days prior notice, an employee whose shift is changed shall be paid at overtime rates for the first shift worked which varies from the posted

schedule.

- 1211 If the Employer considers implementing a significant change to the normal work day, start and finish times, normal shift of work, normal work week, or normal rotation of shifts the Employer will attempt to obtain the agreement of a majority of affected employees at a meeting held to discuss and consider such changes. A properly designated representative of the Association shall be given seven (7) days' notice for an opportunity to attend this meeting and to express the Association's opinion in regard to any proposal of the Employer and to submit any alternate proposals for consideration. Failing implementation of the alternate proposals, a written explanation shall be sent to the Association. If after due consideration the Employer still plans to implement the change, the affected employees will be given at least sixty (60) days' notice. Notice time may be adjusted by mutual agreement between the Association and the Employer.
- 1212 Employees who are required to rotate shifts shall be assigned to work either day shift and evening shift or day shift and night shift. There shall be at least as great a number of day shifts assigned as there are evening or night shifts unless otherwise mutually agreed. This provision does not apply to employees who have agreed to work permanently on evening shift or night shift or who have accepted a position that has been posted as having a non-conforming shift pattern.
- 1213 Upon request, an employee who is required to commence or terminate her shift between 0001 hours and 0600 hours, and who does not have her own transportation, will have transportation provided by the Employer.
- 1214 An employee who is required to remain on duty or

return to work during her meal period shall be paid at overtime rates for that entire meal period.

1215 Whenever an employee is called in to work within one (1) hour of the start of the shift and reports for duty within one hour of the start of the shift, she shall be entitled to pay for the full shift. In such circumstances the scheduled shift hours shall not be extended to equal a full shift.

1216 Self-Scheduling and/or Flex-Time Provisions

This Article shall not preclude the implementation of self-scheduling and/or flex-time by mutual agreement between the Association and the Employer. Any such agreement shall take the form of an addendum attached to and forming part of this agreement.

ARTICLE 13: OVERTIME

1301 Overtime shall mean any authorized time worked in excess of regular hours established under Article 12.

1302 The Employer shall designate the manner in which overtime is to be authorized.

1303 An employee shall not be required to alter her scheduled hours of work to offset any overtime worked.

1304 There will be no payment for occasional overtime of less than fifteen (15) minutes in a day unless scheduled.

1305 Overtime rates shall be:

- a) one and one-half (1 ½) times the basic rate except as follows:
- b) two (2) times the basic rate for overtime in excess of three (3) hours in any one (1) day;

- c) two (2) times the basic rate for the second of two consecutive shifts;
- d) two and one-half (2 ½) times the basic rate on a general holiday.

1306 Article 1305 c) will be interpreted on the following basis:

- a) Two consecutive shifts shall be deemed to occur when staff work to the regular stop time of the second shift and where:
 - i) The two shifts overlap (stop time and start time) by seventy-five (75) minutes or less;
 - ii) The two shifts are continuous (no overlap or gap); or,
 - iii) The two shifts have a gap (between end time and start time) of forty-five (45) minutes or less.
- b) For periods of overlap, staff shall not get the period of overlap paid twice. The rate of payment for the period of overlap shall be calculated based on time worked as part of the regularly scheduled shift. For clarification Article 1216 does not have application related to this Agreement.
- c) The parties have agreed that the ability to work the entirety of the additional shift as well as the rate of pay/overtime attributable to the additional shift are relevant factors for consideration by management when distributing additional available shifts.

1307 If mutually agreed upon, an employee may be granted paid time off equivalent to and in lieu of the overtime payment to which she would otherwise be entitled.

1308 An employee required to work overtime without advance notice for a period in excess of two (2) hours immediately following her/his regular shift shall be paid one non-cumulative meal allowance of seven dollars (\$7.00) effective date of ratification; eight

dollars (\$8.00) effective April 1, 2012.

- 1309 For purposes of determining overtime entitlement, all paid leave shall be considered as hours worked.
- 1310 No employee shall be required to work overtime against his wishes when other employees who are capable and qualified to perform the duties are willing and available to perform the required work.
- 1311 In every period of overtime, a paid rest period of twenty (20) minutes shall occur during each continuous three (3) hours, unless the overtime worked is a full shift in which regular meal/rest periods shall occur.
- 1312 Overtime worked as a result of the changeover from Daylight Saving Time to Central Standard Time shall be deemed to be authorized overtime.
- 1313 Telephone Consultation(s).
When an employee is consulted by telephone outside of her regular working hours and is authorized to handle bona fide work-related matters without returning to the workplace, the following shall apply:
- a) An employee who has not completed her regular daily or bi-weekly hours of work shall be paid at her basic rate of pay for the total accumulated time spent on telephone consultation(s). If the total accumulated time spent on telephone consultation(s) is less than fifteen (15) minutes, the employee shall be compensated at her basic rate of pay for a minimum of fifteen (15) minutes. Accumulated time spent on telephone consultations extending beyond 15 minutes shall be compensated at the next higher 15-minute interval.

- b) An employee who has completed her regular daily or bi-weekly hours of work shall be paid at the applicable overtime rate for the total accumulated time spent on telephone consultation(s). If the total accumulated time spent on telephone consultation(s) is less than fifteen (15) minutes, the employee shall be compensated at the applicable overtime rate for a minimum of fifteen (15) minutes. Accumulated time spent on telephone consultations extending beyond 15 minutes shall be compensated at the next higher 15-minute interval.
- c) For purposes of calculation as per a) and b) above, accumulated time spent on telephone consultations shall be calculated from 0001 to 2400 hours daily.
- d) Employees consulted by telephone outside of their regular working hours shall document all calls received and shall submit a log of all such calls to their supervisor for processing.

ARTICLE 14: STANDBY AND CALL-BACKS

- 1401 Standby is that time duly authorized by the Employer during which an employee is required to be available to return to work without undue delay.
- 1402 An employee designated by the Employer to be on standby shall be paid an allowance of two (2) hours' basic pay for each eight (8) hour period, or a pro rata payment for any portion thereof.
- 1403 The callback minimum shall be an amount equal to three (3) hours at overtime rates with the understanding that the double time overtime rate shall be applicable to only those hours, if any actually worked by an employee while on callback which exceeds three

(3) hours in any one day.

1404 **Former NOR-MAN:**

a) A callback is defined as a call to return to work, which is received by an employee during the period between completion of regularly scheduled hours of work and subsequent starting time.

A callback shall be calculated from the time the employee arrives at the place of employment until the confirmation of the completion of duties with the Nursing Supervisor.

A callback is a callback to the place of employment and not to a particular patient.

Former Burntwood:

a) A callback is a callback to return to work and not to work for a particular patient. A callback is defined as a callback to return to the place of work received by an employee during the period between completion of regularly scheduled hours of work and subsequent starting time. A callback shall be calculated from the time the employee arrives at the place of employment until she leaves the place of employment.

b) When an employee returning on a callback who is on route and the callback is cancelled, that employee shall be paid for not less than one hour at straight time rates.

1405 The Employer shall provide suitable parking facilities for employees who are required to return to the work site on a callback.

1406 **Escort Duty (NOT APPLICABLE TO TRANSPORT TEAM, DSM OR EMS EMPLOYEES)**

- a) i) An employee called in to escort a patient when she/he is not on standby or provided she/he does not qualify for pay at overtime rates in accordance with Article 13, shall be paid for all time involved with the patient assignment including travel time required to return to the facility, subject to a minimum guarantee of three (3) hours pay at regular rates of pay. All hours worked in excess of seven and three-quarter (7.75) hours shall be paid in accordance with Article 13.
- (ii) When an employee is required to escort a patient while on a scheduled shift, overtime rates of pay will apply in accordance with Article 13 for all hours worked in excess of the scheduled shift length (i.e. 7.75 hours, 11.625 hours).
- (iii) A full-time or part-time employee scheduled or called in for escort duty when she/he is not on standby whose escort duty is cancelled, shall be paid or assigned work for a period of three (3) hours.

A casual employee whose Escort Duty is cancelled prior to her/his arrival at the facility shall not be entitled to the payment or work noted above. If her/his Escort Duty is cancelled after she/he has reported for duty, she/he shall be paid or assigned work for a period of three (3) hours.

It is understood that the full-time, part-time or casual employee shall have the right to refuse the assigned work and as such she/he shall not be entitled to the minimum payment noted above.

- (iv) When an employee on escort duty is no longer involved with the patient assignment, time and return travel time will be paid as follows:
- For each subsequent 24 hour period that the employee is awaiting return travel she/he shall be paid wages for one regular shift (or overtime in accordance with Article 13)
 - For each portion of a 24 hour period that the employee is awaiting return travel or travelling to return to the facility, the employee will be paid the greater of hours worked plus actual hours in travel status (or overtime in accordance with Article 13) or a prorated shift based on the portion of the 24 hour period away.
- (v) Where an employee is responsible for the care and control of equipment and/or drugs, and such equipment and/or drugs is not readily portable (as determined by the Employer) and requires the employee's full attention, then the employee shall be considered as being still "on duty" as if she/he was still involved with the patient and shall be paid accordingly.

- b) An employee going out on escort duty will not suffer any loss in basic salary as a result of missing any portion of a scheduled shift. Therefore, an employee who is unable to return from escort duty in time to work a scheduled shift or portion thereof shall be paid for the missed hours at her/his basic salary. Where an employee misses only a portion of her/his scheduled shift while on escort duty, she/he will be expected to work the remainder of her/his shift.
- c) An employee required for escort duty on a Recognized Holiday shall be paid in accordance with Article 21, and Article 13 if applicable, for all time involved with the patient assignment including travel time required to return to the facility.
- d) An employee on escort duty out of province/ country shall be provided with a travel advance for all anticipated travel expenses (transportation, meals, accommodation) before commencing escort duty, unless the employee chooses to make alternate arrangements.
- e) An employee on escort duty within the province shall be provided with a ten dollar (\$10.00) meal advance at the commencement of escort duty for each five hour period of anticipated escort duty, unless the employee chooses to make alternate arrangements. A subsequent travel/ expense claim will be submitted in accordance with the Employer travel policy.

ARTICLE 15: EMERGENCY/DISASTER

- 1501 a) In any emergency or disaster (a sudden generally unexpected occurrence or set of circumstances that overwhelms the Employer's available

resources and causes a major impact requiring immediate action) declared by the CEO/COO or designate, employees are required to perform duties as assigned notwithstanding any contrary provision in this agreement. Compensation for unusual working conditions related to such emergency will be determined by later discussion, between the Employer and the Association, and/or by means of the grievance procedure if necessary, except that the provisions of Article 13 shall apply to overtime hours worked.

- b) The importance of disaster plan exercises and fire drills is mutually acknowledged by the Employer and the Association and, to this end, participation of all employees is encouraged. Where overtime is worked by reason of a disaster plan exercise or fire drill, overtime will be paid in accordance with Article 13.

ARTICLE 16: TRAVEL EXPENSES

1601 **Former NOR-MAN:**

- a) An employee other than an employee who is required by the Employer to use a personal motor vehicle as a condition of employment, who is required to return to work on a callback or otherwise travel locally on behalf of the Employer shall be reimbursed for return taxi fare, or reimbursed in accordance with the Province of Manitoba mileage rates for use of a personal motor vehicle, subject to a minimum mileage payment of \$5.00 and a maximum mileage payment of \$15.00 per return trip.

Former Burntwood:

An employee other than an employee who is required by the Employer to use a personal motor vehicle as a condition of employment, who is required to return to work on a callback or otherwise travel locally on behalf of the Employer shall be reimbursed for return taxi fare, or reimbursed in accordance with the Province of Manitoba mileage rates for use of a personal motor vehicle, subject to a minimum mileage payment of \$5.00 and a maximum mileage payment of \$10.00 per return trip.

b) **Travel Expenses**

An employee who is required by the Employer to use a personal motor vehicle as a condition of employment shall be compensated as follows:

- i) The Employer shall reimburse the employee for all business related parking.
- ii) When traveling on authorized Employer business, the Employer shall reimburse employees **in accordance with the prevailing Province of Manitoba mileage rates**, subject to a minimum payment of six dollars (\$6.00) for a return trip or three dollars (\$3.00) for a one way trip. **The Employer will adjust the rates retroactive to the date the Provincial rates take effect. All future rate adjustments will parallel the Provincial adjustments.**
- iii) An employee required to travel on behalf of the Employer shall be reimbursed for accommodation expenses while out of town, and be paid the following per diem allowance for meals:

April 1, 2013	Breakfast	Lunch	Dinner	Per Diem
South of 53 rd	\$7.85	\$9.85	\$16.70	\$34.40
North of 53 rd	\$8.35	\$10.35	\$17.90	\$36.60

Receipts are required for overnight accommodation. The Per Diem allowance covering reimbursement for all meals, snacks, gratuities, personal telephone calls and other incidental expenses is payable to the employees for each full day in “travel status” with no requirement for receipts. Where no overnight accommodation is required, an employee may claim for the appropriate individual meal allowance only. On part days in “travel status”, the incidentals allowance shall be paid for either the first day or the last day of each absence from the Employer.

When the Province of Manitoba meal allowance rates are adjusted and exceed the above rates, the Employer will adjust the rates retroactive to the date the Provincial rates take effect. All future rate adjustments will parallel the Provincial rate adjustment.

ARTICLE 17: SHIFT PREMIUM AND WEEKEND PREMIUM

- 1701 a) An employee scheduled and required to work any hours between 1800 hours and the next succeeding 2400 hours, as part of her regular shift shall be paid an evening shift premium of one dollars and seventy-five cents (\$1.75) effective April 1, 2016 per hour for the hours worked between 1500 hours and 2400 hours .
- b) An employee scheduled and required to work a shift where the majority of the hours fall between 2400 hours and 0600 hours, shall be paid a night shift premium of two dollars and five cents (\$2.05) [two

dollars and 50 cents (\$2.50) effective April 1, 2016] per hour for that entire shift.

- c) Notwithstanding the above, where a shift includes hours within both the evening and night shifts, shift premiums shall be paid on the basis of hours worked within that shift.
- d) Notwithstanding the above, where an employee works a “modified” (12-hour) shift, evening and night premiums shall be paid in accordance with the hours within the shifts as defined in Article 205.

1702 A weekend premium of one dollar and sixty -five cents (\$1.65) [two dollars (\$2.00) effective April 1, 2016] per hour shall be paid to an employee for all hours actually worked on any shift where the majority of hours on that shift fall between 0001 hours on the Saturday and 2400 hours on the following Sunday.

1703 Assignment of Overtime :

1. Effective April 1, 2012, a new premium called the Northern Regional Supervisor EMS Premium (NRSEP) will be applied to all hours worked including overtime hours by the EMS Supervisors (The Pas & Flin Flon) and the Clinical Supervisor. The NRSEP will not attract overtime rates. The premium does apply to hours paid but not worked (example: vacation, sick leave, etc).
2. The Operations Supervisor (Grand Rapids) will not be eligible for the NRSEP. Should the incumbent obtain the ICP designation he/she would become eligible for the NRSEP.
3. The NRSEP shall be \$0.886/hour. On a go-forward basis the NRSEP shall be adjusted as required to ensure that the difference

between the Intermediate Technician top hourly rate and the EMS Supervisor Rate +

NREP = 10%.

4. The NRSEP will continue until such time as a provincial change in EMS structure and/or salary scales addresses the issue giving rise to this grievance.

ARTICLE 18: ANNUAL VACATION

1801 Former NOR-MAN:

Annual vacations shall be earned during the period between the first (1st) day of April and the (31st) day of March. Notwithstanding the dates of the vacation year, vacation entitlement shall be calculated as at the end of the last full pay period of the vacation year.

Former Burntwood:

Annual vacations shall be earned during the period between the first (1st) day of May and the (30th) day of April. Notwithstanding the dates of the vacation year, vacation entitlement shall be calculated as at the end of the last full pay period of the vacation year.

- 1802 The whole of the calendar year shall be available for vacations to be taken.

Upon request, an employee may be permitted to retain up to three (3) days of her regular vacation for the purpose of taking such time off for personal reasons such as religious observance or special occasion, as long as adequate notice is given to accommodate scheduling. Carryover of these three (3) retained vacation days will be allowed subject to a written request being received by the appropriate manager sixty (60) days prior to the end of the current vacation year. Such days shall be paid out if

not taken by the end of the vacation year to which they were carried over.

1803 Terminal vacation pay shall be calculated in accordance with 1804 and shall be based on the employee's rate of pay on the date of termination.

1804 Employees shall be entitled to paid vacation, calculated on the basis of vacation earned at the following rates:

<u>Length of Employment</u>	<u>Rate at which vacation earned</u>
In the first (1 st) to third (3 rd) year inclusive	Twenty (20) working days per year *
In the fourth (4 th) to (10 th) year inclusive	Twenty-five (25) working days per year
In the eleventh (11 th) to twentieth (20 th) year inclusive	Thirty (30) working days per year
In the twenty –first (21 st) and subsequent years	Thirty-five working days per year

*for employees hired prior to August 31, 1989, the rate shall be “twenty-one” (21) days instead of “twenty” (20).

Two additional travel days will be granted each year.

Vacation entitlement for the vacation year following completion of the third (3rd), tenth (10th) and twentieth (20th) years of continuous employment shall be determined by a pro-rata calculation based upon the two (2) rates of earned vacation.

1805 An additional five days' vacation will be granted to an employee in the year of her twentieth (20th) anniversary of her employment and every

consecutive five (5) years until termination of her employment. Such days shall be prorated for a PT employee. Such additional vacation shall be taken in the vacation year during which the anniversary will occur.

1806 **Former NOR-MAN:**

An employee who has not completed one (1) year of continuous employment as of March 31st shall be granted a pro-rata vacation.

Former Burntwood:

An employee who has not completed one (1) year's continuous employment as of April 30th shall be granted a pro-rata vacation.

1807 **Former NOR-MAN:**

The Employer shall post vacation entitlements not later than February 1st each year, and allow employees to express their preference before March 1st.

Former Burntwood:

The Employer shall post vacation entitlements not later than March 1st each year, and allow employees to express their preference before April 1st.

1808 **Former NOR-MAN:**

The Employer will post an approved vacation schedule not later than March 31st, having considered operational requirements, and the seniority, circumstances, and preferences of each employee.

Former Burntwood:

The Employer will post an approved vacation schedule not later than April 30th, having considered operational requirements, and the seniority, circumstances, and preferences of each employee.

Approved vacations will not be re-scheduled except on application by the employee and insofar as such change does not affect departmental operations or disrupt any other employee's scheduled vacation.

1809 Annual vacation will not be reduced as a result of a paid leave of absence, or unpaid leave of absence of four (4) weeks or less.

1810 Employees on Workers Compensation will continue to accrue paid vacation for a period of one (1) year from the date of the first absence from work, related to the occurrence of the compensable injury or illness.

ARTICLE 19: INCOME PROTECTION

1901 An employee who is absent due to illness or injury which is not eligible for compensation by either the Workers' Compensation Board subject to 1912 a) or by Manitoba Public Insurance (MPI) as a result of a motor vehicle accident subject to 1912 b), shall be paid her regular basic salary to the extent that she has accumulated income protection credits. The Employer reserves the right to verify that a claim for income protection is not made with respect to an injury for which lost earnings are compensated by Manitoba Public Insurance.

1902 A full-time employee shall accumulate income protection credits at the rate of one and one-quarter days per month.

Of each day and a quarter of income protection credits earned, one day* shall be reserved exclusively for the employee's personal use as specified in this Collective Agreement. The remaining one quarter of a day* shall be reserved for either the employee's use or for use in the event of family illness as specified in 1905. The

Employer shall maintain an up to date record of the balance of income protection credits reserved for each of these purposes.

- *In the employee's first year of employment, amend "one day" to read "three quarters of a day" and amend "one quarter of a day" to read "one half of a day".
- Eighty (80) percent of the balance will be reserved for the employee's personal use.
- Twenty (20) percent of the balance will be reserved for either the employee's personal use or for use in the event of family leave in accordance with 1905.

1903 The Employer agrees to recognize income protection credits accumulated prior to the signing of this Agreement.

1904 Income protection will continue to accrue during a paid leave of absence, or an unpaid leave of absence of four (4) weeks or less. For unpaid leaves of absence that exceed four (4) weeks, income protection credits shall be retained but shall not accrue for that period of time that exceeds four (4) weeks.

1905 Subject to the provisions of Article 1902, an employee may use income protection for the purpose of providing care in the event of an illness of a spouse, child, parent, mother-in-law, or father-in-law.

1906 An employee who will be absent due to illness or injury shall inform her supervisor or designate prior to commencement of her/his next scheduled shift(s). An employee will give notice as specified below or as

soon as reasonably possible.

Prior to day shift	one and one half (1 1/2) hours
Prior to evening shift	three (3) hours
Prior to night shift	three (3) hours

An employee returning to work following an absence of one (1) week or more shall provide a minimum of 48 hours' notice, or less if mutually agreeable, prior to returning to work.

- 1907 The Employer reserves the right to require a medical certificate or report to determine an employee's fitness to perform her normal duties or to determine eligibility for income protection benefits. Such certificate shall not be required without cause after an absence of less than three (3) days.
- 1908 Upon sufficient notification to the Employer, and providing such time off does not unduly disrupt the departmental operations, employees shall be allowed time off with pay to attend appointments with a doctor, dentist, chiropractor, physiotherapist, or other recognized medical therapist recommended by a physician. The time utilized for such appointments shall be deducted from accumulated income protection to the nearest one-quarter hour. When non local resources are utilized, a maximum of three (3) days may be claimed from income protection.
- 1909 Where an employee qualifies for sick leave involving hospitalization or bereavement leave for immediate family only (spouse/common law spouse, child or parent; does not include step-children, spouse/common law spouse's parents or grandparents), during his period of vacation there shall be no deduction from vacation credits for such absence.

The period of vacation so displaced shall either be added to the vacation period or reinstated for use at a later date, provided proof of hospitalization is given.

- 1910 The Employer will provide each employee with a statement of accumulated income protection credits upon request.
- 1911 Part-time employees shall accumulate income protection credits on a pro rata basis.
- 1912 a) An employee who becomes injured or ill in the course of performing her duties must report such injury or illness as soon as possible to her immediate supervisor.

An employee unable to work because of a work-related injury or illness will inform the Employer immediately, in accordance with established procedures, so that a claim for compensation benefits can be forwarded to the Workers' Compensation Board (WCB). Workers' Compensation payment will be paid directly to the employee by the WCB.

The employee may elect to submit an application to the Employer requesting that the Employer supplement the award made by the Workers' Compensation Board for the loss of wages to the employee by an amount equal to ten percent (10%) of the WCB payment. The Employer's supplement shall be charged to the employee's accumulated income protection credits and such supplement shall be paid until the employee's accumulated income protection credits are exhausted, or until one hundred and nineteen (119) calendar days have elapsed since the first day of supplement, whichever is less.

If, at any time, it is decided by the Workers' Compensation Board that any payment to be made to the employee by the Employer must be offset against benefits otherwise payable by the Workers' Compensation Board, then such payment shall not be payable.

- b) i) Where an employee is unable to work because of injuries sustained in a motor vehicle accident she must advise her supervisor as soon as possible and she must submit a claim for benefits to Manitoba Public Insurance. Failure to do so shall disentitle her from income protection benefits. It is expressly understood that an employee may not receive compensation from both Income Protection and from MPI.
- ii) Subject to b) i), where an employee has applied for MPI benefits and where a loss of normal salary would result while awaiting the MPI decision, the employee may submit an application to the Employer requesting an advance subject to the following conditions.
- iii) Advance payment(s) shall not exceed the employee's basic salary as defined in Article 2 (exclusive of overtime), less the employee's usual income tax deductions, Canada Pension Plan Contributions and E.I. contributions.
- iv) The advance(s) will cover the period of time from the date of injury in the motor vehicle accident until the date the final MPI decision is rendered. In no case shall the total amount of the advance exceed the lesser of:

- A) the total net income protection which would otherwise be claimed by the employee in the one hundred and nineteen (119) calendar day elimination period, or,
 - B) seventy percent (70%) of the value of the employee's accumulated income protection credits.
- v) The employee shall reimburse the Employer by assigning sufficient MPI payments to be paid directly to the Employer to offset the total amount of the advance or by repayment to the Employer immediately upon receipt of payment made by MPI directly to the employee.
 - vi) In the event that MPI disallows the claim, including any appeal, the employee shall be paid for the absence in accordance with the income protection provisions of this Agreement and the Employer shall recover the total amount of the advance by payroll deduction.
 - vii) Upon request, the Employer will provide a statement to the employee indicating the amount of advance payment(s) made and repayment(s) received by the Employer.
- c) i) Subject to "b)", an employee who has accumulated sufficient income protection credits may elect to submit an application to the Employer requesting that the Employer supplement the MPI payments.
 - ii) The amount of such supplement will equal ten percent (10%) of the employee's regular net salary not earned due to the time loss. Regular

net salary will be based on the employee's basic salary as defined in Article 202 of the Collective Agreement (exclusive of overtime), less the employee's usual income tax deduction, Canada Pension Plan contributions and Employment Insurance contributions.

- iii) The Employer's supplement shall be charged to the employee's accumulated income protection credits and such supplement shall be paid until the employee's accumulated income protection credits are exhausted, or until one hundred and nineteen (119) calendar days have elapsed since the first day of supplement, whichever is less.
- iv) If at any time it is decided by the Manitoba Public Insurance that any payment to be made to the employee by the Employer must be offset against benefits otherwise payable by the Manitoba Public Insurance, then such payment shall not be payable.
- v) An employee who is in receipt of MPI benefits shall continue to accrue seniority, income protection and vacation to the extent that they have accrued income protection credits or for one hundred and nineteen (119) days whichever is less.

1913 An employee who is unable to work by reason of accident or illness which is not covered by income protection shall be granted an unpaid leave of absence for a period of one (1) month per year of service up to a maximum of one (1) year.

1914 It is understood that the elimination period for the Disability and Rehabilitation Plan is one hundred and

nineteen (119) days. An employee may claim income protection benefits for a period of time not to exceed this elimination period providing they have sufficient income protection credits.

1915 An employee, other than a probationary employee, shall be entitled to utilize up to five (5) days income protection credits before they are earned. The Employer will recover from a terminating employee as paid sick leave granted but not earned.

1916 Income protection cannot be claimed for any additional shift that was picked up at overtime rates.

Note* This Article refers to anyone working beyond a 1.0 EFT.

1917 For informational purposes only, the Employer agrees to provide the Association with a copy of any current policies regarding income protection utilization within thirty (30) days. The Employer further agrees to provide the Association with copies of any subsequent amendments to the policy within thirty (30) days.

ARTICLE 20: BEREAVEMENT AND COMPASSIONATE LEAVE

2001 An employee who is, or will be absent on bereavement/compassionate leave shall notify her supervisor at the earliest possible opportunity.

2002 Bereavement leave of up to four (4) working days without loss of pay shall be granted in the event of the death of a spouse, live-in partner, child, step-child, parent, step-parent, sibling, step-sibling, father-in-law, mother-in-law, grandparent, grandparent-in-law, grandchild, brother-in-law, sister-in-law, daughter-in-law, son-in-law, former legal guardian, fiancé and any other relative who resides in the same household.
Unless other arrangements have been made,

such days may be taken only in the period which extends from the date of notification of death up to and including the day following funeral proceedings.

One (1) bereavement leave day may be retained for use in the case where actual interment or cremation is at a later date.

2003 Where travel in excess of two hundred (200) km (one way travel) is required, bereavement leave, in accordance with 2002, shall be extended by up to two (2) additional working days when required.

2004 Subject to operational requirements, every reasonable effort shall be made to grant leave of absence without loss of pay of up to one (1) day to an employee to attend a funeral as a mourner.

2005 Compassionate leave for purposes other than death, such as serious personal loss due to fire, flood, or theft, may be granted at the Employer's discretion.

ARTICLE 21: GENERAL HOLIDAYS

2101 A day off with pay shall be granted to every full-time employee on or for each of the following general holidays:

New Year's Day	August Civic Holiday
Louis Riel Day	Labour Day
Good Friday	Thanksgiving Day
Easter Monday	Remembrance Day
Victoria Day	Christmas Day
Canada Day July 1	Boxing Day

and any other holiday declared by the Federal, Provincial or Local Government Authority.

(RE: Community Health Program – past practice re: Dec 24 afternoons will continue.)

- 2102 An employee scheduled and required to work on any General Holiday shall be paid one and one-half (1 ½X) times her basic rate for regular daily hours. In addition a full-time employee shall be granted a compensating paid day of rest within thirty (30) days before or after the holiday. If a compensating day off is offered to, but by mutual agreement, not taken by an employee, then that employee shall receive an additional day's pay at the basic rate in lieu thereof.
- 2103 Employees shall be allowed to bank up to five (5) alternative days off in lieu of general holidays, for the employee's future use, at a time mutually agreed to between the employee and the Employer.
- 2104 The Employer will ensure that all employees are scheduled to receive at least two (2) General Holidays, in addition to Christmas Day or New Year's Day, on the days on which they actually occur, and consecutive with days off.
- 2105 A General Holiday which occurs while an employee is receiving income protection benefits will be paid as a holiday, and not deducted from accumulated credits.
- 2106 An employee required to work on either Christmas Day or New Year's Day shall be scheduled to receive not less than three (3) consecutive days off incorporating the other of those holidays.
- 2107 If a General Holiday falls on an employee's day off, or during her annual vacation, she shall be granted an alternative day off with basic pay at a time mutually

agreeable to the employee and the Employer. Failing mutual agreement, pay shall be granted in lieu.

ARTICLE 22: RESPONSIBILITY PAY

2201 Former NOR-MAN:

An employee temporarily assigned to perform substantial duties or responsibilities of a higher salary classification for at least one (1) entire shift shall be paid a rate in the higher salary range which is at least ten percent (10%) higher than the regular basic salary to which she would otherwise be entitled.

Former Burntwood:

An employee temporarily assigned to perform substantial duties or responsibilities of a higher salary classification for at least one (1) entire shift shall be paid a rate in the higher salary range which is at least five percent (5%) higher than the regular basic salary to which she would otherwise be entitled.

2202 Temporary relief duty shall not normally exceed six (6) consecutive weeks, however, such temporary relief duty may be extended by mutual agreement between the Employer and the Association. Any anticipated vacancy in excess of six (6) weeks or in excess of the mutually agreed upon time shall be posted as a term position.

ARTICLE 23: LEAVE OF ABSENCE

- 2301 Except in emergencies, all requests for unpaid leave of absence shall be made in writing, stating the reasons and the expected duration of the leave, and submitted to the Employer at least four (4) weeks in advance. Such requests will be considered on their individual merits, but shall not be unreasonably denied.
- 2302 Except under extenuating circumstances, failure to return to duty as scheduled following a leave of absence, without authorization, will be deemed to constitute a voluntary resignation.
- 2303 a) An employee required to attend a court proceeding, other than a court proceeding occasioned by the employee's private affairs where they are a party to that proceeding, shall receive leave of absence at her regular basic rate of pay, and remit to the employer any jury or witness fees received, only for those days she was normally scheduled to work. The employee shall not request reimbursement for, or be required to remit any reimbursement of expenses for such duty.

An employee required to attend a court proceeding as a party to that proceeding, occasioned by the employees' private affairs shall receive a leave of absence without pay for the required absence.

b) All time spent subpoenaed as a witness on a work related matter shall be considered time worked and overtime rates shall apply as per Article 13.

2304 An employee shall be entitled to necessary time off to attend Citizenship Court to become a Canadian Citizen.

2305 Upon written request, the Employer shall allow leave of absence of up to two (2) months without pay and without loss of seniority so that an employee may be a candidate in a federal, provincial or municipal election. An employee who is elected to public office shall be granted leave of absence without pay for the term of her office.

2306 Seniority and benefits shall continue to accrue during a paid leave of absence, or an unpaid leave of absence of four (4) weeks duration or less.

2307 Seniority and benefits shall be retained but not accrue during an unpaid leave of absence of more than four (4) weeks duration.

2308 Employees will pay the Employer's and employee's share of Group Health, Dental, Group Life and D&R when on any period of unpaid LOA.

Subject to the terms of the plan, where an employee is on any return to work program where all or a portion of the employees' wages are being paid by the Employer, the Employer will pay the Employer's share of premiums on the condition that the employee is paying their share.

It is understood this does not negate Article 2805.

- 2309 An employee's anniversary date for increment purposes shall be delayed by one (1) day for each day of unpaid leave of absence in excess of four (4) weeks.
- 2310 An employee on any leave of absence up to one (1) year covered by this collective agreement shall have the right to return to her former classification. The Employer shall make every reasonable effort to assure that the employee returns to her former position.
- 2311 Consistent with the operational needs of the Department, every effort will be made to accommodate reasonable requests for part-time leave of absence. A part-time leave shall mean a leave of absence which is granted to an employee which results in her being absent from work for a portion of her normal schedule, on a regular recurring basis over a defined period of time.
- 2312 Career Development
- a) The Employer and the Association mutually recognize that additional and continuing education of employees is desirable as a means of enhancing patient care and improving the effectiveness of employee performance.
 - b) Leave of absence with or without pay may be granted for educational programs approved by the Employer subject to the following conditions:
 - i) Leave with salary may, at the discretion of the Employer, be granted to employees who apply for leave to take an educational course recognized by the Employer, in order to perform current or anticipated duties more effectively.
 - ii) Application shall be made in writing to the

- Employer, including a description of the course or courses to be taken; and the duration of leave applied for, subject to the terms of this Article.
- iii) When an employee qualifies for leave with salary in accordance with B i) above, she shall be paid such portion of her salary not exceeding ten percent (10%) thereof for each full year of service to a maximum of seventy-five percent (75%) of full salary.
 - iv) Educational leave of over one (1) year, is subject to annual review.
- c) If the Employer requires attendance at any meeting, conference, workshop, seminar, course or program, the employee shall be granted necessary paid leave of absence and reimbursed for all reasonable expenses related thereto.
- d) During the life of this Agreement, the Employer will attempt to provide the equivalent of five (5) days of inservice education for each employee, during the regular working hours.
- e) Where an employee is required to prepare presentations on behalf of the employer for any conference, workshop or seminar, all pre-authorized time spent by the employee on preparing such presentations shall be considered to be time worked.
- f) If an employee takes a course outside of working hours, and if before the employee takes the course, her supervisor indicates the course is relevant to her employment, the employer will reimburse the employee for the tuition fee to a limit of \$200 upon successful completion of the course. Proof of successful completion will be required.

2313 The Employer may grant military leave to an employee to fulfill her obligations in the Reserves, subject to the provisions of Article 2301 and 2302.

2314 Compassionate Care Leave

An employee shall receive compassionate care leave without pay to provide care or support to a seriously ill family member, subject to the following conditions:

- a) An employee must have completed at least thirty (30) days of employment as of the intended date of leave.
- b) An employee who wishes to take a leave under this section must give the Employer notice of at least one (1) pay period, unless circumstances necessitate a shorter period.
- c) An employee may take no more than two (2) periods of leave, totaling no more than eight (8) weeks, which must end no later than twenty-six (26) weeks after the day the first period of leave began. No period of leave may be less than one (1) week's duration.
- d) For an employee to be eligible for leave, a physician who provides care to the family member must issue a certificate stating that:
 - i) a family member of the employee has a serious medical condition with a significant risk of death within twenty-six (26) weeks from:
 - A) the day the certificate is issued; or
 - B) if the leave was begun before the certificate was issued, the day the leave began;and
 - ii) the family member requires the care or sup-

port of one or more family members.

The employee must give the employer a copy of the physician's certificate as soon as possible.

- e) A family member for the purposes of this Article shall be defined as:
 - i) a spouse or common-law partner of the employee;
 - ii) a child of the employee or a child of the employee's spouse or common-law partner;
 - iii) a parent of the employee or a spouse or common-law partner of the parent;
 - iv) a brother, sister, step-brother, step-sister, uncle, aunt, nephew, niece, grandchild or grandparent of the employee or of the employee's spouse or common-law partner;
 - v) a current or former foster parent of the employee or of the employee's spouse or common-law partner;
 - vi) a current or former foster child, ward or guardian of the employee, or of the employee's spouse or common-law partner;
 - vii) the spouse or common-law partner of a person mentioned in any of the clauses iii), iv), v) and vi);
 - viii) any other person whom the employee considers to be like a close relative, whether or not they are related by blood, adoption, marriage or common-law relationship.

- f) Unless otherwise mutually agreed an employee may end her/his compassionate leave earlier than eight (8) weeks by giving the Employer at least forty-eight (48) hours' notice. Any additional available shifts resulting from compassionate care leave being granted shall be subject to forty-eight (48) hours' notice of cancellation.

- g) Seniority shall accrue as per Article 1003 a).
- h) Subject to the provisions of Article 1902 the employee may apply to utilize income protection credits to cover part or all of the two (2) weeks Employment Insurance waiting period.
- i) In the event that the death of a family member occurs during this period of leave, the employee shall be eligible for Bereavement Leave as outlined in Article 2002.

ARTICLE 24: PARENTAL LEAVE

2401 Parenting Leave

Parenting Leave consists of Maternity and Parental Leave. Parental Leave includes Paternity and Adoptive Leave. This article shall also apply to same sex relationships.

2402 Maternity Leave

- (01) An employee who qualifies for Maternity Leave may apply for such leave in accordance with either Plan "A" or Plan "B" but not both.

The Employer may require an employee to commence maternity leave if the state of her health is incompatible with the requirements of her job, and such time shall be in addition to the leave she is otherwise entitled to under this article.

Plan A:

In order to qualify for Plan A, a pregnant employee must:

- a) have completed six (6) continuous months of employment with the Employer.

- b) submit to the Employer an application in writing for leave under Plan A at least four (4) weeks before the day specified by her in the application as the day on which she intends to commence such leave.
 - c) provide the Employer with a certificate of a duly qualified medical practitioner certifying that she is pregnant and specifying the estimated date of her delivery.
- (02) An employee who qualifies is entitled to and shall be granted maternity leave without pay consisting of:
- a) A period not exceeding seventeen (17) weeks if delivery occurs on or before the date of delivery specified in the certificate mentioned in Clause 2402(01) (c), or
 - b) A period of seventeen (17) weeks plus an additional period equal to the period between the date of delivery specified in the certificate mentioned in Clause 2402(01) (c) and the actual date of delivery, if delivery occurs after the date mentioned in that certificate.
 - c. The Employer shall vary the length of maternity leave upon proper certification by the attending physician or recommendation by the Department Head.
- (03) a) An employee who has been granted maternity leave shall be permitted to apply up to a maximum of ten (10) days of her accumulated sick leave against the Employment Insurance waiting period. These ten (10) days shall be pro-rated for part-time employees based on their equivalent to full-time status.

- b) Should the employee not return to work following her maternity leave for a period of employment sufficient to allow reaccumulation of the number of sick days granted under subsection (a), the employee shall compensate the Employer for the balance of the outstanding days at the time of termination. Approved sick leave with pay granted during the period of return shall be counted as days worked.

Plan B:

- (04) In order to qualify for Plan B, a pregnant employee must:

- a) have completed six (6) continuous months of employment with the Employer if she is a full-time employee and seven (7) continuous months of employment with the Employer if she is a part-time employee;
- b) submit to the Employer an application in writing, for leave under Plan B at least four (4) weeks before the day specified by her in the application as the day on which she intends to commence such leave;
- c) provide the Employer with a certificate of a duly qualified medical practitioner certifying that she is pregnant and specifying the estimated date of her delivery.
- d) provide the Employer with proof that she has applied for Employment Insurance benefits and that the CEIC has agreed that the employee has qualified for and is entitled to such Employment Insurance benefits pursuant to the Employment Insurance Act.

- (05) An applicant for Maternity Leave under Plan B must

sign an agreement with the Employer providing that:

- a) she will return to work and remain in the employ of the Employer for at least six (6) months following her return to work, except that where an employee is the successful applicant for a part-time position which commences on the date of her return from Maternity Leave or at any time during the six (6) months following her return from Maternity Leave, she must remain in the employ of the Employer, and work the working hours she would have otherwise worked in the higher EFT position during the six (6) month period, and
- b) she will return to work on the date of the expiry of her maternity leave and where applicable, her parental leave, unless this date is modified by the Employer, and
- c) should she fail to return to work as provided under a) and/or b) above, she is indebted to the Employer and she shall repay a portion of the “top up” as follows:

Monetary value of top up provided
(value is based on hours paid at regular
rate of pay in 6 months prior to leave) X no. of hours not worked
Hours of service required to be worked
(based on monetary value)

- (06) An employee who qualifies is entitled to a maternity leave consisting of:
 - (a) a period not exceeding seventeen (17) weeks if delivery occurs on or before the date of delivery specified in the certificate mentioned in Clause 2402(04)(c), or
 - (b) A period of seventeen weeks plus an additional

period equal to the period between the date of delivery specified in the certificate mentioned in Clause 2402(04)(c) and the actual date of delivery, if delivery occurs after the date mentioned in that certificate;

- (c) the Employer shall vary the length of maternity leave upon proper certification by the attending physician or recommendation by the Department Head;
- (07) During the period of maternity leave, an employee who qualifies is entitled to a maternity leave allowance with the SUB Plan as follows:
- a) for the first two (2) weeks an employee shall receive ninety three percent (93%) of her weekly rate of pay;
 - b) for up to a maximum of fifteen (15) additional weeks, payments equivalent to the difference between the EI benefits the employee is eligible to receive and ninety three percent (93%) of her weekly rate of pay;
 - c) it is understood that the amount of the payment made by the Employer under a) and b) above shall not, when combined with the EI benefit, and any other earnings received by the employee, exceed 93% of the employee's normal weekly earnings.
 - d) all other time as may be provided under 2402(06) shall be on a leave without pay basis.
- (08) Plan B does not apply to temporary or employees who normally are subject to seasonal lay-off.
- (09) A leave of absence under Plan B shall be considered

to be an unpaid leave of absence. Income protection credits and vacation entitlement shall not accrue.

- (10) Sections 52 through 59.1(2) inclusive of the Employment Standards Act respecting maternity leave shall apply "mutatis mutandis".

Parental Leave

- (11) In order to qualify for Parental Leave, an employee must:
- a) be the natural mother of a child; or
 - b) be the natural father of a child or must assume actual care and custody of his newborn child; or
 - c) adopt a child under the law of the province.
- (12) An employee who qualifies under 2402(11) must:
- a) have completed six (6) continuous months of employment; and
 - b) Except in the case of Adoption Leave, in accordance with 2402(11)(c), submit to the Employer an application in writing for Parental Leave at least four (4) weeks before the day specified in the application as the day on which the employee intends to commence the leave.
 - c) In the case of Adoption Leave in accordance with 2402(11)(c), the employee shall notify the Employer when the application to adopt has been approved and shall keep the Employer informed as to the progress of the application. The employee shall be entitled to commence adoption leave upon being notified by the agency involved that a child is available for placement.

- (13) An employee who qualifies in accordance with 2402(11) and 2402(12) is entitled to Parental Leave without pay for a continuous period of up to thirty-seven (37) weeks. In no case, however, shall any employee be absent on Maternity Leave plus Parental Leave (inclusive of vacation as specified below) exceeding fifty-four (54) consecutive weeks.

Where Maternity and/or Parental Leave exceeds seventeen (17) weeks, the employee may elect to carry over to the next vacation year any remaining current annual vacation and their vacation accrual date, to a maximum of 10 vacation days, prorated for part-time employees. The balance of the current annual vacation not carried over will be paid out at a time immediately following the period during which EI benefits were payable (even if this period extends into the following vacation year).

Any vacation earned up to the time of the commencement of leave in accordance with Article 1801 will be retained and will be available to be taken in the following vacation year.

- (14) Subject to 2402(15), Parental Leave must commence no later than the first anniversary date of birth or adoption of the child or of the date on which the child comes into actual care and custody of the employee.
- (15) Where an employee takes Parental Leave in addition to Maternity Leave, the employee must commence the Parental Leave immediately on the expiry of the Maternity Leave without a return to work unless otherwise approved by the Employer.

2403 Partner Leave

An employee shall be entitled to three (3) day's leave

of absence with pay within seven (7) days of the birth or adoption of the child.

This clause shall also apply to same sex relationships.

2404 An employee may end maternity or parental leave earlier than the expiry date of the leave by giving the Employer written notice at least two (2) weeks, before the day the employee wants to end the leave.

2405 A full time or part time permanent employee who resigns as a result of the employee's decision to raise a dependent child or children, and is re-employed, upon written notification to the Employer shall be credited with accrued service accumulated up to the time of resignation for the purpose of long service, vacation entitlement benefits and wage scale increments as defined in this agreement.

The following conditions shall apply:

- The employee must have accumulated at least four (4) years of accumulated service at the time of resigning.
- The resignation itself must indicate the reason for resigning.

The break in service shall be for no longer than five (5) years, and during that time the employee must not have been engaged in remunerative employment for more than three (3) months.

Upon return the employee shall be given preference over external candidates, and previous seniority shall be taken into consideration ~~when competing internally~~ as an external applicant. After 5 years the employee will then be considered an external candidate with no previous seniority.

ARTICLE 25: ASSOCIATION SECURITY

2501 A copy of this Collective Agreement shall be provided by the Association to each employee bound by the Agreement. The cost of printing shall be shared equally by the Employer and the Association. The Association will provide sufficient copies for Employer administration needs.

2502 All employees who are Association members in good standing or who may subsequently become Association members in good standing, shall as a condition of employment maintain Association membership during the life of this Agreement. All employees who are not Association members shall not be required to become members as a condition of employment. All new employees hired shall as a condition of employment, become Association members within ninety (90) days from the date of employment and shall as a condition of employment, remain Association members in good standing during the life of this Agreement. During the thirty (30) day interval immediately preceding the renewal date of this Agreement, any member may make application to the Association requesting termination of her membership.

2503 a) When meeting with the Employers to conduct joint negotiations, a maximum of sixteen (16) employees will be entitled to leave of absence without loss of regular pay or benefits, to participate in negotiations in which both the Employer and the Association are represented, as follows:

- Regional Health Authorities (to include Employers within the RHA) - Up to three (3) representatives each;
- All Employers within the WRHA - Up to ten (10)

- representatives in total, with no more than three (3) representatives from any one Employer;
 - All other employers - Up to two (2) representatives each.
- c) When meeting with the Employer to conduct local negotiations, the number of employees entitled to leave of absence without loss of regular pay or benefits, to participate in negotiations in which both the Employer and the Association are represented, shall be as follows:
- Regional Health Authorities (to include Employers within the RHA) - Up to two (2) representatives;
 - All Employers within the WRHA - Up to three (3) representatives
 - All other employers: Up to two (2) representatives.
- c) In the event that any Employer and the Association agree that negotiations shall be conducted on a local basis, the maximum number of employees entitled to leave in accordance with Article 2503 (a) above, shall be reduced by the number of representatives listed in Article 2503 (b) above.
- d) Prior to the commencement of negotiations, the Association shall supply the Employer(s) with a list of employee representatives for negotiations.
- e) Subject to the mutual agreement of the parties, the total number of employees referred to above may be altered, provided any additional employees are on wage recovery. In such cases, the Association shall reimburse the Employer for salary, benefits and Manitoba Government Payroll Tax.

- 2504 Representatives of the Association and/or grievors shall suffer no loss of pay or benefits as a result of their involvement in Grievance or Arbitration proceedings or Labour Board hearings related to the Employer.
- 2505 The Employer agrees to deduct the current Association dues from the pay of each employee in the bargaining unit. The dues deduction formulae shall be

compatible with the Employer's present Payroll system.
- 2506 The Employer agrees to deduct once annually the amount of any special general assessment made by the Association.
- 2507 Such dues shall be forwarded by the Employer to the Association within thirty (30) days after the end of each month, together with a list of all employees from whom the deductions were made and details of all changes from the proceeding month's deduction listing. If available, appropriate electronic copies of said information shall also be sent to the Association office. The Employer may, at its' discretion, choose to remit dues to the Association via an electronic funds transfer method.
- 2508 The Association shall hold the Employer harmless with respect to all dues so deducted and remitted, and with respect to any liability which the Employer might incur as a result of such deduction. If available, appropriate electronic copies of said information shall also be sent to Association office.
- 2509 The Association shall notify the Employer in writing of any change in the amount of dues at least one month prior to the effective date of change, and dues shall not

be adjusted more frequently than twice in each calendar year.

2510 The Association agrees to provide the Employer with a current list of officers and authorized representatives once annually.

2511 The Employer agrees to provide a suitable bulletin board for the posting of notices by the Association, within each building managed/operated by the RHA where members of the bargaining unit are regularly employed. The Employer reserves the right to request the removal of posted material if considered damaging to the Employer and the Association agrees to comply with this request.

2512 The Employer shall record on the statement of earnings (T4) of each employee the amount of dues deducted from her pay and remitted to the Association.

2513 A representative of the Association will be granted up to thirty (30) minutes to familiarize a new employee with the Association and this Agreement during the period of orientation. A representative of Management may choose to be present during such time.

2514 Association Leave:

a) Subject to at least two (2) or more weeks' written notice of request, and no additional cost to the Employer, leave of absence without loss of salary or benefits shall be granted to association representatives for the purpose of attendance at Association meetings or seminars. It is understood that the Association will reimburse the Employer for salary, benefits and Manitoba Government payroll tax, if applicable.

b) Subject to four (4) weeks written notice of request,

an employee elected or selected to a full-time position with the Association shall be granted and unpaid leave of absence for a period of up to one (1) year. Such leave shall be renewed each year, on request, during her term of office, to a maximum of four (4) years.

- c) Applicable to the MAHCP President position only:
Subject to four (4) weeks written notice of request, an employee elected or selected to the MAHCP President position shall be granted an unpaid leave of absence for a period of up to two (2) years.

2515 The Employer will provide the Association with a seniority list within thirty (30) days of the last pay period of October, including the following information about employees in the bargaining unit: name, *home address, classification, employment status (i.e. full-time, part-time, or casual), salary rate, date of employment and anniversary date. The employee's address shall be excepted only when an employee has expressly instructed the Employer in writing that personal information should not be disclosed to any third party. The Association will have forty-five (45) days in which to bring any alleged error to the attention of the Employer. The Employer will correct any errors so found. Electronic copies of said information shall be sent to Association office.

The Employer will provide to the Association one (1) additional updated seniority list per year, upon request, for Association administrative purposes only.

*See Memorandum of Understanding re: Article 2515

ARTICLE 26: GRIEVANCE PROCEDURE

2601 Should a dispute arise between the Employer and an

employee or the Association concerning the interpretation, application or alleged violation of this Agreement:

- 2602 The employee and her supervisor shall first attempt to resolve the dispute by means of discussion.
- 2603 Within fourteen (14) days after the incident giving rise to the grievance (herein called the incident) becomes apparent, a written grievance shall be filed with the Regional Program Manager/Facility Manager or his designate.
- 2604 Within seven (7) days after the grievance has been filed, the Regional Program Manager/Facility Manager or his designate shall investigate the matter and reply.
- 2605 Within twenty-eight (28) days after the incident became apparent, the unresolved grievance shall be submitted to the RHA Chief Human Resources Officer or designate.
- 2606 Within seven (7) days after receiving the grievance, the RHA Chief Human Resources Officer or designate shall investigate the matter, conducting a hearing upon request, and reply.

The Grievance investigation Process (GIP) as outlined in MOU #6 requires that all grievances that have reached the stage where they would be referred to Arbitration are referred to the grievance investigator prior to proceeding to Arbitration, UNLESS the Executive Director of the Association (MAHCP) and the Director at the Provincial Health Labour Relations Services (PHLRS) agree that it shall not be investigated or mediated by the individual named as the Grievance Investigator.

- 2607 If the grievance is not resolved within thirty-five (35) days after the incident became apparent, it may be submitted for binding arbitration under Article 27 within the next ensuing fourteen (14) days.
- 2608 All grievances shall be considered and settled on their individual merits, and not dismissed by reason of any technicality. However, it is clearly understood that time limits established therein are for the sake of procedural orderliness and are to be adhered to. The time limits specified above may be extended by the mutual agreement of the parties as confirmed in writing.
- 2609 An incident shall be deemed to have become apparent at the time when a reasonable person might reasonably have become aware of it under actual or reasonable circumstances.
- 2610 Nothing contained in this Agreement shall preclude settlement of a dispute or grievance in any matter whatsoever by mutual agreement between the Association and the Employer.
- 2611 Unless dismissed or suspended by the Employer, the employee shall continue to work in accordance with the Agreement until such time that the grievance is settled.
- 2612 An employee may elect to be accompanied or represented by an Association representative at any stage of the Grievance/Arbitration Procedures, or in any matter relating to this Collective Agreement.
- 2613 Every effort will be exerted by the Employer and the Association to resolve grievances expeditiously. The parties shall consider all grievances on their individual merits.
- 2614 Nothing in this Agreement shall preclude settlement

of a grievance by written mutual agreement between the Employer and the Association in any manner whatsoever, or voluntary written extension of stipulated time limits.

2615 Civil Liability Indemnification

a) If an action or proceeding is brought against any employee covered by this Agreement for an alleged tort committed by the employee in the performance of the employee's duties, except in instances of gross negligence then:

(i) The employee, upon being served with any legal process, or upon receipt of any action or proceeding as hereinbefore referred to, being commenced against the employee shall advise the employer of any such notification or legal process;

- (ii) The Employer shall pay any damages or costs awarded against any such employee in any such action or proceedings and all legal fees; and/or
 - (iii) The Employer shall pay any sum required to be paid by such employee in connection with the settlement of any claim made against such employee if such settlement is approved by the Employer before the same is finalized; provided in every case the conduct of the employee which gave rise to the action did not constitute gross negligence of the employee's duty as an employee;
- b) In accordance with Subsection (a) above, the Employer or Employer's Insurance Provider shall appoint counsel. The Employer accepts full responsibility for the conduct of the action and the employee agrees to co-operate fully with appointed counsel.

ARTICLE 27: ARBITRATION PROCEDURE

- 2701 If mutual agreement is not reached by both parties to choose a single Arbitrator within ten (10) days from the time that the matter is referred to arbitration the Employer and the Association shall nominate their respective appointees to a three (3) person Arbitration Board.
- 2702 Within fourteen (14) days, the appointees shall agree to a third member to act as Chairperson of the Arbitration Board.
- 2703 If either party fails to nominate their appointee, or if they fail to agree to a chairperson, the Minister of Labour shall be requested to make such appointment.

2704 The finding of the sole arbitrator, a majority of arbitrators, or the chairperson in the absence of a majority, shall be conclusive and binding upon all parties affected, but no such finding or award shall be inconsistent with the terms of this Agreement. If necessary, the arbitrator(s) may be requested to clarify the terms of such award.

2705 Each party shall be responsible for the costs of its nominee, and the costs of the sole arbitrator or chairperson shall be shared equally by the Employer and the Association.

2406 Arbitrations are to be heard locally, unless an alternate location is mutually agreed to by the parties.

ARTICLE 28: SAFETY HEALTH AND WELFARE

2801 The Employer shall provide and maintain necessary safety and protective clothing or equipment where required and install safety devices where necessary. All such items remain the property of the Employer, and when no longer required must be returned by the employee.

2802 In recognition of the fact that during the performance of their duties, employees may have their clothing or other personal property damaged, the Employer agrees to make appropriate compensation, providing established departmental procedures and policies have been followed.

2803 Dental Plan

The parties agree that the HEBP Dental Plan shall continue to remain in effect on a 50/50 cost shared basis for the life of this Agreement.

Dental Plan (Thompson General Hospital)

As per past practice.

2804 Medicare Premiums

It is agreed that if MHSC premiums are introduced during the life of this Agreement, the parties will meet to discuss and decide on an equitable sharing of the cost of these premiums.

2805 Disability & Rehabilitation Plan

a) The Employer agrees to participate in the HEB Disability and Rehabilitation (D&R) Plan. The benefit levels will be as stipulated in the D&R Plan. The Employer will pay the D&R premium to a maximum of two point three (2.3%) percent of base salary.

The parties agree that income protection credits and Workers Compensation benefits will be used where applicable, to offset the elimination period. Once the elimination period has been exhausted, and subject to the approval of the employees' application for D&R benefits by HEB, the employee may commence drawing disability benefits. It is understood that the elimination period for the Disability and Rehabilitation Plan is one hundred and nineteen (119) calendar days. An employee may claim income protection benefits for the period of time not to exceed this elimination period and payment of accrued income protection within the elimination period represents the maximum, amount of income protection available to the employee regardless of the dispensation of the D&R application or the status of the D&R application on the 120th calendar day. An employee may not utilize income protection contiguous to the date of termination of D&R coverage.

b) Where an employee has been away from work

due to illness for four consecutive weeks the employee must complete all required documentation and make application for coverage under the HEB D&R Plan. The Employer and the Union are willing to assist the employee with completion of the documentation/application should the employee request.

- c) Subject to compliance with 2805 b), in the event;
 - i) an employee does not have sufficient accrued income protection to cover the 119 calendar day elimination period, or
 - ii) the employee's D & R application has not been approved by the end of the elimination period,

The Employer shall pay the D&R Premium, Health Plan Premium, and Dental Plan Premium in respect of any portion of the elimination period where the employee is not in receipt of paid income protection or in respect of the period of time between the end of the elimination period and the date of final disposition of the employee's D&R application.

2806 Pension Plan

Every eligible employee shall, as a condition of employment, participate in the HealthCare Employees Pension Plan. Contributions and benefits shall be in accordance with the provisions of the Plan.

2807 The parties to this Collective Agreement endorse the importance of a safe and secure environment, in which employees must work. The parties will work together in recognizing and resolving Occupational Health and Safety issues. In accordance with the Workplace Safety and Health Act, the Employer agrees to make reasonable and proper provisions for the maintenance

of a high standard of health and safety in the workplace and will provide safety equipment where required and install safety devices where necessary. The Workplace Safety and Health Committee shall operate with Association representation for the purpose of ensuring health and safety in the workplace and the identification of health and safety hazards.

2808 Health examinations required by the Employer shall be provided by the Employer and shall be at the expense of the Employer.

2809 EMS personnel will have an annual credit allocation for requesting uniform issue items. The credit process will be as follows:

Annual credit allocation:

Full and part-time personnel - 1030 credits per year

Casual / Stand-by personnel - 700 credits per year

Upon hire, a new employee will receive a standard uniform issue as designated by the Employer as identified in RHA policy. The employee will be eligible for the annual credit allocation at the commencement of the next fiscal year.

The replacement of current or previous years damaged RHA issued uniforms as a result of on duty incidents will be at the discretion of the Employer. Replacement of this type does not affect the individual's annual credit allocation.

Credits are available for use as of April 1 of each fiscal year. Credits can only be used in the fiscal year, with no carryover of credits permitted. For purchase of larger cost items, such as a three season jacket, employees must plan their credit usage to ensure that credits are available in the year in which it is needed.

Any unused credits as of April 1 will be zeroed out. Personnel hired during the fiscal year will be provided with the uniform issue outlined in policy, with the annual credit only available as of April 1 of the upcoming fiscal year.

Each uniform issue will be assigned a point value, which includes all costs, such as crests, shipping and taxes. Within three (3) months of the ratification, a Regional EMS Uniform committee, comprised of both Association and Management, will recommend to the Employer on items to be added to or removed from to the credit issue. Additions shall be standardized to compliment the current uniform issue and revised on a yearly basis. All items purchased through the credit system must be selected from the approved list and no personally purchased or selected items will be included under this system.

All uniforms purchased through the credit system remain the property of the RHA and are for the exclusive work related use of the employee to whom they were issued. In the event of staff leaving the RHAs employ, all uniforms must be returned.

Employees must at all times maintain a professional appearance in accordance with RHA policy.

2810 **Health Spending Account (HSA)**

A Health Spending Account will be provided in accordance with the terms and conditions of the HEB Manitoba plan.

2811 Where an employee cannot arrive as scheduled at the Worksite due to whiteout/blizzard conditions as

declared by Environment Canada or due to road closures as declared by police agencies or Manitoba Infrastructure and Transportation, the employee may be rescheduled if the employer determines that alternate work is available and that it can be rescheduled during the following two (2) consecutive bi-weekly pay periods. Where the rescheduling of such alternate work cannot be accommodated or the employee chooses not to be rescheduled, she/he may take the time from banked time which includes banked overtime, General Holidays or vacation.

2812 Employees who are unable to leave the workplace due to road closures, as declared by the Department of Highways shall be provided an area to rest.

2813 The Employer and the Association are committed to reasonable accommodation in a manner that respects the dignity and privacy of the employee. Reasonable accommodation is the shared responsibility of the employees, the Employer and the Association.

Where a need has been identified, the parties will meet to investigate and identify the feasibility of accommodation that is substantial, meaningful and reasonable to the point of undue hardship.

Where necessary, relevant provisions of the Collective Agreement may, by mutual agreement between the

Association and the Employer be waived.

An employee who through advancing years or disablement, is unable to perform her regular duties, shall be given preference for transfer to any suitable vacant position within the bargaining unit which requires the performance of lighter work of which she is capable. She will be paid at the same increment

level in the new position as she was paid in her previous position.

2814 Upon application, each employee on the Workplace Safety & Health Committee shall be granted paid educational leave in accordance with the Workplace Safety & Health Act Section 44 (1).

2815 Rehabilitation and Return to Work (RTW) Program

The Employer agrees to actively participate and facilitate the rehabilitation and return to work of ill, injured or disabled employees even when she/he is not covered under the D&R, WCB or MPI programs. Any such employee will be supernumerary in nature when reasonably possible. The Association shall be notified by the Employer if there is a request for a Rehabilitation and Return to Work Program for an employee. The Employer shall include the Association in the initial meeting with the employee to review the provisions of the program to ensure that the work designated is within her/his restrictions and limitations. If required, the Employer shall schedule subsequent (progress) review(s) with the Association and the employee and may proceed without the Association's involvement subject to the Union's concurrence. Where appropriate, by agreement between the Employer and the Association, job postings may be waived.

ARTICLE 29: PRE RETIREMENT LEAVE

2901 A full-time employee who retires at or after age fifty-five (55) with ten (10) or more years of service, or at any time due to permanent disability or where the sum of the employee's years of age and length of continuous employment total eighty (80) or more ("Magic 80"),

shall be granted four (4) days of paid pre-retirement leave per year of service or portion thereof.

Where an employee takes pre-retirement leave as salary continuance, pre-retirement leave will accrue during the salary continuance period. This final pre-retirement leave entitlement will be paid to the employee with their final salary payment.

2902 Employees who have worked on a part-time basis during their employment with the Employer shall receive a pro-rata portion of pre-retirement leave based on their actual hours worked as compared to those of full-time employee.

2903 Calculation of pre-retirement leave shall begin from the date of the employee's last commencing employment with the Employer and shall be based on the employee's total length of continuous employment as at the date of retirement.

2904 Payment shall, at the option of the employee, be made in a lump sum or as a continuation of salary until the scheduled retirement date is reached.

Where the employee chooses to take a lump sum payment, the last day worked shall be considered the retirement day and benefits shall cease on that day.

Where the employee chooses to take pre-retirement leave as a continuation of salary until the scheduled retirement date, all benefits shall continue until that date.

2905 Effective date of ratification, April 27, 2007. As established under the Civil Service Superannuation Plan, former civil service employees may carry-over vacation credits to retirement in accordance with following:

- a) Commencing up to four (4) years prior to the employee's retirement date, an employee may bank up to 50 days of vacation credits provided that a maximum of one year's vacation credits are carried forward from one vacation year to the next.
- b) An employee may only bank a maximum of fifty (50) vacation days.
- c) An employee must provide in writing his or her intended retirement date at the time she/he commences banking vacation credits for this purpose.

2906 Effective April 1, 2010, where an employee is entitled to pre-retirement leave in accordance with this article, and the employee dies prior to receiving this benefit, the benefit shall be paid to her/his estate.

2907 Buyback of Pension

Pre-retirement pay may be utilized to directly fund the buyback of pension service in accordance with Revenue Canada limits and restrictions. Contributions for this purpose must also conform to the Healthcare Employees Pension Plan (HEPP) Trust Agreement, HEPP Plan Text, and other applicable written HEPP policies and guidelines.

ARTICLE 30: DISCIPLINE AND DISCHARGE

3001 No employee shall be disciplined or discharged without just cause.

3002 In all instances where the Employer considers that an employee warrants disciplinary action other than a verbal warning, the employee shall be given advance notice of the nature of the concern.

The employee shall be entitled to a meeting prior to the imposition of discipline or discharge, unless he is a danger to himself or others, and to be represented at such a meeting by an Association representative, unless he refuses such representation.

3003 An employee shall be notified in writing of the reasons for her discipline or dismissal. A copy shall be forwarded to the Association Representative unless the employee elects otherwise.

3004 Employees shall be shown any adverse report concerning her performance or conduct, and her comments or reply shall also be recorded in her personnel file. Upon request, she shall be given copies of such documents. If she regards the report to be inaccurate, she may also initiate a grievance requesting its correction or removal from her file.

3005 An employee who considers herself to have been wrongfully disciplined, suspended, or discharged shall be entitled to submit a grievance under Article 26 (Grievance Procedure).

3006 An employee may examine her personnel file upon request. Only one such file shall be maintained. Upon request, an employee shall be given a copy of any document placed in her personnel file.

3007 The Employer agrees not to introduce as evidence any derogatory entry from the employee's file at any hearing unless the employee has previously been made aware of its contents at the time of filing or a

reasonable time thereafter.

3008 Demotion shall not be used as a disciplinary measure.

3009 An employee subject to disciplinary action shall, after four (4) years from the date the disciplinary measure was initiated request in writing that her record be cleared of that disciplinary action, provided the Employee has not accumulated any additional disciplinary actions. The Employer shall confirm in writing to the employee that such documentation has been removed.

ARTICLE 31: JOB SECURITY

3101 a) In the event of a layoff, employees other than probationary and temporary employees shall receive notice or pay in lieu of such as follows:
two (2) weeks for each year of employment (seniority) up to a maximum of three (3) months' notice.

b) A lay-off shall be any reduction in the work force or any permanent reduction of an employee's normal hours of work due to lack of work.

3102 When a layoff becomes necessary, employees will be laid off in reverse order of seniority within their occupational classification within their site, subject only to more senior employees being qualified, competent and willing to perform the required work.

3103 In the event of the deletion of an occupied position, as much notice as possible shall be given to the incumbent.

3104 a) Applicable to all employees except those within the Community Health Program site:

An employee whose position is being deleted in accordance with Article 3103, or who is being laid off in accordance with Article 3102 will be entitled to exercise seniority rights, subject to her being qualified, competent and willing to perform the required work, to displace a less senior employee in an equal or lower occupational classification within the site. Where this is not possible due to seniority level, the employee shall be entitled to exercise seniority rights, subject to her being qualified, competent and willing to perform the required work, to displace an employee in a position of equal or lower classification within any of the other sites comprising the Regional Health Authority. Any employee thus displaced shall be entitled to a like exercise of seniority rights, with the employee or employees who are finally displaced by the exercise of this subsection being considered laid off, and subject to recall as outlined below.

b) Applicable to all employees within the Community Health Program site:

An employee whose position is being deleted in accordance with Article 3103, or who is being laid off in accordance with Article 3102 will be entitled to exercise seniority rights, subject to her being qualified, competent and willing to perform the required work, to displace a less senior employee in an equal or lower occupational classification within the location. Where this is not possible due to seniority level, the employee shall be entitled to exercise seniority rights, subject to her being qualified, competent and willing to perform the required work, to displace an employee in a position of equal or lower classification within any of the other locations within the Community Health

program site. Where this is not possible due to seniority level, the employee shall be entitled to exercise seniority rights, subject to her being qualified, competent and willing to perform the required work, to displace an employee in a position of equal or lower classification within any of the other sites comprising the Regional Health Authority. Any employee thus displaced shall be entitled to a like exercise of seniority rights, with the employee or employees who are finally displaced by the exercise of this subsection being considered laid off, and subject to recall as outlined below.

- 3105 An employee who is demoted due to a reason other than unsatisfactory performance shall continue to be paid her current basic salary until the rate for the classification to which she was demoted exceeds her current rate. The application of this provision as it relates to the layoff/recall procedure shall be limited to a three (3) year period from the date the employee assumes a position in a lower paid classification or until the salary scale of the lower position reaches her level of salary, whichever occurs first.
- 3106 An employee who exercises her seniority rights shall be entitled to a six (6) week or two hundred forty (240) hours (whichever is greater) familiarization period. In the event that the employee cannot function effectively in the position at the conclusion of the familiarization period, she shall be placed directly onto layoff status and the person originally displaced from the position shall, if not yet recalled, be returned to the position.
- 3107 To qualify for recall, it shall be the responsibility of the employee to keep the Employer informed in writing of her current address and phone number.

- 3108 Employees on layoff are to be recalled in order of seniority to available positions in equal or lower paid occupational classifications within any of the sites comprising the Regional Health Authority, subject to their being qualified and competent to perform the required work. Such right to recall shall be exercised before a new employee is hired or any other less senior employee is hired into such position.
- 3109 Such recall shall be made by registered mail, and shall provide for two (2) weeks' notice to report back to work. The employee is required to contact the Employer within one (1) week of such notice, confirming her intention to return to work as scheduled. An employee who declines to return to a position comparable to that held prior to layoff, without reasonable cause, shall be considered terminated. However, termination of employment will be waived at the discretion of the Employer, if the laid off employee declines the recall due to the unsuitability of the geographic location.
- 3110 An employee recalled to work in a different department, different site within the Regional Health Authority, (or different location, for the Community Health Program site) or different classification from which she was laid off shall have the right to return to the position she held prior to the layoff should it become vacant within one year of being called back and such vacancy shall not be subject to the job posting procedure.
- 3111 Technological change shall mean the introduction by the Employer into his work, undertaking or business of equipment or material of a different nature or kind than that previously used by him in the operation of the work, undertaking or business, and a change in the manner in which the Employer carries on the

work, undertaking or business that is directly related to the introduction of that equipment or material.

In the event of a technological change which will displace or affect the classification of employees in the bargaining unit:

- a) The Employer shall notify the Association at least one hundred and twenty (120) days before the introduction of any technological change, with a detailed description of the project it intends to carry out, disclosing all foreseeable effects and repercussions on employees.
- b) The negotiation of the effects of technological change will take place not later than ninety (90) days prior to the intended date of implementation.
- c) If the Association and the Employer fail to agree upon measures to protect the employees from any adverse effects, the matter may be referred by either party to arbitration as provided for under the terms of this Agreement.

3112 An employee who is displaced from her job as a result of technological change shall be given an opportunity to fill any vacancy within the site (for Community Health “location”) of current employment for which she has seniority and for which she has the qualifications and the competency to perform the required work. If there is no vacancy within the site (for Community Health “location”) of current employment, she will be given the opportunity to fill any vacancy within a fifty (50) kilometer radius of the originating site (for Community Health “location”) within the Region for which she has the qualifications and competency to perform the required work. This shall not preclude the employee from requesting

consideration for vacancies outside the fifty (50) kilometer radius. If there are no vacancies, she shall have the right to displace employees with less seniority, in accordance with the layoff procedures specified in this Agreement.

3113 Where new or greater skills are required than are already possessed by affected employees under the present methods of operations, such employees shall, at the expense of the Employer, be given a training period during which they may acquire the skills necessitated by the new method of operation. There shall be no reduction in wage or salary rates during the training period of any such employee.

3114 a) If the Employer sub-contracts work or introduces technological change which results in the displacement of a number of employees, the Employer shall guarantee alternate employment to all employees with three (3) or more years of continuous service with the Employer. Where the alternative employment is of a lower paying classification, the employee shall continue to receive the salary of the higher paid classification until the salary of the lower paid classification passes that of the higher classification. The application of this provision shall be limited to a three (3) year period from the date the employee assumes a position in a lower paid classification or until the salary scale of the lower position reaches her level of salary whichever occurs first.

b) Any employee with less than three (3) years of employment to whom the Employer cannot offer alternative employment shall receive severance pay on the basis of one (1) week per year of service.

3115 Supervisors and other employees of the Employer whose positions are not classified within the bargaining unit shall not work on a regular and recurring basis on duties and responsibilities which have been determined as being solely within the bargaining unit except in the case of education or emergency or where there is mutual agreement between the parties to do so. The parties agree that past practice, effective June 23, 2000, shall be deemed to have received mutual agreement in this regard. The parties further agree that the provisions of this Article shall in no way supercede the provisions of the Memorandum of Understanding RE: Transfer of Service/Mergers/Amalgamation/Consolidation.

3116 Notwithstanding Article 604, employees laid off, or who have had their work reduced in accordance with Article 3101, and who have made their availability for additional available shifts known to the Employer in writing, shall be given preference for such shifts, within any of the sites comprising the Regional Health Authority, over part-time and casual employees, up to their EFT prior to layoff or reduction of hours, provided they are qualified, competent and willing to perform the required work.

The employee shall be given such preference for available shifts until a position becomes available that is an equal or greater EFT than their last previous position, or for the duration of 6.03 (d), whichever occurs first.

Should the employee not work the entire shift for any reason, the employee will be paid for the hours actually worked.

In the event that the employee accepts available

shifts in accordance with the above, the provisions of the Collective Agreement shall be applicable except as modified hereinafter:

a) Vacation pay shall be calculated in accordance with Article 1804, and shall be paid at the prevailing rate for the classification, at the employee's step on scale prior to layoff, on each pay cheque, and shall be prorated on the basis of hours paid at regular rate of pay;

b) Income protection accumulation shall be calculated as follows:

$$\frac{\text{Additional available hours Worked by the laid off employee}}{\text{Full-time hours}} \times \text{Entitlement of a full-time employee}$$

c) In the event that the layoff is longer than twenty-six weeks, seniority will be calculated in accordance with regular hours worked;

d) The Employee shall be paid four point six two percent (4.62%) of the basic rate of pay in lieu of time off on General Holidays. Such holiday pay shall be calculated on all paid hours and shall be included in each pay cheque;

e) Participation in benefit plans is subject to the provisions of each plan;

f) Any period of time during a layoff when the employee works additional available shifts or works in a term position shall not extend the five (5) year period referenced in Article 10. However, an employee on layoff who is recalled into a term position shall retain her right to be recalled into a permanent position while working in the term position.

3117 The Employer agrees to notify the Association in advance, of all matters which significantly affect the security of employment or major working conditions of members of the bargaining unit.

3118 Secondment is a temporary transfer of an employee(s) from one Employer to another Employer, the terms of which shall be negotiated with the Association.

ARTICLE 32: NON-DISCRIMINATION

3201 The parties agree that there shall be no discrimination, interference, restriction, harassment or coercion based on the applicable characteristics cited in Section 9 of the Human Rights Code of Manitoba.

3202 The Employer and the Association agree that no form of sexual harassment shall be condoned in the workplace and it is further agreed that both parties will work together in recognizing and dealing with such problems should they arise. Situations involving sexual harassment shall be treated in strict confidence by both the Employer and the Association.

3203 No form of employee abuse will be condoned in the workplace. The parties will work together in resolving such problems as they arise. When such situations arise, employees will report them as soon as possible. Any employee who believes a situation may become or has become abusive shall report this to the immediate supervisor. The Employer shall notify the Association as soon as possible after the receipt of the report. Every reasonable effort will be made to rectify the abusive situation to the mutual satisfaction for the parties. Situations involving abuse shall be treated in a confidential manner by the Employer, the Association and the employee(s).

ARTICLE 33: PERFORMANCE APPRAISALS

3301 When performance appraisals are conducted, the following guidelines shall apply:

- a) performance appraisals shall be in writing and the contents shall be discussed with the employee;
- b) the employee shall sign the performance appraisal for the sole purpose of indicating that she is aware of its contents;
- c) the employee shall have the right to add comments to be attached thereto;
- d) the employee shall be given a copy of the performance appraisal.

3302 If the employee regards the report or evaluation to be inaccurate, unfair or unreasonable, she may also initiate a grievance requesting its correction or removal from her file.

ARTICLE 34: NOTICE OF TERMINATION

3401 Employment may be terminated voluntarily by an employee by giving at least four (4) weeks' notice in writing exclusive of any vacation due.

3402 Employment may be terminated with less notice or without notice:

- a) by mutual agreement between the Employer and the employee;
- b) during the employee's probationary period;
- c) where an employee is discharged for just cause.

ARTICLE 35: COMMITTEES

3501 The Employer will maintain an Employee/Management

Advisory Committee with equal representation from management and employees. This Committee shall meet at the request of either party, for the purpose of discussing matters of concern to either party. The parties shall co-chair this committee and shall chair alternate meetings.

3502 This Committee shall be advisory in nature and shall not substitute for staff meetings or normal lines of communication in effect within the site and/or Regional Health Authority”.

3503 a) Basic pay or equivalent time off, with a minimum of one (1) hour guaranteed to employees who are not on duty, will be granted to employees appointed by the Association to attend meetings of the Employee/Management Advisory Committee and any other joint committee which is created by the mutual agreement of the Association and the Employer, and to which the Association is required to appoint representatives.

b) Basic pay or equivalent time off, with a minimum of the one (1) hour guaranteed to employees who are not on duty, will be granted to employees appointed by the Association to attend meetings of the Workplace Health & Safety Committee or to perform such other duties as may be specified in the Workplace Safety & Health Act or as prescribed by regulation.

In accordance with the Workplace Safety & Health Act, a member of the Workplace Health and Safety Committee is entitled to take time off from her regular work duties in order to carry out her duties as a committee member under this Act and the regulations. The member shall be paid by the Employer at her regular or premium pay as

applicable, for all time spent carrying out her duties as assigned by the committee or Employer as a committee member.

3504 The parties agree to utilize the existing Employee / Management Advisory Committee to discuss, review and make recommendations relative but not limited to:

Staff recruitment and retention,
Training, retraining and continuing education,
Program Management,
Efficiency of equipment utilization,
Program delivery and new program
implementation,
Ongoing communications,
Professional practice issues,
Job enrichment,
Orientation,
Workplace security,

Unresolved issues relating to workload, staffing or shift schedule.

Association staff shall be entitled to attend meetings as part of the employee delegation. Minutes shall be kept and distributed to members.

The parties further agree that the committee may request assistance from other resources such as financial staff or representatives of other agencies or organizations when dealing with issues.

ARTICLE 36: JOB SHARING

3601 When a position is posted, two (2) employees may apply to share that position. The decision to allow two (2) employees to split a position rests solely with the Employer who will consider the needs of the area.

- a) Both employees shall be granted part-time employment status, and shall earn benefits as provided for in the Collective Agreement.
- b) In the event that one (1) of the employees sharing the position is absent, e.g. sick leave, vacation, leave of absence, etc. the other employee sharing the position may be required to assume those shifts.
- c) In the event that one (1) of the employees sharing the position resigns, and the Employer's decision is to allow this position to remain a job share position, the position will be posted with the following wording noted on the job posting:

“This position is currently being filled by two (2) employees working part-time. The remaining employee wishes to continue working her portion of the position and she will be allowed to do so if another employee is willing to work the other portion of the position. If you wish to apply for the vacant portion of this position, please apply in the normal manner stating same.”

- d) Providing there is another employee willing to share the position, the remaining employee will be maintained in the shared position.
- e) If the Employer's decision is to no longer allow this position to remain as a job sharing position, or if

no employee is willing to share the position with the remaining employee, the posted position will be offered to the remaining employee.

- f) If the remaining employee refuses to accept the position, the position may be offered to the most suitable applicant.

The remaining employee will then be offered any part-time position for which she is qualified, that is currently vacant and if none is available, she shall

be dealt with in accordance with Article 31.

ARTICLE 37: SPECIAL PROVISIONS REGARDING EMPLOYEES OCCUPYING MORE THAN ONE POSITION WITHIN THE SITES COMPRISING THE REGIONAL HEALTH AUTHORITY

3701 Part-time employees shall be eligible to apply for and occupy more than one (1) part-time position within the sites comprising the Regional Health Authority. It is understood that at no time will the arrangement result in additional cost to the Employer. Where it is determined that it is not feasible for the employee to work in more than one position, the employee will have the option of assuming the position applied for and relinquishing their former position.

3702 At no time shall the sum of the positions occupied exceed the equivalent of one (1.0) EFT. However it is agreed that daily hours within the two positions may be scheduled, to a maximum of twelve (12) hours in any one day, at the employee's regular rate of pay, with mutual agreement between the Employer, the employee and the Association. Notwithstanding the above, it is understood that an employee who works

more than the equivalent of full-time hours in the rotation pattern shall be compensated for the excess hours in accordance Article 13.

3703 Where the sum of the positions occupied equals one (1) EFT, the status of the employee will continue to be part-time, (i.e., status will not be converted to full-time), and the provisions of Article 6 will apply based on the total of all active positions occupied, unless otherwise specified in this Article.

3704 All salary based benefits, e.g. Group Life, Pension, D & R, as applicable, will be combined and calculated on the basis of the total of all active position occupied.

3705 All accrued benefits, (e.g. vacation, income protection,) shall be maintained and utilized on the basis of the total of all active positions occupied.

3706 a) Requests for scheduling of vacation shall be submitted to each departmental/site supervisor/manager. Said requests will be considered by both departmental/site supervisor/manager and shall be granted in accordance with the provisions of Article 15, based on the employee's seniority within each work site.

b) Requests for unpaid or paid leaves of absence shall be submitted to each department/site supervisor/manager, and shall be granted in accordance with the appropriate provisions of the Collective Agreement.

3707 Employees taking on an additional position will be subject to a trial period in accordance with Article 6. If during the trial period, the applicant is found by the Employer to be unsatisfactory in her/his new position,

she/he shall relinquish that position.

3708 Where an approved arrangement is later found to be unworkable, the affected employee may be required to relinquish one of the positions occupied.

ARTICLE 38: TERM OF AGREEMENT

3801 This agreement and all its provisions shall be effective April 1, 2014 except as otherwise provided.

3802 This Agreement shall be in full force and effect until March 31, 2018 and thereafter until a revised Collective Agreement is executed or this Agreement is terminated by two (2) weeks written notice by either party.

3803 This Agreement may be amended during its term by mutual agreement.

3804 Should either party to this Agreement desire to amend or terminate the Agreement, or to negotiate a new Agreement, such party shall notify the other party in writing of its intention not more than ninety (90) days and not less than thirty (30) days prior to the expiration date hereof.

3805 If notice is not given under Article 3804, within thirty (30) days prior to the expiration date of the Agreement, this Agreement shall be renewed without change for a further period of one (1) year.

Signed this _____ day of _____, 2016

FOR THE EMPLOYER

FOR THE ASSOCIATION

MEMORANDUM OF UNDERSTANDING #1

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: EMPLOYMENT SECURITY

Whereas the Employer is concerned with its employees' employment security, and

Whereas the Association is concerned with its members' employment security, and

Whereas within the Province of Manitoba health care reform continues to be explored, and

Whereas there may be a need to examine the delivery of health care within the Regional Health Authority, and

Whereas, there may be a need to examine the current complement of employees covered by the provisions of the Collective Agreement.

1. It will be incumbent upon the Employer to notify the Association, in writing, at least ninety (90) days prior to any alteration in the delivery of health care and/or in the current complement of employees covered by the provisions of this Collective Agreement.
2. If it becomes necessary to reduce the staffing complement, all avenues relevant to the issue of employment security for the employees will be examined and discussed between the Employer and the Association, no later than twenty (20) days after the above.

3. The Employer and the Association agree to meet to develop the process for the planned reductions within five (5) days after the above.
4. The Employer will, wherever reasonably possible, carry out these reductions by way of attrition.
5. In keeping with the Employer's commitment to ensure that any affected employee shall retain employment with the Employer, and where reductions cannot be dealt with through attrition, the Employer will make every possible effort to reassign the employee(s) affected to an equivalent position within the Regional Health Authority. The Layoff and Recall provisions of the Collective Agreement will apply where reassignment is not possible.
6. In the event of #5 above occurring or in the event of the closure of a facility/region, and in conjunction with #7 below, the Employer will make every reasonable effort to achieve necessary funding for retraining and redeployment of employees.
7. The Employer will also co-operate with other facilities/regions, with the Provincial Health Labour Relations Services and/or the Government of Manitoba, to participate in the establishment of a broader redeployment and retraining effort.

MEMORANDUM OF UNDERSTANDING #2

Between

NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS

RE: TRANSFER OF SERVICE/MERGERS/AMALGAMATION/CONSOLIDATION

Applicable where there is a transfer of service, merger, amalgamation or consolidation and where mobility does not apply and where both the sending and receiving sites are participants at the MAHCP Central table negotiations.

WHEREAS the way services are provided by the Employer may change as a result of continuing health reform initiatives;

AND WHEREAS the above initiatives may impact upon the employment security of employees covered by this Agreement;

AND WHEREAS the Employer and the Association desire to assist employees who may be directly impacted by such initiatives;

IT IS THEREFORE AGREED THAT:

- (i) The Employer will provide all relevant information to the Association in a timely manner as it becomes available.
- (ii) The Employer and the Association will meet to discuss matters of mutual concern and agree to make every effort to examine all possible options, including, but not limited to, redeployment issues.

- (iii) For the purpose of application of Article 31 should the Employer:
 - a) merge or amalgamate with another service provider; or
 - b) centralize or consolidate with another service provider; or
 - c) transfer or combine any of its operations or functions to another service provider; or
 - d) take over any of the functions of another service provider;it will not be considered contracting out or sub-contracting out.
- (iv) During the period of notice given under the Employment Security Memorandum of Understanding, employees potentially affected by the impending alteration of service will be entitled to portability of benefits between the employers identified as signatories to this Memorandum of Understanding. Should the receiving employer not be signatory to this Memorandum of Understanding, the receiving employer will be encouraged to honour a like portability of benefits.

For employees who have been successful in obtaining a position at a facility who is a signator to this Memorandum of Understanding, the following shall be portable:

1. Accumulated income protection benefits/sick leave credits recognized by the last employer shall be credited by the new Employer.
2. Length of employment applicable to rate at which vacation is earned shall be recognized by the new employer.
3. Length of employment for purpose of qualifying to join benefit plans, e.g. two (2) year pension requirement.
4. Salary treatment:
 - a) if the range is identical, then placed step-on-step;

- b) if the range is not identical, then placement will be at a step on the range which is closest (higher or lower) to the employee's salary at the time of porting.
- 5. Length of employment applicable to pre-retirement leave shall be recognized by the new Employer.
- 6. Upon hire of an employee, the receiving Employer agrees to confirm in writing to the employee all benefits which were ported from the sending Employer.
- 7. Benefits superior to those provided by the new Collective Agreement shall not be portable.
- 8. Hours of service since last increment is not portable for purpose of calculating next increment if applicable.
- 9. Salary and vacation earned to date to be paid out by sending Employer.
- 10. Banked time including overtime bank, stat bank, to be paid out by sending Employer.
- 11. Seniority.

APPLICATION:

IT IS AGREED THAT:

- I) When it is known that programs or services will be transferred, consolidated, merged, or amalgamated, the Employers shall determine the number of staff required by classification.
- II) Qualified employees within the transferring program or service will be given the opportunity to move with the program on the basis of seniority.
- III) If more staff wish to move than are required for the program or service, staff from the sending Employer(s) will be selected on the basis of seniority in effect at the sending Employer's on the date of the notice being completed.
- IV) If there is insufficient staff volunteering to move, the receiving Employer(s) will fill the remaining vacancies by postings or recall provisions.

- V) Employees who transfer in accordance with this memorandum, retain seniority, service and other portable benefits if applicable or in accordance with the Memorandum of Understanding on Re-deployment Principles, and will be treated in all respects as if they had always been employees of the receiving Employer.
- VI) The receiving Employer will provide an orientation for the transferred employee of sufficient duration to assist the employee in becoming acquainted with essential information such as policies and procedures, routines, location of supplies and equipment, and fire and disaster plans.

MEMORANDUM OF AGREEMENT #3

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

**RE: PROVINCIAL HEALTH CARE LABOUR
ADJUSTMENT**

This Letter of Agreement confirms that the above-named parties have ratified the Memorandum of Understanding on Redeployment Principles which is appended to and forms part of this Letter of Agreement. (Refer to MOU #15 Redeployment Principles)

MEMORANDUM OF UNDERSTANDING #4

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: PROVINCIAL TECHNICAL / PROFESSIONAL RECRUITMENT / RETENTION PLANNING COMMITTEE

The parties acknowledge that in order to support the delivery of effective patient/client care/service across the province, an adequate supply of trained employees is required. The parties acknowledge that availability of qualified employees may differ throughout the province and there may need to be consideration of unique regional challenges.

Therefore the parties agree to establish a Provincial Technical / Professional Recruitment / Retention Planning Committee, with representation from the PHLRS, Employers, MAHCP and its membership. The Committee will consist of an equal number of PHLRS/Employer and MAHCP/Membership, the number of which shall be mutually agreed. The Employer and the Association shall be responsible for their respective salaries and associated costs of their Committee members. Other persons may be invited to participate as mutually agreed by both parties.

The Committee shall meet as frequently as mutually agreed to by the parties the purpose of which will be:

- To identify classifications that are experiencing current or anticipated shortages of qualified employees;
- To identify recruitment challenges in order to address

- current or anticipated shortages;
- To identify strategies to facilitate the availability of appropriately qualified employees;
 - To consider other systemic issues that may be raised by Committee members; and
 - To present its findings and the Committee's joint recommendations to the Deputy Minister of Health including but not limited to, funding for areas where recruitment and retention challenges have been identified.

The Provincial Technical / Professional Recruitment / Retention Planning Committee will commence meeting within ninety (90) days of ratification of all MAHCP Locals.

The Committee will determine its' process including the circumstances in which individuals including employees may be invited to present or share information with the Committee for its consideration.

The Provincial Technical / Professional Recruitment / Retention Planning Committee will be in existence for the duration of the collective agreement and will be extended only if mutually agreed to between the parties. MAHCP members invited to participate shall be compensated as per 3503 a).

MEMORANDUM OF UNDERSTANDING #5

between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: GRIEVANCE INVESTIGATION PROCESS

The process is intended to create a harmonious relationship in order to promptly resolve grievances in an economical fashion.

On this basis, the parties are committed to the utilization of the following process where it is mutually agreed to be appropriate.

In the event that either party states that it is inappropriate to utilize the process and prior to a failure to utilize the process, the Executive Director of the MAHCP and the Director of the PHLRS shall review the matter and exchange the positions of the parties.

The parties hereto agree that the following conditions shall apply to the implementation and operation of the Grievance Investigation Process:

Part 1 GENERAL

1. It is understood that this process and the appointment of the Grievance Investigator is to continue concurrent with the Collective Agreement. The Collective Agreement is for the period April 1, 2014 to the date of ratification of a new collective agreement, and subject to the Term of the Agreement.

2. The Grievance Investigator shall be an individual jointly approved by the MAHCP and representatives of the employer (Provincial Health Labour Relations Services). The terms of appointment of the Grievance Investigator shall be set out in a separate document between the MAHCP, the PHLRS and the Grievance Investigator.
3. It is recognized that Grievance Investigation is a mandatory process and either party may submit the grievance.

In the normal course of events, the grievance will be submitted to the Grievance Investigator when the parties are unable to reach a resolve through the grievance process itself.

If however, where the timelines within the grievance procedure have not been mutually extended, and a grievance meeting does not occur as scheduled due to a cancellation or request to reschedule by either the Association or the Employer, the Executive Director of MAHCP and the Director of the PHLRS shall be notified of the cancelled meeting.

The Executive Director and Director will review the matter and will jointly determine if another attempt to schedule a grievance meeting will occur, or if it is reasonable to assume that the grievance is denied and the remainder of the grievance procedure will be circumvented and the grievance matter will be submitted directly to GIP.

4. The Grievance Investigator shall conduct an investigation into each grievance jointly submitted to him. It is expected that a hearing will be required in the normal course of the investigation. Within seven (7) days of a grievance being submitted to him, the

Grievance Investigator shall schedule a hearing to be held within the thirty (30) day period following submission to him. The Grievance Investigator is empowered to fulfil his role in any manner deemed by him to be most effective given the individual circumstances of each case. The Grievance Investigator's general role is to:

- a) Investigate each grievance jointly submitted
- b) define the issue(s) in dispute
- c) provide an opinion as to an appropriate resolution of the dispute.

Where the Grievance Investigation meeting does not occur as scheduled due to a cancellation or request to reschedule by either the Association or the Employer, the Executive Director of MAHCP and the Director of the PHLRS shall be notified by the Grievance Investigator of the cancelled meeting.

The Executive Director and Director will review the matter and will jointly determine if another attempt to schedule a Grievance Investigation meeting will occur, or if the matter will simply be referred to arbitration.

5. The Grievance Investigator is expected to give a verbal opinion at the conclusion of a hearing, and to submit a brief written opinion to each of the parties within seven calendar days following a hearing. Where no hearing is held, it is expected that the Grievance Investigator will provide his written opinion within seven (7) calendar days following completion of his investigation.
6. It is understood that the opinion of the Grievance Investigator is advisory in nature and is non binding on either party.

It is understood that where the parties agree to abide by the opinion of the Investigator, it is done so on a without precedent or prejudice basis.

Where either or both parties choose not to accept the opinion of the Grievance Investigator, they shall, within seven calendar days following receipt of the Investigator's written opinion, submit it in writing to both the Investigator and the other party, their reasons for non acceptance. Such reasons shall not be admissible at any future arbitration hearing or Grievance Investigation proceeding. Where one or both of the parties does not accept the opinion of the Investigator then the option shall remain to utilize the Arbitration procedure contained in the Collective Agreement.

7. The parties shall jointly prepare guidelines to assist the Grievance Investigator in meeting the expectations of the parties. These guidelines may be amended from time to time during the collective agreement as circumstances warrant and as mutually agreed. The parties shall meet on a province wide basis through staff representatives of the MAHCP and the PHLRS at the request of either of these two bodies, but not less frequently than every six months to review the operation and utilization of the Grievance Investigation Process.
8. Nothing shall preclude the parties from resolving any grievance in any mutually agreed manner either before, during or after its referral to the Grievance Investigation Process.
9. It is expressly understood that the Grievance Investigation Process is intended to provide a cost-effective, informal, and timely alternative to conventional arbitration.

Part 2 SUBMISSION OF GRIEVANCE

1. In all cases the grievance procedure contained in the Collective Agreement will continue to apply, however,

where the grievance procedure has been exhausted and a party has certain time limits to refer the matter to arbitration, that party might instead within this time limit, advise the other party in writing of its desire to refer the matter to the Grievance Investigation Process. Where such a request is made, the time limits referenced in the grievance procedure shall be temporarily suspended until:

- a) the other party advises the party who has made such a request that it does not agree to refer the matter to the Grievance Investigation Process, or
- b) fourteen (14) calendar days have elapsed from the date the request was made and the other party has failed to respond, or
- c) fourteen (14) calendar days have elapsed from the date upon which the Grievance Investigator issued his written opinion.

When any one of the events referred to in a), b) or c) above occur the time limits for referring the matter to arbitration shall commence as if the grievance procedure had been exhausted on that date.

Part 3 HEARINGS

1. Hearings will normally be held on the premises of the facility where the grievance originated from, however, the Investigator may, with the consent of both parties, choose a more appropriate location in such instances as where several grievances originating from different locations can be heard at the same hearing.
2. The parties agree not to be represented at any Grievance Investigation hearing by legal counsel. Attendance at hearings shall be limited to a maximum of four (4) employees from the bargaining unit and/or the Association, and four (4) Employer and/or PHLRS representatives. This stipulation shall not prevent the Grievance Investigator from requesting the attendance of

any other person who can assist in clarifying the issue in dispute.

3. The parties agree to provide the Investigator with a jointly prepared statement of facts in an effort to narrow the scope of any dispute and to minimize the need to present evidence through witnesses. The Grievance Investigator may through the course of his investigation determine additional facts relevant to the resolution of the matter and shall advise the parties accordingly.
4. Hearings shall be held in an informal manner, however, the Investigator shall conduct any hearing in a manner deemed by him to be effective. Witnesses will not give evidence under oath but the Investigator may act as a participant in attempting to resolve areas of conflicting evidence.

Part 4 GUIDELINES FOR GRIEVANCE INVESTIGATOR

1. The Grievance Investigator shall be expected to accept the role for the life of the collective agreement.
2. While appointed the Grievance Investigator may not act on behalf of one of the parties either as counsel or nominee at conventional arbitration. He may serve as sole arbitrator or chairman of an arbitration board hearing a dispute involving one or both of the parties except in the case of a dispute which has previously been referred to him in his capacity as Grievance Investigator.
3. While it is not expected to be as detailed as an arbitrator's award, the parties do expect the written opinion to be a concise statement of the reasoning followed in reaching his conclusions. A detailed review of the positions of the parties or arbitral jurisprudence is not expected nor is any recounting of non germane fact

or argument. The opinion should contain sufficient information to assist the parties in preventing similar future disputes.

4. The parties shall each pay for their own costs associated with referring and processing a grievance through the Grievance Investigation Process except that the parties shall jointly and equally share the fees and expenses of the Grievance Investigator.
5. The Grievance Investigator is empowered to consider any grievable matter put to him by the parties including a question of whether or not an issue is grievable.
6. The opinion of the Grievance Investigator is expected to be an informed estimate of the likelihood of the grievance being sustained or denied in the event of its being referred to arbitration.
7. The Grievance Investigator will be provided with any documentation which might provide assistance to him carrying out his role.

MEMORANDUM OF UNDERSTANDING #6

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: EDUCATIONAL DEFERRED SALARY LEAVE PLAN (Hereinafter referred to as EDSLP)

The parties hereto agree that the following conditions shall apply to the implementation and operation of the EDSLP:

1. That the EDSLP will be reviewed thirty (30) months from its implementation date and every twenty-four (24) months thereafter by the Employer and the Association.
2. That the EDSLP shall be self-sustaining and the Employer shall not incur any costs whatsoever as a result of participating in the Plan.
3. That the EDSLP must comply in all respects with all Revenue Canada guidelines.
4. That the Association shall save the Employer harmless from any claims whatsoever from any participants enrolled in the EDSLP which might result from the non-remittance of monies collected in accordance with the Plan nor from any shortfall in the funds from time to time required to be paid to any of the participants in the Plan. It is agreed that remittance of all monies to the Plan, in Trust, is to be forwarded immediately following each payday to the carrier of the Plan in Trust.

Terms of Reference of the EDSLP

Eligibility: Any employee, excluding casual employees, covered by the Collective Agreement between the Employer and the Association may apply for participation in the EDSLP following completion of the employee's probationary period as outlined in the Collective Agreement. It is expressly understood that participation in the EDSLP does not constitute a commitment being made by the Employer regarding future approval of a leave of absence.

The Plan:

The EDSLP is implemented for the sole purpose of providing a method of remuneration to Plan participants during formal educational leaves of absence (LOAs) for periods in excess of six (6) months.

Contribution/Enrolment Form:

- a) On filling out the enrolment form for membership, the participant shall indicate the amount of the participant's earnings which is to be deferred and remitted by the Employer to the Plan, in Trust. The amount shall not be less than five (5) percent and not more than thirty (30) percent of gross regular earnings as at the time of application. The biweekly amount shall be rounded to the next higher dollar.
- b) The amount to be deferred in Trust may be changed once annually (date to be determined by the Employer).
- c) The participant shall indicate on the enrolment form the date when it is anticipated that the participant will be requesting a leave of absence in accordance with the terms of reference of the Plan.
- d) The participant shall keep the Employer informed on an ongoing basis as to his/her plans in regard to the educational program in order to assist the Employer in attempting to make arrangements for his/her potential

absence.

Leave of Absence

- a) It is agreed between the Employer and the Association that, for the purpose of the EDSLP, the provisions of the Collective Agreement regarding application for leaves of absence shall make application for the LOA at least two (2) months prior to the first day of the participant's requested LOA.
- b) Requests for LOA under the EDSLP shall include a description of the course of studies to be pursued, the duration of the program, and the name of the institution offering the program.
- c) Each request for a LOA under the EDSLP will be reviewed on an individual basis and shall not be unreasonably denied.
- d) In the event that more than one participant applies for a LOA under the EDSLP for part of or all of the same period of time and where only one participant's requested leave can be granted, seniority as defined in the Collective Agreement shall be the governing factor in determining which participant's LOA shall be granted.
- e) A participant having received approval for a LOA and who voluntarily transfers or is promoted to another position, may have the leave honoured depending on the operational requirements of the new work area.
- f) In the event that the participant's educational leave results in his/her being qualified to work in another classification covered by the Collective Agreement, it is understood that the participant will be placed in such classification only after being the successful applicant for a posted vacant position within that

classification.

MEMORANDUM OF UNDERSTANDING #7

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: PORTABILITY

The following provisions do not apply to transfers governed by the provisions of the Memorandum of Understanding on Staff Mobility within the nine (9) facilities of the former WHA (WRHA) System.

1. An employee of an Employer in Manitoba who participates at MAHCP Central Table negotiations, who is awarded a position with another Employer in Manitoba who participates at MAHCP Central Table negotiations, and who commences employment with her/his new Employer within six (6) weeks of termination of employment from her/his former Employer, will be entitled to portability of benefits as specified hereinafter:
 - a) accumulated income protection benefits;
 - b) length of employment applicable to rate at which vacation is earned;
 - c) length of employment applicable to pre-retirement leave;
 - d) length of employment applicable for qualification for the Magic 80 pension provisions;
 - e) length of employment applicable to next increment date;
 - f) continuation of all Benefit Plans;
 - g) seniority credits (in accordance with receiving Collective Agreement).

MEMORANDUM OF UNDERSTANDING #8

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

**RE: VOLUNTARY TRANSFERS TO VACANCIES
(PORTABILITY)**

Applicable to transfers between the following employers only: Actionmarguerite, Breast Health Centre, CancerCare Manitoba, Community Therapy Services, Concordia Hospital, Corporate Programs – WRHA, Deer Lodge Centre – WRHA, Diagnostic Services of Manitoba, Health Sciences Centre – WRHA, Misericordia Health Centre, Northern Regional Health Authority (NEW), Pharmacy Program – WRHA, Rehabilitation Centre for Children, St. Boniface Hospital, Seven Oaks General Hospital, Victoria General Hospital – WRHA

An employee with an Employer where the Association is certified to represent that occupational classification, who applies for and is awarded a position with another Employer where the Association is certified to represent that occupational classification, shall have her seniority transferred as though she had always been employed at the receiving Employer. It is understood that this seniority is intended for use in accordance with the Collective Agreement, i.e., only in vacancy selection, vacation selection, or in the event of lay-off/displacement/recall. Further, the parties confirm that this seniority is in no way intended to increase the accumulation of benefits normally accrued or calculated on the basis of employment hours or

service.

In addition, any specific requests for portability of any or all benefits or benefits accrual rates upon a position being awarded as per the above, shall be considered by the Employer on an individual basis, by mutual agreement with the Association.

Note #1: The agreement to include this memorandum in the collective agreement is subject to the identical memorandum being included in the CTS agreement.

Note #2: Seniority (hours) transferred shall not exceed seniority provisions of the receiving facility.

MEMORANDUM OF UNDERSTANDING #9

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: RECRUITMENT AND SELECTION PROCESS

The parties acknowledge and confirm that effective and consistent practices relative to recruitment and selection to vacant positions are critical to maintain and preserve a highly competent and qualified professional and technical healthcare workforce in Manitoba.

It is further agreed that specific procedures utilized throughout all phases of the selection process must include as a basic foundation, the formulation of bona fide and job-related selection criteria, including consideration of seniority. As outlined below, the process must be carried out consistent within the provisions of the collective agreement.

The parties agree that the selection process must be seen to treat all applicants fairly, objectively, and in a non-partisan manner at all times.

Without limiting the generality of the foregoing and in consultation with the Association, the Employer commits to the development of terms of reference/guidelines detailing phases of the selection process to ensure outcomes are objective and to maintain integrity and accountability in all staffing activity undertaken.

Term of reference/guidelines will encompass, but will not be limited to:

- The formulation of selection criteria, such as seniority, knowledge, abilities/skills, aptitudes, personal suitability, experience, education, certification, etc., under which managers shall determine qualifications required for the position.
- The use and application of selection criteria in the selection process.
- The composition of Selection Boards
- Meaningful feedback to applicants.

Terms of reference/guidelines as above, shall be completed within 180 days of the signing of the collective agreement, and will be subject to review as may be deemed appropriate and necessary from time to time. Either party may initiate the review. The parties agree that they may request assistance from other resources as deemed necessary.

MEMORANDUM OF UNDERSTANDING #10

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: ARTICLE 2515

WHEREAS The Freedom of Information and Protection Privacy Act ("FIPPA") became applicable to the Employer during the life of the Collective Agreement that expires March 31, 2003;

AND WHEREAS the Employer believes that the current and past practice of providing home addresses to the Association is now subject to FIPPA and requires compliance with that legislation;

AND WHEREAS the Association wishes to have the past and current practice regarding provision of home addresses to continue in order to administer the Collective Agreement and represent its members;

NOW THEREFORE the parties agree that forthwith upon the ratification of the Collective Agreement, the Association shall sign a letter in the form attached to this Memorandum of Understanding.

LETTER:

Pursuant to the Memoranda of Agreement CONFIRM TYPE OF AGREEMENT dated DATE OF AGREEMENT and the applicable collective agreement between the NAME OF UNION (the "ABBREVIATED NAME") and the [Employer], the

[Employer] is to provide the ABBREVIATED NAME with a list which includes each employee's bargaining unit, classification, work location and home address at the time of remission of union dues.

The list to be provided contains personal information as defined under The Freedom of Information and Protection of Privacy Act ("FIPPA"), which came into force subsequent to the date on which the Memoranda of Agreement were signed. We believe that the disclosure provisions of FIPPA apply to the provision of home addresses pursuant to the Memoranda and the collective agreement. In order to meet our obligations under the Memoranda and the collective agreements, we are requesting the ABBREVIATED NAME's cooperation in complying with the following conditions in accordance with sections 46(6)c) and (d) of FIPPA:

- 1. The personal information may only be used for the purpose of communicating with the ABBREVIATED NAME's members.**

- 2. The ABBREVIATED NAME shall have in place reasonable administrative physical safeguards to ensure the confidentiality and security of the personal information.**

- 3. When disposing or storing the lists, the ABBREVIATED NAME shall take care that they are transported, stored or destroyed in a secure manner.**

- 4. The duplicate copy of this letter acknowledging that the ABBREVIATED NAME shall comply with these measures shall be signed and returned to the undersigned.**

We look forward to your reply,

Yours truly,

NAME OF ACCESS AND PRIVACY OFFICER
Access and Privacy Officer

The UNION NAME acknowledges that it will comply with the terms and conditions set out above.

DATE: _____

UNION NAME
Per:

MEMORANDUM OF UNDERSTANDING #11

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: 10 HOUR SHIFT

Note: 10 hour shifts will only be implemented by agreement between the Employer and the Association.

1. A “10” hour shift for employees working 7.75 hours (2015 annual hours) will be 9.69 paid hours to be scheduled at 10.00 hours.
2. There shall be twenty-four (24) regular “10 hour” shifts in each three (3) consecutive bi-weekly periods, or a combination of 10 hour and regular shifts as defined in Article 1201, during each three (3) consecutive bi-weekly pay period that will equal the regular hours of the classification as defined in Article 1201.
3. Each “10” hour shift shall be inclusive of two rest periods as defined in Article 1202 of this agreement. Meal period(s) shall consist of 30 minutes in total with 19.6 minutes unpaid and 10.4 minutes paid for each 10-hour shift.
4. Overtime shall be authorized time worked in excess of scheduled hours as defined in #1 & 2 above.
5. Shift Premium, Weekend Premium and Responsibility Pay shall be paid in accordance with the Collective Agreement. Where an employee works a “10” hour

shift, evening and night premiums shall be paid on the basis of hours worked. For the purpose of clarification Evening Shift premiums shall be paid for any hours worked between 1600 hours - 2400 hours. Night shift premiums shall be paid for any hours worked between 2400 hours - 0800 hours. Rates paid will be in accordance with Article 17.

6. The paid vacation entitlement received under the "10" hour shift schedule pattern shall correspond exactly in hours to the paid vacation entitlement on regular hours (as defined in Article 1201) shift pattern.
7. An employee required to work on a General Holiday shall be paid at the rate of one and one-half ($1 \frac{1}{2} \times$) times the basic rate of pay for scheduled regular hours and in addition full-time employees shall receive an alternate seven and three-quarters (7.75) hours day in lieu at the basic rate of pay. All provisions of Article 13: Overtime shall apply except for Article 1301. Article 1301 of the collective agreement is replaced by items # 1, 2 & 3 above for the purposes of this memorandum.
8. Income Protection shall be paid in accordance with the scheduled shift hours.
9. In the administration of the Ten (10) Hour Shift Memorandum, the provisions of Article 1206 a) do not apply.
10. Where annual hours of work are other than 2015, the hours as indicated above will be adjusted accordingly.
11. Upon a minimum of 60 days' notice, the Employer or the Association may discontinue the modified shift schedule.

MEMORANDUM OF UNDERSTANDING #12

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: 12 HOUR SHIFT

Note: 12 hour shifts will only be implemented by agreement between the Employer and the Association.

1. A “12” hour shift for employees working 7.75 hours (2015 annual hours) will be 11.625 paid hours to be scheduled at 12.25 hours
2. There shall be twenty (20) regular “12 hour” shifts in each three (3) consecutive bi-weekly periods, or a combination of 12 hour and regular shifts as defined in Article 1101, during each three (3) consecutive bi-weekly pay period that will equal the regular hours of the classification as defined in Article 1201.
3. Each “12” hour shift shall be inclusive of two rest periods as defined in Article 1202 of this agreement. Meal period(s) shall consist of 60.0 minutes in total with 37.5 minutes unpaid and 22.5 minutes paid for each 12-hour shift.
4. Overtime shall be authorized time worked in excess of scheduled hours as defined in #1 & 2 above.
5. Shift Premium, Weekend Premium and Responsibility Pay shall be paid in accordance with the Collective Agreement. Where an employee works a “12” hour

shift, evening and night premiums shall be paid on the basis of hours worked. For the purpose of clarification Evening Shift premiums shall be paid for any hours worked between 1600 hours - 2400 hours. Night shift premiums shall be paid for any hours worked between 2400 hours - 0800 hours. Rates paid will be in accordance with Article 17.

6. The paid vacation entitlement received under the "12" hour shift schedule pattern shall correspond exactly in hours to the paid vacation entitlement on regular hours (as defined in Article 1201) shift pattern.
7. An employee required to work on a General Holiday shall be paid at the rate of one and one-half ($1 \frac{1}{2} \times$) times the basic rate of pay for scheduled regular hours and in addition full-time employees shall receive an alternate seven and three-quarters (7.75) hours day in lieu at the basic rate of pay. All provisions of Article 13: Overtime shall apply except for Article 1301. Article 1301 of the collective agreement is replaced by items # 1, 2 & 3 above for the purposes of this memorandum.
8. Income Protection shall be paid in accordance with the scheduled shift hours.
9. In the administration of the Twelve (12) Hour Shift Memorandum, the provisions of Article 1206 a) do not apply.
10. Where annual hours of work are other than 2015, the hours as indicated above will be adjusted accordingly.
11. Upon a minimum of 60 days' notice, the Employer or the Association may discontinue the modified shift schedule.

MEMORANDUM OF AGREEMENT #13

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
AND
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS
(hereinafter referred to as “the Association”)**

AND

- 1. Actionmarquerite**
- 2. Breast Health Centre**
- 3. CancerCare Manitoba**
- 4. Community Therapy Services**
- 5. Concordia Hospital**
- 6. Corporate Programs - WRHA**
- 7. Deer Lodge Centre - WRHA**
- 8. Diagnostic Services of Manitoba**
- 9. Health Sciences Centre - WRHA**
- 10. Misericordia Health Centre**
- 11. Northern Regional Health Authority (NEW)**
- 12. Pharmacy Program - WRHA**
- 13. Rehabilitation Centre for Children**
- 14. St. Boniface Hospital**
- 15. Seven Oaks General Hospital**
- 16. Victoria General Hospital – WRHA**

(hereinafter referred to as “the Employers”)

RE: ORGANIZATIONAL CHANGES- IMPACT ON THE BARGAINING UNIT

As soon as reasonably possible after the employer makes a decision to proceed with or has been advised that an organizational change will occur that affects the bargaining

unit, including changes that affect the number of bargaining unit members, it is agreed that the employer will outline to the Association the scope, intent and details of the change to enable the parties to enter into meaningful consultation on relevant matters which shall include but not limited to:

- a) a process for advising members of the change including content and timing;
- b) the process by which the change will be implemented including a labour adjustment strategy where the number of bargaining unit members will be affected;
- c) a process by which the Employer and the Association will communicate throughout the change including a point of contact for each party; and,
- d) an opportunity for the Association to recommend modifications to the change(s).

MEMORANDUM OF UNDERSTANDING #15

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: REDEPLOYMENT PRINCIPLES

1. PURPOSE:

- 1.1 The parties agree to work to develop employment security strategies to reduce the negative impact on employees affected by the restructuring of the health services system. The parties agree to strive towards consistency and timeliness in implementing this Letter of Understanding.
- 1.2 It is agreed by the parties that this Letter of Understanding shall work in concert with the provisions of the applicable Collective Agreements of the unions involved and shall be supplementary to same.
- 1.3 All terms and conditions of Collective Agreements and personnel policies and procedures of the receiving facility shall apply to the incoming employee except those terms and conditions of the Collective Agreement that have been abridged by this Letter of Understanding.
- 1.4 This Letter of Understanding governs the movement of laid-off employees and/or the movement of positions between bargaining units of the above-

mentioned unions and employers.

- 1.5 For the purposes of this Letter of Understanding "receiving agreement(s)" shall mean the Collective Agreement applicable to the certified bargaining unit which is the recipient of transferred positions/employees. Conversely, the "sending agreement(s)" shall mean the Collective Agreement applicable to the certified bargaining unit where the position/employee originated.
- 1.6 All particulars of job opportunities at receiving facilities will be made available to the unions as they become known to the above-mentioned employers.
- 1.7 "Central Redeployment List" means a list of employees who have been laid-off from a participating employer. Those on this list may apply for and receive preferential consideration for new and vacant in-scope positions at another participating employer, as set out in 4.02 herein.

Manitoba Council of Health Care Unions (MCHCU) will be provided with a copy of the Central Redeployment List, with an updated list provided on a continuing basis.

- 1.8 "Provincial Health Care Labour Adjustment Committee" (hereinafter referred to as the "Committee") refers to the committee established by an agreement commencing January 20, 1993 between The Government of Canada, The Government of Manitoba, Manitoba Health Organizations Inc., and Manitoba Council of Health Care Unions.

2. SENIORITY:

- 2.1 Employees shall accumulate seniority according to the terms of the applicable Collective Agreement.
- 2.2 Employees without a Collective Agreement shall not have seniority rights.
- 2.3 Transfer of Seniority - The affected employer(s) and affected union(s) shall meet to determine any provisions for a transfer of seniority between bargaining units.

3. TRIAL PERIOD:

- 3.1 Employees who move to a new bargaining unit/employer may be required to serve a trial period in accordance with the Collective Agreement in the receiving facility. If unsuccessful in the trial period, the employee shall return to the Central Redeployment List and to the recall list of the sending employer.

4. NEW AND VACANT POSITIONS:

- 4.1 All new and vacant in-scope positions shall be filled in accordance with the terms of the Collective Agreement and that bargaining unit, unless otherwise mutually agreed between affected employers and affected bargaining units/unions.
- 4.2 When a new or vacant in-scope position is not filled by an internal employee as specified in 4.01, the receiving facility within a region, as defined in Appendix VII, shall give preferential consideration to qualified applicants from the same region who are on the Central Redeployment List.

If there are no applicants/no qualified applicants from the same region, the receiving facility shall

provide preferential consideration to qualified applicants from other regions who are on the Central Redeployment List.

The following provisions shall apply in filling the vacancy:

- a) Employees on the Central Redeployment List shall be listed in order of seniority [as per "sending" Collective Agreement(s)];
- b) subject to 4.01, selection shall be made from applicants on the Central Redeployment List as described above. Copies of the above-mentioned new or vacant in-scope position postings will be sent as they occur to the MCHCU and participating employers (process to be established);
- c) seniority shall be applicable to the selection in accordance with the receiving Collective Agreement;
- d) in assessing an employee's history only formally documented material contained in the employee's personnel file will be considered;
- e) receiving facilities job description applies vis-à-vis qualification requirements;
- f) Once an employee has been permanently redeployed and has completed the trial period with a receiving employer, she/he shall relinquish any recall rights to her/his former employer unless she/he is laid off from the receiving employer. Should an employee be laid off from the receiving employer, she/he will be placed back on the recall list with the sending

employer for the balance of time she/he would have been on the recall list. She/he will also have recall rights in accordance with the Collective Agreement of the receiving employer and be placed back on the Central Redeployment List. For the purposes of the Central Redeployment List, an employee's seniority shall be the cumulative seniority from the original sending employer and the original receiving employer.

5. TRANSFER OF SERVICE/MERGER/AMALGAMATION:

5.1 In the event of a transfer(s) of service/merger/amalgamation, the affected employer(s) and unions shall meet to determine whether employees should have the opportunity to move with the service or department to the receiving facility, to the extent that such positions are available.

6. PORTABILITY OF BENEFITS:

The following benefits are portable:

6.1 Accumulated income protection benefits/sick leave credits.

6.2 Length of employment applicable to rate at which vacation is earned.

6.3 Length of employment applicable to pre-retirement leave. **NOTE:** The Winnipeg Regional Health Authority - Deer Lodge Centre Site limits payment of pre-retirement leave to service acquired since April 1, 1983. Incoming employees would retain original service date for this purpose.

6.4 Length of employment for the purposes of qualifying

to join benefit plans, e.g., two (2) year pension requirement.

6.5 Benefits - An incoming employee is subject to the terms and conditions of the receiving facilities benefit plans, however, normal waiting periods would be waived, subject to the applicable benefit plans' terms and conditions.

6.6 Salary Treatments -

a) If range is identical, then placed step-on-step;

b) If the range is not identical, then placement will be at a step on the range which is closest (higher or lower) to the employee's salary at the time of layoff.

NOTE: No red-circling provision except for The Winnipeg Regional Health Authority - Deer Lodge Centre Site employees who were guaranteed provisions as contained in the "Transfer Agreements" for the 1983 and 1987 transfer from federal to provincial jurisdiction and for whom the red-circling provisions were in place prior to the inception of this Letter of Understanding.

6.7 Upon hire of an employee from the Central Redeployment List, the receiving employer agrees to confirm in writing to the employee all benefits, including seniority where applicable, which were transferred from the sending employer under this Letter of Understanding.

7. OTHER CONDITIONS:

- 7.1 Hours of service since last increment is not portable for purposes of calculating next increment, if applicable.
- 7.2 Salary and vacation earned to date to be paid out by sending employer.
- 7.3 Banked time including overtime bank, stat bank, to be paid out by sending employer.

8. TRAINING:

- 8.1 The parties agree that provisions for training will be dealt with by the Committee.

9. ADMISSION OF NEW MEMBERS:

- 9.1 The parties hereby authorize the Committee to admit new signatories as participating employers or participating unions in such manner and upon such terms as the Committee in its discretion deems appropriate without the necessary consultation or agreement with existing signatories. Upon admission to this agreement such new signatories will have the same rights and obligations as existing participating unions and participating employers, effective the date of such admission.

10. ACCEPTANCE OF LETTER OF UNDERSTANDING:

- 10.1 Signatories to this Letter of Understanding agree to accept this letter without amendment. Any subsequent amendment to the Letter of Understanding shall only be implemented if approved pursuant to Article 19.

11. DURATION

11.1 This Letter of Understanding shall be in full force and effect for an indefinite period commencing the date of signing. In the event that any one of the parties signatory to this Letter of Understanding wishes to terminate its participation in this Letter of Understanding it shall give sixty (60) days written notice to the Committee and to the appropriate bargaining agent or Employer in respect of its collective agreement. Such termination shall not invalidate this Letter of Understanding as affects the other signatories except for the specific Employer or bargaining agent that is party to the relevant and affected collective agreement.

12. AMENDMENTS:

12.1 Amendments to this Letter of Understanding shall be effective if passed by the Committee after consultation with the signatories to the Letter of Understanding as outlined herein. All signatories shall receive a copy of the proposed amendment(s). Each signatory shall have thirty (30) calendar days during which to express its concerns (if any) about the proposed amendment(s). Any unresolved concerns must be reconciled by the respective employer/labour caucus prior to a Committee vote being conducted. If there are no concerns raised by signatories to the proposed amendments the Committee shall be empowered to implement the amendment(s).

13. APPEAL PANEL:

13.1 Should a dispute(s) arise between a participating union(s) and a participating employer(s) regarding the application, interpretation or alleged violation of

this Letter of Understanding, the parties concerned shall meet and attempt to resolve the dispute(s) through discussion.

Should the dispute remain unresolved, any party to the dispute may refer the matter(s) to an Appeal Panel composed of:

- Two (2) persons from Participating Employers who are not directly involved in the dispute;
- Two (2) persons from the Participating Unions who are not directly involved in the dispute.

The Appeal Panel shall set its own procedures for hearing the dispute and may accept any evidence that it deems appropriate.

Only lay advocate(s) shall be utilized by each party to the dispute in the presentation of its case.

The Appeal Panel shall make every effort to mediate the dispute to resolution.

Should efforts to mediate fail, the Appeal Panel shall submit its written recommendation(s) for settlement to the parties concerned, within fourteen (14) calendar days.

Any dispute under the Letter of Understanding shall not be resolved by grievance or arbitration pursuant to the collective agreement. The Appeal Panel is intended to be the only vehicle for resolution of such disputes.

This Letter of Agreement confirms that the above-named parties have ratified the Letter of Understanding on Redeployment Principles, which is appended to and forms

part of this Letter of Agreement.

MEMORANDUM OF UNDERSTANDING #16

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: REPRESENTATIVE WORKFORCE

The parties understand that Aboriginal persons are significantly underrepresented in the health care labour force and that additional actions are needed to promote and facilitate employment of Aboriginal persons in health care occupations at all levels. It is therefore mutually agreed that undersigned parties will work in cooperation to:

- a) Develop strategic initiatives and programs that:
 - Foster mutual respect, trust, fairness, open communication and understanding;
 - Focus on recruiting, training and career development of Aboriginal workers;
 - Identify workplace barriers that may be discouraging or preventing Aboriginal workers from entering and remaining in the workforce;
 - Facilitate constructive race and cultural relations;
- b) Promote and publicize initiatives undertaken to encourage, facilitate and support the development of a representative workforce;
- c) Implement education opportunities for all employees to

promote cultural awareness of Aboriginal peoples. This will include enhanced orientation sessions for new employees to ensure better understanding of respectful work practices to achieve a harassment free environment.

MEMORANDUM OF UNDERSTANDING #17

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: INCREASE OF EFT

Notwithstanding Article 10 the EFT of a part-time employee may be increased in accordance with the following process:

The parties agree that it may be of mutual benefit to the employees and the Employer to allow part-time employees, who request to do so, to increase their EFT.

- a) Requests to permanently increase EFT's shall be made in writing by part-time employees at a date determined by the Employer. The employees shall indicate the maximum EFT to which they wish to increase.
- b) An employee may increase her/his EFT up to a 1.0 EFT.
- c) In considering requests, the Employer in consultation with the Association shall consider such factors as current EFTs, shift assignments, shift schedules, the department / program(s) needs and the requirements of Article 12. If the requests by employees within a department / program exceed the availability

within that department/program as determined by the Employer, the Employer shall offer in order of seniority. The final determination shall be made no later than sixty (60) days after receipt of all written requests as outlined in a).

- d) A part-time employee shall not be permitted to increase her/his EFT while other employees are on layoff from that department/program unless such laid off employees have been recalled or have declined recall.
- e) Where any request to change EFT has been approved, the Employer shall issue a letter to the employee confirming the employee's new EFT in accordance with this Collective Agreement along with an effective date.
- f) Copies of all requests and responses to requests to adjust EFT shall be provided to the Association.
- g) Any changes to shift patterns as a result of changing EFT's shall be done in accordance with the provisions of Article 12 and any pre-approved vacation will be honored in the new schedule unless otherwise mutually agreed between the Employer and the employee.
- h) The Employer is not prevented from exercising any of its normal management rights as a result of this Memorandum of Understanding including, without limitation, the right to post vacant positions.

For the duration of this Collective Agreement, the Employer and the Union shall meet on or before May 31st annually to determine if they wish to repeat the EFT adjustment process in the following year. There must be mutual agreement to repeat this process.

MEMORANDUM OF UNDERSTANDING #18

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: OVERPAYMENTS

The Employer may not make deductions from wages unless authorized by statute, by Court Order, by Arbitration Award, by this Agreement, by the Union or to correct an overpayment error made in good faith. Where an error has been made in good faith, the Employer shall be entitled to recover any overpayment made, for a period of time that does not extend further back than twelve (12) months from date of discovery, provided:

- a) Once the error is discovered, notice and a detailed breakdown of the error is given by the Employer to the affected employee and the Union as soon as practicable;
- b) The proposed recovery is made in as fair and reasonable a manner as possible; and,
- c) The proposed recovery is made over a period of time which is no less than the period during which the overpayment was made unless otherwise agreed between the Employer and the employee.

In the event the employee retires from, or leaves the employ of the Employer before the Employer is able to fully recover an overpayment as contemplated in this Article, the Employer shall be entitled to make a full recovery at the time of retirement or termination of employment of that employee

and reduce accordingly any payments that might be owing to that employee to recover the overpayment.

Employee Benefit Forms / Under Deduction

An employee failing to submit their benefit and/or pension forms on a timely basis or to ensure appropriate notification prior to a return from leave of absence may result in an under deduction.

In order to initiate or maintain continuity of benefits and pension contributions, under deductions will be corrected as soon as possible with the Employer and the employee making their required contributions.

An under deduction shall not be deemed an overpayment.

Failure to do so may negate the availability of these benefits to the employee or may result in the employee having to provide evidence of proof of insurability to the benefit provider.

MEMORANDUM OF UNDERSTANDING #20

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: HEALTH SYSTEM SUSTAINABILITY

WHEREAS the Manitoba Government seeks to ensure that quality health care services are delivered to Manitobans through a system which is, to the fullest extent possible, sustainable, accessible, cost-effective, efficient and effective;

AND WHEREAS health care professionals employed in the professional technical sector are an integral part of the delivery of health care services in facilities, programs and communities throughout the province, and have a shared commitment and responsibility for the provision of appropriate, quality health care to Manitobans;

AND WHEREAS the Employers are responsible for the provision of health care services and programs for Manitobans, and as such seek to attract and retain qualified health care professionals to deliver health care services within the health care system;

AND WHEREAS the MAHCP recognizes the role that their members play in supporting the responsible use of healthcare resources, and as such will advocate for and support their members in meeting professional obligations to patients, clients and the healthcare system as a whole;

AND WHEREAS the Parties recognize that it is in the best interest of the health care system to have all parties working

together towards these mutual goals, and the Parties wish to enter into this Memorandum of Understanding to work towards the achievement of these goals through collaborative discussions;

NOW THEREFORE The parties do hereby agree to work together with Manitoba Health, Healthy Living and Seniors (MHLS) and other health system stakeholders, during the term of the collective agreement, to make recommendations regarding the identification, development and implementation of system delivery changes that are intended to improve the effectiveness and sustainability of health care service delivery in Manitoba.

Matters that will be considered will include but are not limited to:

- a) Restructuring of services to increase access and reduce wait times within the health care system;
- b) Improvement of scheduling practices within the system;
- c) Focusing on safe practices and reduction of WCB injuries;
- d) Ensuring the skill sets of employees are used to maximum effect in the delivery of quality health care services;
- e) Use of technology to improve service delivery;
- f) Establishment of joint on call structures to allow for the optimization of services;
- g) Implementation of expanded hours of services to enhance services on weekends, allow greater access to specialized test procedures and use of specialized diagnostic equipment;
- h) Establishment of employee relief pools.

The Parties will commit the necessary time, resources and expertise to this work during the term of the collective agreement.

MEMORANDUM OF UNDERSTANDING #21

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: RECRUITMENT AND RETENTION COMMITMENT

In recognition of a commitment from MAHCP to support the efforts and process towards achieving health system sustainability initiatives, as referenced in the MoU re Health System Sustainability, the Manitoba Government commits the following funds to be distributed to the defined list of classifications as identified below in an effort to respond to existing recruitment and retention challenges.

- Effective April 1, 2016 \$1.5 M to be available for distribution
- Effective April 1, 2017 \$1.5 M to be available for distribution

The defined list of classifications that will be eligible to receive a salary adjustment through this process is as follows:

- Cardiology technologists
- MRI technologists
- Sonographers
- Echosonographers
- Occupational therapists
- Respiratory therapists
- Physiotherapists
- Audiologists
- Speech pathologists

The allocation and distribution of these recruitment and retention dollars will be as mutually agreed by a Committee that will contain no more than 5 representatives of the MAHCP and their members, and no more than 5 representatives of the PHLRS and the Employers representing all MAHCP Employers at this Central Table.

The Joint Committee will take into consideration relevant criteria including the following:

- a) Service delivery impacts;
- b) Vacancy rate analysis;
- c) Recruitment/retention issues analysis;
- d) Salary and market conditions.

The above referenced Joint Committee will commence within 90 days of ratification and the determination of the allocation and distribution will be as determined by the Joint Committee.

MEMORANDUM OF UNDERSTANDING #22

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: MAHCP STANDARDIZATION PROCESS

The Employer will commit \$1 M to be allocated between April 1, 2016 and March 31, 2017 for the standardization and rate adjustments for the specific classifications listed:

- Social Workers
- Pharmacy Assistants
- Dietitians (includes all employees in the dietician classification such as diabetes education)

The allocation and distribution of these standardization dollars will be as mutually agreed by a Committee that will contain no more than 4 representatives of the MAHCP and their members, and no more than 4 representatives of the PHLRS and the Employers representing all MAHCP Employers at this Central Table. The above referenced Committee will commence within 60 days of ratification and the determination of the allocation and distribution will be resolved and finalized no later than September 30, 2016.

MEMORANDUM OF UNDERSTANDING #26

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: BENEFITS AND PENSION FOR FORMER CIVIL SERVANTS

The Employer and the Association agree that any employee who transferred employment from the Provincial Civil Service to the Regional Health Authority prior to June 23, 2000 and who currently participates in the Government of Manitoba Pension (Civil Services Superannuation) and Benefit Plans, will be “grandfathered” to those plans for the duration of their employment. It is agreed that the provisions of Article 2803 (Dental), 2805 (D & R) and 2806 (Pension) shall not apply to such employees, but that all newly employed bargaining unit members will participate in the HEPP and HEBP plans, in accordance with the terms of those plans.

MEMORANDUM OF UNDERSTANDING #27

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

**RE: TEMPORARY TRANSFER OF EMPLOYEE WITHIN
THE RHA**

1. To facilitate temporary transfers to the locations and/or sites within the Regional Health Authority experiencing a need for additional employees on a sporadic or episodic basis, qualified employees from another site and/or location shall be offered the opportunity to work in the site and/or location experiencing the need for additional employees.
2. Temporary transfers shall not be implemented until applicable provisions of the Collective Agreement relating to the assigning of occasional shifts are fulfilled.
3. Where an insufficient number of qualified employees volunteer to be temporarily transferred, the Employer reserves the right to transfer employees, commencing with the most junior qualified employees at the sending site and/or location.
4. If required, orientation will be provided which will assist the employees to be acquainted with essential information, such as policies and procedures, routine, location of supplies and equipment, and fire and disaster plans.
5. It is understood that transfers will occur within a fifty (50) km radius of the originating site and/or location,

unless a greater distance is mutually agreed between the Employer and Association.

6. Employees who are temporarily transferred to sites within the Regional Health Authority shall be eligible for transportation reimbursement in accordance with the Province of Manitoba mileage rates for use of a personal motor vehicle, in accordance with the following formula:

Distance (in kms) from the employee's home to the new work site and/or location minus the distance (in kms) from the employee's home to the employee's originating work site and/or location.

MEMORANDUM OF UNDERSTANDING #28

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: MIDWIVES

Applicable to Northern RHA

The Employer and the Association recognize the unique nature of service that Midwives provide for the residents of the region and the flexibility that is required to meet the needs of the residents.

The parties agree that Midwives shall be covered by all provisions of this Agreement, unless otherwise specified in this Memorandum:

204 Probationary Employee – (replaces Article 204 of the collective agreement)

Means an employee who:

- a) is registered with supervision requirements as determined by the College of Midwives of Manitoba (CMM); or
- b) has not completed six (6) months of continuous full-time or part-time employment following the removal of the supervision requirements.

Until such time as an employee has completed her probation period she may be subject to discharge without recourse to the grievance procedure. In the event that an employee is to be discharged during the probation period, written notice

shall be served to the employee and the Association. The probation period for any given employee may be extended after consultation with the Association.

901 (replaces Article 901 of the collective agreement)

Salaries shall be paid to each employee in accordance with Schedule A which are attached to and forming part of this Agreement.

907 (replaces Article 907 of the collective agreement)

Equivalent gross annual rates shall be calculated as follows:

$$\text{Annual rate} = \text{hourly rates} \times 2080$$

Article 12 Hours of Work and Shift Schedules (replaces Article 12 of the collective agreement)

1201 Regular hours of work will be an average of 80 hours per bi-weekly period or 2080 hours per year.

1202 Regular hours of work shall be deemed to:

- a) include a rest period of twenty (20) minutes during each continuous three hour period of duty;
- b) exclude a meal period of at least thirty (30) minutes during each working day.

1203 The employee will be responsible for scheduling her own hours of work. Each employee shall submit a log of hours worked to her supervisor at the end of each bi-weekly period or more often if required. The hours worked shall be 80 hours per bi-weekly period averaged over 4 consecutive bi-weekly pay periods.

1204 To the extent practicable, the employee will consult with her supervisor prior to working additional or

alternate hours beyond their approved schedule. In the event that this is necessary, the employee shall make every reasonable effort to alter her schedule over the remainder of the period referred to in Article 1103 in order to maintain an average of 80 hours worked in the bi-weekly period.

Article 18 Annual Vacations (as outlined in the collective agreement, except as follows)

The parties agree that annual vacation rates of accrual for effected employees (no effected employees for NRHA) shall be grandfathered, and thereafter, shall only be adjusted as per the provisions outlined in Article 1804 of the collective agreement.

Article 21 General Holidays (replaces Article 2102 of the collective agreement)

- 2102** An employee, required to work on a General Holiday, shall be paid for her regular full-time hours (per Article 1201) at her basic rate and shall, in addition, bank all hours worked at:
- a) one and one half (1 ½) times the basic rate for the first eight (8) hours worked; and
 - b) two and one half (2 ½) times the basic rate for all other hours worked in excess of the regular hours.

In addition,

1. The parties agree that the terms and conditions of employment as set out in this collective agreement apply to Midwives. However, the parties further agree that should it be determined that the actual delivery of pre, intra and postnatal continuity of care caseloads exceed that contemplated within the Template of Deliverables, the parties agree to meet to discuss the

matter.

2. The compensation payable is intended to compensate the Midwife for delivering Midwifery Services on a full-time basis, therefore Article 13, 14 and 17 of the collective agreement do not apply. The Midwife shall devote as many hours to providing the Midwifery Services as may be necessary to fully discharge the Midwife's professional responsibilities.
3. Part-time Midwives shall be compensated on a pro-rated basis.
4. The parties agree to meet, discuss and review all special working arrangements that are identified for Midwives who have entered the bargaining unit prior to the effective date of this collective agreement.

MEMORANDUM OF UNDERSTANDING #29

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

**RE: NORTHERN ISOLATION/REMOTENESS
RETENTION ALLOWANCE**

The parties agree that an Isolation /Remoteness Retention Allowance shall be payable in a lump sum annually to all MAHCP members (including full-time, part-time and casual) within the Northern Regional Health Authority, as follows:

Former NOR-MAN:

Effective April 1, 2012 \$7,000.00 for each full-time employee

- with the first payment being made March 31, 2013, calculated based on employment up to and including March 31, 2013

Effective April 1, 2015 – September 30, 2015 \$3,500.00 for each full-time employee

- with the first payment being made September 30, 2015, calculated based on employment up to and including September 30, 2015

Effective October 1, 2016 \$8,000.00 for each full-time employee

- with the first payment being made September 30, 2016, calculated based on employment up to and including September 30, 2016

Former Burntwood:

Effective April 1, 2012 \$9,000.00 for each full-time employee - with the first payment being made March

31, 2013, calculated based on employment up to and including March 31, 2013

Effective April 1, 2015 – September 30, 2015 \$4,500.00 for each full-time employee

- with the first payment being made September 30, 2015, calculated based on employment up to and including September 30, 2015

Effective October 1, 2016 \$10,000.00 for each full-time employee

- with the first payment being made September 30, 2016, calculated based on employment up to and including September 30, 2016

The above amount shall be prorated on the basis of all regular hours worked in the previous twelve (12) month period (April 1st of the previous year to March 31st of the current year or October 1 of the previous year to September 30th of current year as above).

The parties further agree that such lump sum payment shall be provided to applicable employees on the first full pay period following the pay period which includes March 31st (September 30th starting in 2015) of each year. This lump sum payment shall be paid on a separate cheque without a surcharge.

MEMORANDUM OF UNDERSTANDING #30

Between

NORTHERN REGIONAL HEALTH AUTHORITY

and

**MANITOBA ASSOCIATION OF
HEALTH CARE PROFESSIONALS**

RE: GRANDFATHERED PRESCRIPTION DRUGS AT THOMPSON GENERAL HOSPITAL

Whereas, the Employer is no longer allowed by law to fill staff drug prescriptions in house without jeopardizing the Employer's continuing participation in provincial drug pricing programs;

And whereas, the Employer and the Association acknowledge that continuing this practice may place hospital pharmacists' license in jeopardy;

And whereas the Employer and the Association acknowledge that the cessation of this practice is in everyone's best interest;

The Employer and the Association hereby agree to the following resolution for this issue:

1. Article 2209 of the 2006 – 2010 Collective Agreement will be deleted effective with the date of ratification date of the new Collective Agreement.
2. All employees who accessed the supplementary Memorandum of Settlement on this issue between January 26, 2009 and August 12, 2011 will be eligible to continue with the benefits of the supplementary Memorandum of Settlement on a grandfathered basis as long as they continue their current employment at Thompson General

Hospital.

Those grandfathered employees are:

Tanya Burnside

3. The benefits provided under the previous supplementary Memorandum of Settlement dated January 26, 2009 will continue unchanged and are as follows:
 - a. Only receipts submitted from date of ratification on will be eligible for reimbursement;
 - b. Receipts must be submitted to the Pharmacy Department by March 31, June 30, September 30 and December 31 each year;
 - c. Receipts must be for prescriptions for which no other program has paid in full or any portion thereof;
 - d. Receipts must be the official pharmacy receipt, no copies will be accepted; the Employer will make a copy and return the original to the employee;
 - e. Receipts must include the name of the employee, the type of drug, the retail cost and the date filled;
 - f. Only drugs that are on the Hospital formulary will be eligible for reimbursement; determination of drug eligibility will be made by the Employer's Regional Pharmacy Manager.

MEMORANDUM OF UNDERSTANDING #31

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: SNOW LAKE STANDBY DUTIES

It is understood that standby duties at the Snow Lake Medical Nursing Unit are currently performed on an informal, voluntary basis.

Should the Employer change the nature of the standby duties by formally requiring the employee to be available, then the provisions of Article 1402 would become effective on the date on which the employee begins these duties.

MEMORANDUM OF UNDERSTANDING #32

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: EMERGENCY MEDICAL SERVICES(EMS) 12 HOUR SHIFT (The Pas and Flin Flon)

As a current schedule for Emergency Medical Services (EMS) is non-compliant with the following Collective Agreement, the Employer and the Association mutually agree the following conditions and understanding apply regarding the application of the “12 hour” shift schedule pattern effective March 19, 2007:

1. A “12 hour” shift shall consist of 12 paid hours. Overtime rates for the rest periods and meal breaks are waived for the duration of the shift.
2. Coverage on the “12 hour” shift is provided by the Day shift extending from 0730 hours to 1930 hours and a Night shift extending from 1930 hours to 0730 hours.
3. A shift exchange report with the oncoming EMS staff is required at the end of each shift. Such report shall not result in additional costs to the Employer.
4. There shall be 26 regular shifts of 12 hours in each eight (8) week rotation period.
5. Annual hours of work will be 2028.

6. Each "12 hour" shift shall be inclusive of two (2) rest periods as defined in Article 1202 of the Collective Agreement. Meal period(s) shall consist of 60 minutes in total with the entire meal period paid at regular time for each "12 hour" shift.
7. Overtime shall be authorized time worked in excess of scheduled hours as defined in #1 and #2 above.
8. Shift Premium, Weekend Premium and responsibility Pay shall be paid in accordance with the Collective Agreement. Where an employee works a "12 hour" shift, evening and night premiums shall be paid on the basis of actual hours worked during the identified time frames as outlined in Article 1701 (see also Article 205). Evening Shift premium is paid for actual hours worked between 1800 hours and 2400 hours. Night Shift Premium is paid for actual hours worked between 2400 hours and 0600 hours.
9. The paid vacation entitlement received under "12 hour" shift schedule pattern shall correspond exactly in hours to be paid for vacation entitlement on a 7.75 hour shift pattern.
10. An employee required to work on a General Holiday shall be paid at the rate of one and one-half (1.5) times the basic rate of pay for scheduled regular hours and in addition full-time employees shall receive an alternate seven and three quarter (7.75) hours day in lieu of the basic rate of pay. All provisions of Article 13 (Overtime) shall apply except for Article 801. Article 1301 of the Collective Agreement is replaced by items #1, #2, and #3 above for the purposes of this memorandum.
11. A full-time employee may accumulate 7 Recognized Holidays for the purpose of taking 4 paid "12 hour" shifts off duty at a time.

12. Income protection shall be paid in accordance with the scheduled shift hours.
13. In the administration of the “12 hour” Shift Memorandum, the provisions of Article 1206 a) do not apply.
14. All vacancies will be posted as having a non-compliant shift schedule and such schedule will not form the basis of a grievance.
15. It is recognized that the primary intent of the “12 hour” shift is to provide a compressed bi-weekly work period without increasing costs or decreasing quality of service.
16. Upon a minimum of sixty (60) days written notice, the Employer or the Association may discontinue the non-compliant shift schedule.

MEMORANDUM OF UNDERSTANDING #33

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

**RE: EMERGENCY MEDICAL SERVICES (EMS)
8 HOUR SHIFT (Cranberry Portage)**

Due to the nature of the EMS duties, the Employer and the Association mutually agree that the following conditions and understandings will apply effective March 19, 2006:

1. A shift shall be eight (8) consecutive hours per day. Overtime rates for rest periods and meal periods are waived for the duration of the shift.
2. If a shift exchange report with the oncoming EMS staff is required at the end of each shift such report shall not result in additional costs to the Employer.
3. There shall be forty (40) regular shifts of 8 hours in each eight (8) week rotation period.
4. Annual hours of work will be 2028.
5. The paid vacation entitlement received under the "8 hour" shift schedule pattern shall correspond exactly in hours to be paid for vacation entitlement on a 7.75 hour shift pattern.
6. Overtime shall be authorized time worked in excess of scheduled hours as defined in #1 above.
7. All vacancies will be posted as having a non-compliant

shift schedule and such schedule will not form the basis of a grievance.

8. Upon a minimum of sixty (60) days written notice, the Employer or the Association may discontinue the non-compliant shift pattern.

MEMORANDUM OF UNDERSTANDING #34

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

**RE: EMERGENCY MEDICAL SERVICES
– GRAND RAPIDS**

Whereas, the NRHA has taken over responsibility of the delivery of ambulance services in Grand Rapids, Manitoba, effective April 1, 2007;

And Whereas, the services were previously provided by Town of Grand Rapids;

Therefore, those former employees of the Town of Grand Rapids who have transferred to the NRHA, shall be placed into the NRHA Technical/ Professional bargaining unit and shall become part of Manitoba Labour Board Certification MLB-6885;

And Therefore, all provisions of the NRHA Technical/ Professional collective agreement shall apply to the transferring employees, except certain differing terms as outlined below:

- i) Shawn Sangster
- a) Payment of Wages – Although the employees do not have the required certification, the employees listed below will be “green circled” at the EMT rate of \$17.536 per hour. This agreement will only continue while the employee is employed in his/her current position in

Grand Rapids, Manitoba.

- b) Qualifications/Certification – As the listed employees do not hold the required certification of an EMT, he/she will not be considered as qualified should ~~the~~ he/she apply for a position that requires that qualification.

This Agreement is without prejudice and without precedent and the parties agree not to refer to the terms hereof nor to the surrounding circumstances in any subsequent proceedings except proceedings to enforce the terms of this Agreement.

MEMORANDUM OF UNDERSTANDING #35

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF
HEALTH CARE PROFESSIONALS**

**RE: JENSEN/WATKINS
(Former Burntwood)**

WHEREAS the Northern RHA has paid Kathy Jensen, Community Family Counsellor and Lynn Watkins, Health Promotion and Education Specialist on the basis of 2015 hours per annum and they should have been paid on the basis of 1950 hours per annum,

The Parties agree:

- 1- That both individuals will continue to be paid on the basis of 2015 hours per annum until such time as they vacate their respective position;
- 2- Once either of the two positions named above becomes vacant, the position will be posted and paid on the basis of 1950 hours per annum as per the collective agreement.

This agreement is concluded without precedent and without prejudice basis to any future local issues or provincial collective bargaining.

MEMORANDUM OF UNDERSTANDING #36

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF
HEALTH CARE PROFESSIONALS**

**RE: STAFF PHARMACIST SALARY
SCALE (Former Burntwood)**

Parties agree to the MOU as provided knowing that the scales will be adjusted appropriately to reflect increases from the 2010 – 2014 agreement and any other increases achieved at this table will be reflected in this scale in the new agreement.

MEMORANDUM OF UNDERSTANDING #37

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: COMPRESSED WORK WEEK – REHABILITATION SERVICES

The parties have agreed, at the request of the employee(s) and subject to the approval of the Employer based on operational requirements, to allow a compressed work week within the following parameters:

1. A shift will be considered as 8.33 hours (75 hours bi-weekly divided by 9 days for a total of 8.33 hours per shift). This represents the total number of hours to be worked each shift to allow for the one paid day off in a pay period.
2. Overtime wages will not apply in this circumstance.
3. Employees who wish to work a 7.5 hour shift schedule will be permitted to do so.
4. For full-time employees, whenever a statutory holiday occurs, 7.5 hours will be coded as statutory holiday pay and the remaining 0.83 hours will be coded as unpaid leave of absence. The employee may use banked time to cover the period of leave of absence.
5. This agreement is without prejudice and without precedent.

6. Upon a minimum of sixty (60) days written notice, the Employer or the Association may terminate this agreement and the provisions of the Collective Agreement Shall apply.

MEMORANDUM OF UNDERSTANDING #38

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
and
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

RE: FLEX TIME **(COMMUNITY HEALTH PROGRAMS)**

To assist in the provision of optimal client services within the community setting, the parties agree that the following flex time guidelines will be followed excluding the classifications of Mobile Crisis Clinician, Midwife, and EMS.

Definition of Flex Time (Article 1216 of the MAHCP Collective Agreement).

For the purposes of understanding Flex Time the following applies:

1. If adjustments are required to the employee's schedule the adjustment shall be made within each bi-weekly pay period to ensure they meet but do not exceed the hours of their FTE.
2. At no time will the employee receive a payout of flex time.
3. Flex time shall include any and all hours of work as outlined in Article 1201.
4. The Employer shall not request the employee to utilize Flex Time to offset Overtime.

Application of Flex Time:

To assist in the provision of program service demands / optimal client services, the parties agree that the following flex time guidelines will be observed:

1. Employees authorized by the Employer to utilize flex time shall have flexibility within his/her work schedule.
2. An employee authorized by the Employer to utilize flex time shall submit a work schedule, to their Supervisor/Manager by 4:00 PM on the Monday, preceding the start of the two (2) week schedule.
3. The Flex Time Work Schedule shall reflect all anticipated flex time worked and proposed date(s)/time(s) to take this time back. Only in unforeseen extenuating circumstances will the employee be able to carry flex time hours forward to the next pay period.
4. In the event, the schedule is not approved the Supervisor/Manager shall consult with the employee to discuss any requirements to alter the proposed schedule.
5. The employee's Supervisor/Manager shall review and sign to approve the Flex Time Work Schedule and return this to the employee prior to the bi-weekly period commencing.

6. The Employer reserves the right to address perceived abuses of Flex Time on an individual basis.
7. Adjustment of Schedule of +/- fifteen (15) minutes or less will not be considered for the purposes of calculating Flex Time earned or utilized.

Should either party wish to terminate or renegotiate this Memorandum of Agreement they must provide notice in writing to the other party with 60 days notification.

MEMORANDUM OF UNDERSTANDING #39

Between

NORTHERN REGIONAL HEALTH AUTHORITY

and

**MANITOBA ASSOCIATION OF
HEALTH CARE PROFESSIONALS**

RE: PHARMACY ASSISTANTS

1. Staff employed as a Pharmacy Technician as of January 1, 2014 and paid under the Pharmacy Technician classification will be called Pharmacy Assistant and paid under a new classification called Pharmacy Assistant. The wage scale for the Pharmacy Assistant classification will be the same as the wage scale in place for the Pharmacy Technician.
2. The position and classification of Pharmacy Technician will remain in the collective agreements along with any definitions and references to a Pharmacy Technician.
3. If an Employer utilizes the position of Pharmacy Technician in the future, the position shall fall under the classification of Pharmacy Technician and it is agreed that a material change in job content will have occurred requiring a new wage scale to be established for the Pharmacy Technician classification in accordance with the provisions in Article 7 of the Collective Agreement.

COLLECTIVE AGREEMENT

Between

**NORTHERN REGIONAL HEALTH AUTHORITY
And
MANITOBA ASSOCIATION OF HEALTH CARE
PROFESSIONALS**

This document shall serve as the master signature page for the MOU's included as part of this Collective Agreement and as listed below.

April 1, 2014 to March 31, 2018

Signed this _____ day of _____, 2016

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

FOR THE EMPLOYER

FOR THE ASSOCIATION

Memoranda of Understanding

Employment Security #1

Transfer of Service/Mergers/Amalgamation/Consolidation #2

Provincial Health Care Labour Adjustment #3

MAHCP Provincial Technical/Professional
Recruitment/Retention Planning Committee #4

Grievance Investigation Process #5

Educational Deferred Salary Leave Plan #6

Portability #7

Voluntary Transfers to Vacancies (Portability) #8

Recruitment and Selection Process #9

Regarding Article 2515 #10

Ten (10) Hour Shift #11

Twelve (12) Hour Shift #12

Organizational Changes – Impact on the Bargaining Unit #13

Redeployment Principles #15

Representative Workforce #16

Increase of EFT #17

Overpayments #18

Health System Sustainability #20

Recruitment and Retention Commitment #21

MAHCP Standardization Process #22

Benefits and Pension for Former Civil Servants #26

Temporary Transfer of Employees Within the RHA #27

Midwives #28

Northern Isolation/Remoteness Retention Allowance #29

Grandfathered Prescription Drugs at Thompson General Hospital #30

Snow Lake – Standby Duties #31

EMS “12 Hour” Shift (The Pas and Flin Flon) #32

EMS “8 Hour” Shift (Cranberry Portage) #33

Emergency Medical Services – Grand Rapids #34

RE: Jensen/Watkins #35

Staff Pharmacist Salary Scales #36

Compressed Work Week – Rehabilitation Services #37

Flex Time (Community Health Programs) #38

Pharmacy Assistants #39

MAHCP - NORTHERN RHA

SCHEDULE "A"

April 1, 2014	-	1.5%
April 1, 2015	-	1.5%
April 1, 2016	-	2.0%
April 1, 2017	-	2.0%

In addition, should subsequent collective agreements covering Health Care Sector Professional/Technical employees as represented by another health care Union provide for a higher salary settlement for any classification than that negotiated for the same MAHCP classification, such higher salary will be applied to the same MAHCP classification effective the same date. In the event that another Health Care Union representing Professional Technical employees achieves a general increase to its membership that is greater than that provided to the MAHCP membership that increase will be applied to MAHCP members effective the same date as it is applied to the other Union. This applies to collective agreements with an expiry date of March 31, 2018.

The parties agree to discuss amending the classifications by site as may be required due to changes during the life of the agreement.

Schedule 'A' - Effective: April 1, 2014

General Increase 1.5%

Occupational Group	Employer Classification	Annual Hours	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20		
AUDIOLOGY	Audiologist	1885	Hourly	34.631	36.084	37.472	38.863	40.348	41.968	43.600			44.472		
			Monthly	5,439.95	5,668.20	5,886.23	6,104.73	6,338.00	6,592.47	6,848.83				6,985.81	
			Annual	65,279.44	68,018.34	70,634.72	73,256.76	76,055.98	79,109.68	82,186.00				83,829.72	
CHILD HEALTH	Music Therapist (New Position)	2015	Hourly	24.404	25.286	26.242	27.241	28.275	29.350	30.464	31.622			32.255	
			Monthly	4,097.84	4,245.94	4,406.47	4,574.22	4,747.84	4,928.35	5,115.41	5,309.86				5,416.15
			Annual	49,174.06	50,951.29	52,877.63	54,890.62	56,974.13	59,140.25	61,384.96	63,718.33				64,993.83
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC1 - non-degree))	2015	Hourly	19.163	20.354	21.546	22.737	23.927	25.119	26.310	27.499			28.050	
			Monthly	3,217.79	3,417.78	3,617.93	3,817.92	4,017.74	4,217.90	4,417.89	4,617.54				4,710.06
			Annual	38,613.45	41,013.31	43,415.19	45,815.06	48,212.91	50,614.79	53,014.65	55,410.49				56,520.75
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC2 - degree))	2015	Hourly	22.725	23.528	24.385	25.256	26.191	27.173	28.175	29.279	30.170	31.062	31.683	
			Monthly	3,815.91	3,950.74	4,094.65	4,240.90	4,397.91	4,562.80	4,731.05	4,916.43	5,066.05	5,215.83	5,320.10	
			Annual	45,790.88	47,408.92	49,135.78	50,890.84	52,774.87	54,753.60	56,772.63	58,997.19	60,792.55	62,589.93	63,841.25	
COMMUNITY HEALTH	Addictions Recovery Practitioner - Lead (Changed from Addiction Clinician Team Leader)	2015	Hourly	24.507	25.310	26.169	27.037	27.974	28.953	29.958	31.060	31.953	32.843	33.500	
			Monthly	4,115.13	4,249.97	4,394.21	4,539.96	4,697.30	4,861.69	5,030.45	5,215.49	5,365.44	5,514.89	5,625.21	
			Annual	49,381.61	50,999.65	52,730.54	54,479.56	56,367.61	58,340.30	60,365.37	62,585.90	64,385.30	66,178.65	67,502.50	
COMMUNITY HEALTH	Community Family Counsellor	1950	Hourly	26.579	27.465	28.452	29.424	30.466	31.574	32.673	33.994	35.184		35.887	
			Monthly	4,319.09	4,463.06	4,623.45	4,781.40	4,950.73	5,130.78	5,309.36	5,524.03	5,717.40		5,831.64	
			Annual	51,829.05	53,556.75	55,481.40	57,376.80	59,408.70	61,569.30	63,712.35	66,288.30	68,608.80		69,979.65	
COMMUNITY HEALTH	Community Health Worker	1885	Hourly	23.132	23.963	24.763	25.663	26.548	27.519					28.069	
			Monthly	3,633.65	3,764.19	3,889.86	4,031.23	4,170.25	4,322.78					4,409.17	
			Annual	43,603.82	45,170.26	46,678.26	48,374.76	50,042.98	51,873.32					52,910.07	
COMMUNITY HEALTH	Insight Mentor Coordinator (Former Nor-Man FAS / FAE Project Coordinator)	1885	Hourly	25.242	26.534	27.818	29.138	30.404						31.012	
			Monthly	3,965.10	4,168.05	4,369.74	4,577.09	4,775.96						4,871.47	
			Annual	47,581.17	50,016.59	52,436.93	54,925.13	57,311.54						58,457.62	
COMMUNITY HEALTH	Insight Mentor Coordinator - PIO (Former Burntwood Case Coordinator)	1885	Hourly	30.773	31.813	32.999	34.172	35.444	36.765	38.196	39.675	41.218	42.430	43.279	
			Monthly	4,833.93	4,997.29	5,183.59	5,367.85	5,567.66	5,775.17	5,999.96	6,232.28	6,474.66	6,665.05	6,798.41	
			Annual	58,007.11	59,967.51	62,203.12	64,414.22	66,811.94	69,302.03	71,999.46	74,787.38	77,695.93	79,980.55	81,580.92	
COMMUNITY HEALTH	FASD Diagnostics Coordinator (New Position)	1885	Hourly	25.242	26.534	27.818	29.138	30.404						31.012	
			Monthly	3,965.10	4,168.05	4,369.74	4,577.09	4,775.96						4,871.47	
			Annual	47,581.17	50,016.59	52,436.93	54,925.13	57,311.54						58,457.62	
COMMUNITY HEALTH	Health Promotion and Education Specialist (Former Burntwood)	1950	Hourly	29.065	30.118	31.384	32.504	33.801	35.093	36.499	37.919	39.436		40.224	
			Monthly	4,723.06	4,894.18	5,099.90	5,281.90	5,492.66	5,702.61	5,931.09	6,161.84	6,408.35		6,536.40	
			Annual	56,676.75	58,730.10	61,198.80	63,382.80	65,911.95	68,431.35	71,173.05	73,942.05	76,900.20		78,436.80	

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20
COMMUNITY HEALTH	Regional Community Health Developer (Former Nor-Man)	1885	Hourly	26.141	27.096	28.024	29.065	30.118	31.231	32.382	33.659	34.949	36.287	37.013
			Monthly	4,106.32	4,256.33	4,402.10	4,565.63	4,731.04	4,905.87	5,086.67	5,287.27	5,489.91	5,700.08	5,814.13
			Annual	49,275.79	51,075.96	52,825.24	54,787.53	56,772.43	58,870.44	61,040.07	63,447.22	65,878.87	68,401.00	69,769.51
COMMUNITY HEALTH	Resource Coordinator	1885	Hourly	23.465	24.279	25.142	25.981	26.941	27.865	28.863	29.762			30.357
			Monthly	3,685.96	3,813.83	3,949.39	4,081.18	4,231.98	4,377.13	4,533.90	4,675.11			4,768.58
			Annual	44,231.53	45,765.92	47,392.67	48,974.19	50,783.79	52,525.53	54,406.76	56,101.37			57,222.95
COMMUNITY HEALTH	Regional Primary Care Connector (New Position)	1885	Hourly	30.773	31.813	32.999	34.172	35.444	36.765	38.196	39.675	41.218	42.430	43.279
			Monthly	4,833.93	4,997.29	5,183.59	5,367.85	5,567.66	5,775.17	5,999.96	6,232.28	6,474.66	6,665.05	6,798.41
			Annual	58,007.11	59,967.51	62,203.12	64,414.22	66,811.94	69,302.03	71,999.46	74,787.38	77,695.93	79,980.55	81,580.92
COMMUNITY HEALTH	Restorative Care Coordinator (Changed from Case Coordinator)	1885	Hourly	30.773	31.813	32.999	34.172	35.444	36.765	38.196	39.675	41.218	42.430	43.279
			Monthly	4,833.93	4,997.29	5,183.59	5,367.85	5,567.66	5,775.17	5,999.96	6,232.28	6,474.66	6,665.05	6,798.41
			Annual	58,007.11	59,967.51	62,203.12	64,414.22	66,811.94	69,302.03	71,999.46	74,787.38	77,695.93	79,980.55	81,580.92
DIETITIAN	Community Dietitian (Changed from Comm Health Dietitian)	1885	Hourly	27.096	28.024	29.065	30.118	31.231	32.382	33.659	34.949	36.287		37.013
			Monthly	4,256.33	4,402.10	4,565.63	4,731.04	4,905.87	5,086.67	5,287.27	5,489.91	5,700.08		5,814.13
			Annual	51,075.96	52,825.24	54,787.53	56,772.43	58,870.44	61,040.07	63,447.22	65,878.87	68,401.00		69,769.51
DIETITIAN	Dietitian (New position)	2015	Hourly	27.096	28.024	29.065	30.118	31.231	32.382	33.659	34.949	36.287		37.013
			Monthly	4,549.87	4,705.70	4,880.50	5,057.31	5,244.21	5,437.48	5,651.91	5,868.52	6,093.19		6,215.10
			Annual	54,598.44	56,468.36	58,565.98	60,687.77	62,930.47	65,249.73	67,822.89	70,422.24	73,118.31		74,581.20
MENTAL HEALTH CLINICIAN	Mental Health Clinician III	1885	Hourly	28.953	30.006	31.042	32.172	33.390	34.623	35.888	37.300			38.046
			Monthly	4,548.03	4,713.44	4,876.18	5,053.69	5,245.01	5,438.70	5,637.41	5,859.21			5,976.39
			Annual	54,576.41	56,561.31	58,514.17	60,644.22	62,940.15	65,264.36	67,648.88	70,310.50			71,716.71
MENTAL HEALTH CLINICIAN	Mental Health Clinician IV	1885	Hourly	30.773	31.813	32.999	34.172	35.444	36.765	38.196	39.675	41.218	42.430	43.279
			Monthly	4,833.93	4,997.29	5,183.59	5,367.85	5,567.66	5,775.17	5,999.96	6,232.28	6,474.66	6,665.05	6,798.41
			Annual	58,007.11	59,967.51	62,203.12	64,414.22	66,811.94	69,302.03	71,999.46	74,787.38	77,695.93	79,980.55	81,580.92
MENTAL HEALTH CLINICIAN	Mental Health Promotion Specialist – HEALTH (New Position)	1885	Hourly	30.773	31.813	32.999	34.172	35.444	36.765	38.196	39.675	41.218	42.430	43.279
			Monthly	4,833.93	4,997.29	5,183.59	5,367.85	5,567.66	5,775.17	5,999.96	6,232.28	6,474.66	6,665.05	6,798.41
			Annual	58,007.11	59,967.51	62,203.12	64,414.22	66,811.94	69,302.03	71,999.46	74,787.38	77,695.93	79,980.55	81,580.92
MENTAL HEALTH CLINICIAN	Mobile Crisis Clinician (Mental Health Worker 3 - Former Burntwood)	1885	Hourly	24.763	25.663	26.548	27.519	28.559	29.613	30.695	31.903			32.542
			Monthly	3,889.86	4,031.23	4,170.25	4,322.78	4,486.14	4,651.71	4,821.67	5,011.43			5,111.81
			Annual	46,678.26	48,374.76	50,042.98	51,873.32	53,833.72	55,820.51	57,860.08	60,137.16			61,341.67
MENTAL HEALTH CLINICAL	Clinical Services Coordinator (New Position)	2015	Hourly	32.312	33.403	34.647	35.881	37.216	38.605	40.106	41.662	43.279		45.442
			Monthly	5,425.72	5,608.92	5,817.81	6,025.02	6,249.19	6,482.42	6,734.47	6,995.74	7,267.27		7,630.47
			Annual	65,108.68	67,307.05	69,813.71	72,300.22	74,990.24	77,789.08	80,813.59	83,948.93	87,207.19		91,565.63
SPIRITUAL CARE	Spiritual Care Coordinator (New Position)	1885	Hourly	25.793	26.663	27.670	28.645	29.696	30.812	31.910	33.231	34.449		35.138
			Monthly	4,051.65	4,188.31	4,346.50	4,499.65	4,664.75	4,840.05	5,012.53	5,220.04	5,411.36		5,519.59
			Annual	48,619.81	50,259.76	52,157.95	53,995.83	55,976.96	58,080.62	60,150.35	62,640.44	64,936.37		66,235.13

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
MIDWIFE	Midwife	2080	Hourly	38.953	40.419	42.184	43.816	45.634						46.548	
			Monthly	6,751.85	7,005.96	7,311.89	7,594.77	7,909.89							8,068.32
			Annual	81,022.24	84,071.52	87,742.72	91,137.28	94,918.72							96,819.84
OT/PT	Charge Clinical Therapist (OT/PT)	1950	Hourly	37.139	38.251	39.399	40.580	41.796						42.632	
			Monthly	6,035.09	6,215.79	6,402.34	6,594.25	6,791.85							6,927.70
			Annual	72,421.05	74,589.45	76,828.05	79,131.00	81,502.20							83,132.40
OT/PT	Senior Therapist - OT/PT	1950	Hourly	34.581	35.615	36.686	37.789	38.921						39.700	
			Monthly	5,619.41	5,787.44	5,961.48	6,140.71	6,324.66							6,451.25
			Annual	67,432.95	69,449.25	71,537.70	73,688.55	75,895.95							77,415.00
OT/PT	Staff Therapist - OT/PT	1950	Hourly	31.524	32.469	33.443	34.447	35.478	36.542					37.273	
			Monthly	5,122.65	5,276.21	5,434.49	5,597.64	5,765.18	5,938.08						6,056.86
			Annual	61,471.80	63,314.55	65,213.85	67,171.65	69,182.10	71,256.90						72,682.35
PHARMACY	Pharmacist Intern	2015	Hourly	41.797										42.632	
			Monthly	7,018.41											7,158.62
			Annual	84,220.96											85,903.48
PHARMACY	Pharmacy Assistant (Former Pharmacy Technician)	2015	Hourly	18.189	19.014	19.707	20.449	21.260	22.106					22.548	
			Monthly	3,054.24	3,192.77	3,309.13	3,433.73	3,569.91	3,711.97						3,786.19
			Annual	36,650.84	38,313.21	39,709.61	41,204.74	42,838.90	44,543.59						45,434.22
PHARMACY	Staff Pharmacist	2015	Hourly	41.797	43.058	44.376	45.749	47.180	48.666	50.220	51.841			52.878	
			Monthly	7,018.41	7,230.16	7,451.47	7,682.02	7,922.31	8,171.83	8,432.78	8,704.97				8,879.10
			Annual	84,220.96	86,761.87	89,417.64	92,184.24	95,067.70	98,061.99	101,193.30	104,459.62				106,549.17
RESPIRATORY	Senior Respiratory Therapist	2015	Hourly	31.329	32.269	33.235	34.234	35.261	36.318	37.406				38.154	
			Monthly	5,260.66	5,418.50	5,580.71	5,748.46	5,920.91	6,098.40	6,281.09					6,406.69
			Annual	63,127.94	65,022.04	66,968.53	68,981.51	71,050.92	73,180.77	75,373.09					76,880.31
RESPIRATORY	Staff Respiratory Therapist	2015	Hourly	28.933	29.798	30.694	31.612	32.563	33.538	34.545				35.236	
			Monthly	4,858.33	5,003.58	5,154.03	5,308.18	5,467.87	5,631.59	5,800.68					5,916.71
			Annual	58,300.00	60,042.97	61,848.41	63,698.18	65,614.45	67,579.07	69,608.18					71,000.54
SOCIAL WORKER	Social Worker (BSW)	2015	Hourly	26.735	27.943	29.202	30.548	31.930	33.329	34.630	34.944			35.644	
			Monthly	4,489.25	4,692.10	4,903.50	5,129.52	5,361.58	5,596.50	5,814.95	5,867.68				5,985.22
			Annual	53,871.03	56,305.15	58,842.03	61,554.22	64,338.95	67,157.94	69,779.45	70,412.16				71,822.66
SOCIAL WORKER	Psychosocial Oncology Clinician (New Position)	2015	Hourly	26.735	27.943	29.202	30.548	31.930	33.329	34.630	34.944			35.644	
			Monthly	4,489.25	4,692.10	4,903.50	5,129.52	5,361.58	5,596.50	5,814.95	5,867.68				5,985.22
			Annual	53,871.03	56,305.15	58,842.03	61,554.22	64,338.95	67,157.94	69,779.45	70,412.16				71,822.66
SPEECH/LANGUAGE	Senior Speech Language Pathologist	1885	Hourly	38.915	40.414	41.917	43.513	45.263	47.021					47.961	
			Monthly	6,112.90	6,348.37	6,584.46	6,835.17	7,110.06	7,386.22						7,533.87
			Annual	73,354.78	76,180.39	79,013.55	82,022.01	85,320.76	88,634.59						90,406.49

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
SPEECH/LANGUAGE	Speech/Language Pathologist	1885	Hourly	34.631	36.084	37.472	38.863	40.348	41.968	43.600				44.472	
			Monthly	5,439.95	5,668.20	5,886.23	6,104.73	6,338.00	6,592.47	6,848.83					6,985.81
			Annual	65,279.44	68,018.34	70,634.72	73,256.76	76,055.98	79,109.68	82,186.00					83,829.72
EMS	EmergencyMedical Responder	2028	Hourly	14.123	14.548	14.983	15.435	15.898	16.374	17.145				17.488	
			Monthly	2,386.79	2,458.61	2,532.13	2,608.52	2,686.76	2,767.21	2,897.51					2,955.47
			Annual	28,641.44	29,503.34	30,385.52	31,302.18	32,241.14	33,206.47	34,770.06					35,465.66
EMS	Operations Supervisor	2028	Hourly	25.162	25.906	26.673	27.466	28.278	29.126					29.709	
			Monthly	4,252.38	4,378.11	4,507.74	4,641.75	4,778.98	4,922.29						5,020.82
			Annual	51,028.54	52,537.37	54,092.84	55,701.05	57,347.78	59,067.53						60,249.85
EMS	Technician Intermediate Paramedic	2028	Hourly	23.740	24.340	25.060	25.801	26.563	27.359					27.907	
			Monthly	4,012.06	4,113.46	4,235.14	4,360.37	4,489.15	4,623.67						4,716.28
			Annual	48,144.72	49,361.52	50,821.68	52,324.43	53,869.76	55,484.05						56,595.40
EMS	Technician Paramedic	2028	Hourly	21.372	22.004	22.656	23.325	24.016	24.736					25.230	
			Monthly	3,611.87	3,718.68	3,828.86	3,941.93	4,058.70	4,180.38						4,263.87
			Annual	43,342.42	44,624.11	45,946.37	47,303.10	48,704.45	50,164.61						51,166.44

Schedule 'A' - Effective: October 1, 2014

EMS Adjustment 2.55% - 6.54% - Denoted with *

Occupational Group	Employer Classification	Annual Hours	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
AUDIOLOGY	Audiologist	1885	Hourly	34.631	36.084	37.472	38.863	40.348	41.968	43.600			44.472	
			Monthly	5,439.95	5,668.20	5,886.23	6,104.73	6,338.00	6,592.47	6,848.83			6,985.81	
			Annual	65,279.44	68,018.34	70,634.72	73,256.76	76,055.98	79,109.68	82,186.00			83,829.72	
CHILD HEALTH	Music Therapist	2015	Hourly	24.404	25.286	26.242	27.241	28.275	29.350	30.464	31.622		32.255	
			Monthly	4,097.84	4,245.94	4,406.47	4,574.22	4,747.84	4,928.35	5,115.41	5,309.86		5,416.15	
			Annual	49,174.06	50,951.29	52,877.63	54,890.62	56,974.13	59,140.25	61,384.96	63,718.33		64,993.83	
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC1 - non-degree))	2015	Hourly	19.163	20.354	21.546	22.737	23.927	25.119	26.310	27.499		28.050	
			Monthly	3,217.79	3,417.78	3,617.93	3,817.92	4,017.74	4,217.90	4,417.89	4,617.54		4,710.06	
			Annual	38,613.45	41,013.31	43,415.19	45,815.06	48,212.91	50,614.79	53,014.65	55,410.49		56,520.75	
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC2 - degree))	2015	Hourly	22.725	23.528	24.385	25.256	26.191	27.173	28.175	29.279	30.170	31.062	31.683
			Monthly	3,815.91	3,950.74	4,094.65	4,240.90	4,397.91	4,562.80	4,731.05	4,916.43	5,066.05	5,215.83	5,320.10
			Annual	45,790.88	47,408.92	49,135.78	50,890.84	52,774.87	54,753.60	56,772.63	58,997.19	60,792.55	62,589.93	63,841.25
COMMUNITY HEALTH	Addictions Recovery Practitioner - Lead (Changed from Addiction Clinician Team Leader)	2015	Hourly	24.507	25.310	26.169	27.037	27.974	28.953	29.958	31.060	31.953	32.843	33.500
			Monthly	4,115.13	4,249.97	4,394.21	4,539.96	4,697.30	4,861.69	5,030.45	5,215.49	5,365.44	5,514.89	5,625.21
			Annual	49,381.61	50,999.65	52,730.54	54,479.56	56,367.61	58,340.30	60,365.37	62,585.90	64,385.30	66,178.65	67,502.50
COMMUNITY HEALTH	Community Family Counsellor	1950	Hourly	26.579	27.465	28.452	29.424	30.466	31.574	32.673	33.994	35.184		35.887
			Monthly	4,319.09	4,463.06	4,623.45	4,781.40	4,950.73	5,130.78	5,309.36	5,524.03	5,717.40		5,831.64
			Annual	51,829.05	53,556.75	55,481.40	57,376.80	59,408.70	61,569.30	63,712.35	66,288.30	68,608.80		69,979.65
COMMUNITY HEALTH	Community Health Worker	1885	Hourly	23.132	23.963	24.763	25.663	26.548	27.519					28.069
			Monthly	3,633.65	3,764.19	3,889.86	4,031.23	4,170.25	4,322.78					4,409.17
			Annual	43,603.82	45,170.26	46,678.26	48,374.76	50,042.98	51,873.32					52,910.07
COMMUNITY HEALTH	Insight Mentor Coordinator (Former Nor-Man FAS / FAE Project Coordinator)	1885	Hourly	25.242	26.534	27.818	29.138	30.404					31.012	
			Monthly	3,965.10	4,168.05	4,369.74	4,577.09	4,775.96					4,871.47	
			Annual	47,581.17	50,016.59	52,436.93	54,925.13	57,311.54					58,457.62	
COMMUNITY HEALTH	Insight Mentor Coordinator - PIO (Former Burntwood Case Coordinator)	1885	Hourly	30.773	31.813	32.999	34.172	35.444	36.765	38.196	39.675	41.218	42.430	43.279
			Monthly	4,833.93	4,997.29	5,183.59	5,367.85	5,567.66	5,775.17	5,999.96	6,232.28	6,474.66	6,665.05	6,798.41
			Annual	58,007.11	59,967.51	62,203.12	64,414.22	66,811.94	69,302.03	71,999.46	74,787.38	77,695.93	79,980.55	81,580.92
COMMUNITY HEALTH	FASD Diagnostics Coordinator	1885	Hourly	25.242	26.534	27.818	29.138	30.404					31.012	
			Monthly	3,965.10	4,168.05	4,369.74	4,577.09	4,775.96					4,871.47	
			Annual	47,581.17	50,016.59	52,436.93	54,925.13	57,311.54					58,457.62	
COMMUNITY HEALTH	Health Promotion and Education Specialist (Former Burntwood)	1950	Hourly	29.065	30.118	31.384	32.504	33.801	35.093	36.499	37.919	39.436		40.224
			Monthly	4,723.06	4,894.18	5,099.90	5,281.90	5,492.66	5,702.61	5,931.09	6,161.84	6,408.35		6,536.40
			Annual	56,676.75	58,730.10	61,198.80	63,382.80	65,911.95	68,431.35	71,173.05	73,942.05	76,900.20		78,436.80

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20
COMMUNITY HEALTH	Regional Community Health Developer (Former Nor-Man)	1885	Hourly	26.141	27.096	28.024	29.065	30.118	31.231	32.382	33.659	34.949	36.287	37.013
			Monthly	4,106.32	4,256.33	4,402.10	4,565.63	4,731.04	4,905.87	5,086.67	5,287.27	5,489.91	5,700.08	5,814.13
			Annual	49,275.79	51,075.96	52,825.24	54,787.53	56,772.43	58,870.44	61,040.07	63,447.22	65,878.87	68,401.00	69,769.51
COMMUNITY HEALTH	Resource Coordinator	1885	Hourly	23.465	24.279	25.142	25.981	26.941	27.865	28.863	29.762			30.357
			Monthly	3,685.96	3,813.83	3,949.39	4,081.18	4,231.98	4,377.13	4,533.90	4,675.11			4,768.58
			Annual	44,231.53	45,765.92	47,392.67	48,974.19	50,783.79	52,525.53	54,406.76	56,101.37			57,222.95
COMMUNITY HEALTH	Regional Primary Care Connector	1885	Hourly	30.773	31.813	32.999	34.172	35.444	36.765	38.196	39.675	41.218	42.430	43.279
			Monthly	4,833.93	4,997.29	5,183.59	5,367.85	5,567.66	5,775.17	5,999.96	6,232.28	6,474.66	6,665.05	6,798.41
			Annual	58,007.11	59,967.51	62,203.12	64,414.22	66,811.94	69,302.03	71,999.46	74,787.38	77,695.93	79,980.55	81,580.92
COMMUNITY HEALTH	Restorative Care Coordinator (Changed from Case Coordinator)	1885	Hourly	30.773	31.813	32.999	34.172	35.444	36.765	38.196	39.675	41.218	42.430	43.279
			Monthly	4,833.93	4,997.29	5,183.59	5,367.85	5,567.66	5,775.17	5,999.96	6,232.28	6,474.66	6,665.05	6,798.41
			Annual	58,007.11	59,967.51	62,203.12	64,414.22	66,811.94	69,302.03	71,999.46	74,787.38	77,695.93	79,980.55	81,580.92
DIETITIAN	Community Dietitian (Changed from Comm Health Dietitian)	1885	Hourly	27.096	28.024	29.065	30.118	31.231	32.382	33.659	34.949	36.287		37.013
			Monthly	4,256.33	4,402.10	4,565.63	4,731.04	4,905.87	5,086.67	5,287.27	5,489.91	5,700.08		5,814.13
			Annual	51,075.96	52,825.24	54,787.53	56,772.43	58,870.44	61,040.07	63,447.22	65,878.87	68,401.00		69,769.51
DIETITIAN	Dietitian	2015	Hourly	27.096	28.024	29.065	30.118	31.231	32.382	33.659	34.949	36.287		37.013
			Monthly	4,549.87	4,705.70	4,880.50	5,057.31	5,244.21	5,437.48	5,651.91	5,868.52	6,093.19		6,215.10
			Annual	54,598.44	56,468.36	58,565.98	60,687.77	62,930.47	65,249.73	67,822.89	70,422.24	73,118.31		74,581.20
MENTAL HEALTH CLINICIAN	Mental Health Clinician III	1885	Hourly	28.953	30.006	31.042	32.172	33.390	34.623	35.888	37.300			38.046
			Monthly	4,548.03	4,713.44	4,876.18	5,053.69	5,245.01	5,438.70	5,637.41	5,859.21			5,976.39
			Annual	54,576.41	56,561.31	58,514.17	60,644.22	62,940.15	65,264.36	67,648.88	70,310.50			71,716.71
MENTAL HEALTH CLINICIAN	Mental Health Clinician IV	1885	Hourly	30.773	31.813	32.999	34.172	35.444	36.765	38.196	39.675	41.218	42.430	43.279
			Monthly	4,833.93	4,997.29	5,183.59	5,367.85	5,567.66	5,775.17	5,999.96	6,232.28	6,474.66	6,665.05	6,798.41
			Annual	58,007.11	59,967.51	62,203.12	64,414.22	66,811.94	69,302.03	71,999.46	74,787.38	77,695.93	79,980.55	81,580.92
MENTAL HEALTH CLINICIAN	Mental Health Promotion Specialist – HEALTH (New Position)	1885	Hourly	30.773	31.813	32.999	34.172	35.444	36.765	38.196	39.675	41.218	42.430	43.279
			Monthly	4,833.93	4,997.29	5,183.59	5,367.85	5,567.66	5,775.17	5,999.96	6,232.28	6,474.66	6,665.05	6,798.41
			Annual	58,007.11	59,967.51	62,203.12	64,414.22	66,811.94	69,302.03	71,999.46	74,787.38	77,695.93	79,980.55	81,580.92
MENTAL HEALTH CLINICIAN	Mobile Crisis Clinician (Mental Health Worker 3 - Former Burntwood)	1885	Hourly	24.763	25.663	26.548	27.519	28.559	29.613	30.695	31.903			32.542
			Monthly	3,889.86	4,031.23	4,170.25	4,322.78	4,486.14	4,651.71	4,821.67	5,011.43			5,111.81
			Annual	46,678.26	48,374.76	50,042.98	51,873.32	53,833.72	55,820.51	57,860.08	60,137.16			61,341.67
MENTAL HEALTH CLINICAL	Clinical Services Coordinator	2015	Hourly	32.312	33.403	34.647	35.881	37.216	38.605	40.106	41.662	43.279		45.442
			Monthly	5,425.72	5,608.92	5,817.81	6,025.02	6,249.19	6,482.42	6,734.47	6,995.74	7,267.27		7,630.47
			Annual	65,108.68	67,307.05	69,813.71	72,300.22	74,990.24	77,789.08	80,813.59	83,948.93	87,207.19		91,565.63
SPIRITUAL CARE	Spiritual Care Coordinator	1885	Hourly	25.793	26.663	27.670	28.645	29.696	30.812	31.910	33.231	34.449		35.138
			Monthly	4,051.65	4,188.31	4,346.50	4,499.65	4,664.75	4,840.05	5,012.53	5,220.04	5,411.36		5,519.59
			Annual	48,619.81	50,259.76	52,157.95	53,995.83	55,976.96	58,080.62	60,150.35	62,640.44	64,936.37		66,235.13

Occupational Group	Employer Classification	Annual Hours	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
MIDWIFE	Midwife	2080	Hourly	38.953	40.419	42.184	43.816	45.634					46.548	
			Monthly	6,751.85	7,005.96	7,311.89	7,594.77	7,909.89						8,068.32
			Annual	81,022.24	84,071.52	87,742.72	91,137.28	94,918.72						96,819.84
OT/PT	Charge Clinical Therapist (OT/PT)	1950	Hourly	37.139	38.251	39.399	40.580	41.796					42.632	
			Monthly	6,035.09	6,215.79	6,402.34	6,594.25	6,791.85						6,927.70
			Annual	72,421.05	74,589.45	76,828.05	79,131.00	81,502.20						83,132.40
OT/PT	Senior Therapist - OT/PT	1950	Hourly	34.581	35.615	36.686	37.789	38.921					39.700	
			Monthly	5,619.41	5,787.44	5,961.48	6,140.71	6,324.66						6,451.25
			Annual	67,432.95	69,449.25	71,537.70	73,688.55	75,895.95						77,415.00
OT/PT	Staff Therapist - OT/PT	1950	Hourly	31.524	32.469	33.443	34.447	35.478	36.542				37.273	
			Monthly	5,122.65	5,276.21	5,434.49	5,597.64	5,765.18	5,938.08					6,056.86
			Annual	61,471.80	63,314.55	65,213.85	67,171.65	69,182.10	71,256.90					72,682.35
PHARMACY	Pharmacist Intern	2015	Hourly	41.797									42.632	
			Monthly	7,018.41										7,158.62
			Annual	84,220.96										85,903.48
PHARMACY	Pharmacy Assistant (Former Pharmacy Technician)	2015	Hourly	18.189	19.014	19.707	20.449	21.260	22.106				22.548	
			Monthly	3,054.24	3,192.77	3,309.13	3,433.73	3,569.91	3,711.97					3,786.19
			Annual	36,650.84	38,313.21	39,709.61	41,204.74	42,838.90	44,543.59					45,434.22
PHARMACY	Staff Pharmacist	2015	Hourly	41.797	43.058	44.376	45.749	47.180	48.666	50.220	51.841		52.878	
			Monthly	7,018.41	7,230.16	7,451.47	7,682.02	7,922.31	8,171.83	8,432.78	8,704.97			8,879.10
			Annual	84,220.96	86,761.87	89,417.64	92,184.24	95,067.70	98,061.99	101,193.30	104,459.62			106,549.17
RESPIRATORY	Senior Respiratory Therapist	2015	Hourly	31.329	32.269	33.235	34.234	35.261	36.318	37.406			38.154	
			Monthly	5,260.66	5,418.50	5,580.71	5,748.46	5,920.91	6,098.40	6,281.09				6,406.69
			Annual	63,127.94	65,022.04	66,968.53	68,981.51	71,050.92	73,180.77	75,373.09				76,880.31
RESPIRATORY	Staff Respiratory Therapist	2015	Hourly	28.933	29.798	30.694	31.612	32.563	33.538	34.545			35.236	
			Monthly	4,858.33	5,003.58	5,154.03	5,308.18	5,467.87	5,631.59	5,800.68				5,916.71
			Annual	58,300.00	60,042.97	61,848.41	63,698.18	65,614.45	67,579.07	69,608.18				71,000.54
SOCIAL WORKER	Social Worker (BSW)	2015	Hourly	26.735	27.943	29.202	30.548	31.930	33.329	34.630	34.944		35.644	
			Monthly	4,489.25	4,692.10	4,903.50	5,129.52	5,361.58	5,596.50	5,814.95	5,867.68			5,985.22
			Annual	53,871.03	56,305.15	58,842.03	61,554.22	64,338.95	67,157.94	69,779.45	70,412.16			71,822.66
SOCIAL WORKER	Psychosocial Oncology Clinician	2015	Hourly	26.735	27.943	29.202	30.548	31.930	33.329	34.630	34.944		35.644	
			Monthly	4,489.25	4,692.10	4,903.50	5,129.52	5,361.58	5,596.50	5,814.95	5,867.68			5,985.22
			Annual	53,871.03	56,305.15	58,842.03	61,554.22	64,338.95	67,157.94	69,779.45	70,412.16			71,822.66
SPEECH/LANGUAGE	Senior Speech Language Pathologist	1885	Hourly	38.915	40.414	41.917	43.513	45.263	47.021				47.961	
			Monthly	6,112.90	6,348.37	6,584.46	6,835.17	7,110.06	7,386.22					7,533.87
			Annual	73,354.78	76,180.39	79,013.55	82,022.01	85,320.76	88,634.59					90,406.49

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
SPEECH/LANGUAGE	Speech/Language Pathologist	1885	Hourly	34.631	36.084	37.472	38.863	40.348	41.968	43.600				44.472	
			Monthly	5,439.95	5,668.20	5,886.23	6,104.73	6,338.00	6,592.47	6,848.83					6,985.81
			Annual	65,279.44	68,018.34	70,634.72	73,256.76	76,055.98	79,109.68	82,186.00					83,829.72
EMS	Emergency Medical Responder	2028	Hourly	14.123	14.548	14.983	15.435	15.898	16.374	17.145				17.488	
			Monthly	2,386.79	2,458.61	2,532.13	2,608.52	2,686.76	2,767.21	2,897.51					2,955.47
			Annual	28,641.44	29,503.34	30,385.52	31,302.18	32,241.14	33,206.47	34,770.06					35,465.66
EMS	Operations Supervisor*	2028	Hourly	25.805	26.679	27.852	29.050	30.126	30.999					31.619	
			Monthly	4,361.05	4,508.75	4,706.99	4,909.45	5,091.29	5,238.83					5,343.61	
			Annual	52,332.54	54,105.01	56,483.86	58,913.40	61,095.53	62,865.97					64,123.33	
EMS	Technician Intermediate Paramedic*	2028	Hourly	24.346	25.066	26.168	27.289	28.298	29.119					29.701	
			Monthly	4,114.47	4,236.15	4,422.39	4,611.84	4,782.36	4,921.11					5,019.47	
			Annual	49,373.69	50,833.85	53,068.70	55,342.09	57,388.34	59,053.33					60,233.63	
EMS	Technician Paramedic*	2028	Hourly	22.013	22.664	23.660	24.674	25.586	26.328					26.855	
			Monthly	3,720.20	3,830.22	3,998.54	4,169.91	4,324.03	4,449.43					4,538.50	
			Annual	44,642.36	45,962.59	47,982.48	50,038.87	51,888.41	53,393.18					54,461.94	

Schedule 'A' - Effective: April 1, 2015

General Increase 1.5%

Occupational Group	Employer Classification	Annual Hours	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
AUDIOLOGY	Audiologist	1885	Hourly	35.150	36.626	38.034	39.446	40.954	42.598	44.254			45.139	
			Monthly	5,521.48	5,753.33	5,974.51	6,196.31	6,433.19	6,691.44	6,951.57				7,090.59
			Annual	66,257.75	69,040.01	71,694.09	74,355.71	77,198.29	80,297.23	83,418.79				85,087.02
CHILD HEALTH	Music Therapist	2015	Hourly	24.770	25.665	26.635	27.649	28.699	29.790	30.921	32.097		32.738	
			Monthly	4,159.30	4,309.58	4,472.46	4,642.73	4,819.04	5,002.24	5,192.15	5,389.62			5,497.26
			Annual	49,911.55	51,714.98	53,669.53	55,712.74	57,828.49	60,026.85	62,305.82	64,675.46			65,967.07
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC1 - non-degree))	2015	Hourly	19.451	20.659	21.870	23.078	24.285	25.496	26.704	27.912		28.470	
			Monthly	3,266.15	3,468.99	3,672.34	3,875.18	4,077.86	4,281.20	4,484.05	4,686.89			4,780.59
			Annual	39,193.77	41,627.89	44,068.05	46,502.17	48,934.28	51,374.44	53,808.56	56,242.68			57,367.05
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC2 - degree))	2015	Hourly	23.066	23.881	24.751	25.635	26.584	27.580	28.598	29.718	30.622	31.528	32.158
			Monthly	3,873.17	4,010.02	4,156.11	4,304.54	4,463.90	4,631.14	4,802.08	4,990.15	5,141.94	5,294.08	5,399.86
			Annual	46,477.99	48,120.22	49,873.27	51,654.53	53,566.76	55,573.70	57,624.97	59,881.77	61,703.33	63,528.92	64,798.37
COMMUNITY HEALTH	Addictions Recovery Practitioner - Lead (Changed from Addiction Clinician Team Leader)	2015	Hourly	24.875	25.690	26.561	27.442	28.394	29.387	30.407	31.526	32.433	33.336	34.003
			Monthly	4,176.93	4,313.78	4,460.04	4,607.97	4,767.83	4,934.57	5,105.84	5,293.74	5,446.04	5,597.67	5,709.67
			Annual	50,123.13	51,765.35	53,520.42	55,295.63	57,213.91	59,214.81	61,270.11	63,524.89	65,352.50	67,172.04	68,516.05
COMMUNITY HEALTH	Community Family Counsellor	1950	Hourly	26.977	27.877	28.879	29.865	30.923	32.047	33.163	34.504	35.712		36.426
			Monthly	4,383.76	4,530.01	4,692.84	4,853.06	5,024.99	5,207.64	5,388.99	5,606.90	5,803.20		5,919.23
			Annual	52,605.15	54,360.15	56,314.05	58,236.75	60,299.85	62,491.65	64,667.85	67,282.80	69,638.40		71,030.70
COMMUNITY HEALTH	Community Health Worker	1885	Hourly	23.479	24.323	25.134	26.048	26.947	27.931				28.490	
			Monthly	3,688.16	3,820.74	3,948.13	4,091.71	4,232.93	4,387.50				4,475.30	
			Annual	44,257.92	45,848.86	47,377.59	49,100.48	50,795.10	52,649.94				53,703.65	
COMMUNITY HEALTH	Insight Mentor Coordinator (Former Nor-Man FAS / FAE Project Coordinator)	1885	Hourly	25.621	26.932	28.235	29.575	30.860					31.477	
			Monthly	4,024.63	4,230.57	4,435.25	4,645.74	4,847.59					4,944.51	
			Annual	48,295.59	50,766.82	53,222.98	55,748.88	58,171.10					59,334.15	
COMMUNITY HEALTH	Insight Mentor Coordinator - PIO (Former Burntwood Case Coordinator)	1885	Hourly	31.234	32.290	33.494	34.685	35.975	37.317	38.769	40.270	41.836	43.066	43.928
			Monthly	4,906.34	5,072.22	5,261.35	5,448.44	5,651.07	5,861.88	6,089.96	6,325.75	6,571.74	6,764.95	6,900.36
			Annual	58,876.09	60,866.65	63,136.19	65,381.23	67,812.88	70,342.55	73,079.57	75,908.95	78,860.86	81,179.41	82,804.28
COMMUNITY HEALTH	FASD Diagnostics Coordinator	1885	Hourly	25.621	26.932	28.235	29.575	30.860					31.477	
			Monthly	4,024.63	4,230.57	4,435.25	4,645.74	4,847.59					4,944.51	
			Annual	48,295.59	50,766.82	53,222.98	55,748.88	58,171.10					59,334.15	
COMMUNITY HEALTH	Health Promotion and Education Specialist (Former Burntwood)	1950	Hourly	29.500	30.570	31.855	32.992	34.308	35.619	37.047	38.488	40.027	40.828	
			Monthly	4,793.75	4,967.63	5,176.44	5,361.20	5,575.05	5,788.09	6,020.14	6,254.30	6,504.39		6,634.55
			Annual	57,525.00	59,611.50	62,117.25	64,334.40	66,900.60	69,457.05	72,241.65	75,051.60	78,052.65		79,614.60

Occupational Group	Employer Classification	Annual Hours	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
COMMUNITY HEALTH	Regional Community Health Developer (Former Nor-Man)	1885	Hourly	26.533	27.503	28.445	29.500	30.570	31.699	32.867	34.164	35.474	36.832	37.568
			Monthly	4,167.89	4,320.26	4,468.24	4,633.96	4,802.04	4,979.39	5,162.86	5,366.60	5,572.37	5,785.69	5,901.31
			Annual	50,014.71	51,843.16	53,618.83	55,607.50	57,624.45	59,752.62	61,954.30	64,399.14	66,868.49	69,428.32	70,815.68
COMMUNITY HEALTH	Resource Coordinator	1885	Hourly	23.817	24.643	25.519	26.371	27.345	28.283	29.295	30.208			30.812
			Monthly	3,741.25	3,871.01	4,008.61	4,142.45	4,295.44	4,442.79	4,601.76	4,745.17			4,840.05
			Annual	44,895.05	46,452.06	48,103.32	49,709.34	51,545.33	53,313.46	55,221.08	56,942.08			58,080.62
COMMUNITY HEALTH	Regional Primary Care Connector	1885	Hourly	31.234	32.290	33.494	34.685	35.975	37.317	38.769	40.270	41.836	43.066	43.928
			Monthly	4,906.34	5,072.22	5,261.35	5,448.44	5,651.07	5,861.88	6,089.96	6,325.75	6,571.74	6,764.95	6,900.36
			Annual	58,876.09	60,866.65	63,136.19	65,381.23	67,812.88	70,342.55	73,079.57	75,908.95	78,860.86	81,179.41	82,804.28
COMMUNITY HEALTH	Restorative Care Coordinator (Changed from Case Coordinator)	1885	Hourly	31.234	32.290	33.494	34.685	35.975	37.317	38.769	40.270	41.836	43.066	43.928
			Monthly	4,906.34	5,072.22	5,261.35	5,448.44	5,651.07	5,861.88	6,089.96	6,325.75	6,571.74	6,764.95	6,900.36
			Annual	58,876.09	60,866.65	63,136.19	65,381.23	67,812.88	70,342.55	73,079.57	75,908.95	78,860.86	81,179.41	82,804.28
DIETITIAN	Community Dietitian (Changed from Comm Health Dietitian)	1885	Hourly	27.503	28.445	29.500	30.570	31.699	32.867	34.164	35.474	36.832		37.568
			Monthly	4,320.26	4,468.24	4,633.96	4,802.04	4,979.39	5,162.86	5,366.60	5,572.37	5,785.69		5,901.31
			Annual	51,843.16	53,618.83	55,607.50	57,624.45	59,752.62	61,954.30	64,399.14	66,868.49	69,428.32		70,815.68
DIETITIAN	Dietitian	2015	Hourly	27.503	28.445	29.500	30.570	31.699	32.867	34.164	35.474	36.832		37.568
			Monthly	4,618.21	4,776.39	4,953.54	5,133.21	5,322.79	5,518.92	5,736.71	5,956.68	6,184.71		6,308.29
			Annual	55,418.55	57,316.68	59,442.50	61,598.55	63,873.49	66,227.01	68,840.46	71,480.11	74,216.48		75,699.52
MENTAL HEALTH CLINICIAN	Mental Health Clinician III	1885	Hourly	29.387	30.457	31.507	32.655	33.891	35.142	36.427	37.860			38.617
			Monthly	4,616.21	4,784.29	4,949.23	5,129.56	5,323.71	5,520.22	5,722.08	5,947.18			6,066.09
			Annual	55,394.50	57,411.45	59,390.70	61,554.68	63,884.54	66,242.67	68,664.90	71,366.10			72,793.05
MENTAL HEALTH CLINICIAN	Mental Health Clinician IV	1885	Hourly	31.234	32.290	33.494	34.685	35.975	37.317	38.769	40.270	41.836	43.066	43.928
			Monthly	4,906.34	5,072.22	5,261.35	5,448.44	5,651.07	5,861.88	6,089.96	6,325.75	6,571.74	6,764.95	6,900.36
			Annual	58,876.09	60,866.65	63,136.19	65,381.23	67,812.88	70,342.55	73,079.57	75,908.95	78,860.86	81,179.41	82,804.28
MENTAL HEALTH CLINICIAN	Mental Health Promotion Specialist – HEALTH	1885	Hourly	31.234	32.290	33.494	34.685	35.975	37.317	38.769	40.270	41.836	43.066	43.928
			Monthly	4,906.34	5,072.22	5,261.35	5,448.44	5,651.07	5,861.88	6,089.96	6,325.75	6,571.74	6,764.95	6,900.36
			Annual	58,876.09	60,866.65	63,136.19	65,381.23	67,812.88	70,342.55	73,079.57	75,908.95	78,860.86	81,179.41	82,804.28
MENTAL HEALTH CLINICIAN	Mobile Crisis Clinician (Mental Health Worker 3 - Former Burntwood)	1885	Hourly	25.134	26.048	26.947	27.931	28.987	30.057	31.155	32.382			33.030
			Monthly	3,948.13	4,091.71	4,232.93	4,387.50	4,553.38	4,721.45	4,893.93	5,086.67			5,188.46
			Annual	47,377.59	49,100.48	50,795.10	52,649.94	54,640.50	56,657.45	58,727.18	61,040.07			62,261.55
MENTAL HEALTH CLINICAL	Clinical Services Coordinator	2015	Hourly	32.796	33.904	35.167	36.419	37.774	39.184	40.707	42.287	43.928		46.123
			Monthly	5,507.00	5,693.05	5,905.13	6,115.36	6,342.88	6,579.65	6,835.38	7,100.69	7,376.24		7,744.82
			Annual	66,083.94	68,316.56	70,861.51	73,384.29	76,114.61	78,955.76	82,024.61	85,208.31	88,514.92		92,937.85
SPIRITUAL CARE	Spiritual Care Coordinator	1885	Hourly	26.180	27.063	28.085	29.075	30.141	31.275	32.388	33.730	34.966		35.665
			Monthly	4,112.44	4,251.15	4,411.69	4,567.20	4,734.65	4,912.78	5,087.62	5,298.42	5,492.58		5,602.38
			Annual	49,349.30	51,013.76	52,940.23	54,806.38	56,815.79	58,953.38	61,051.38	63,581.05	65,910.91		67,228.53

Occupational Group	Employer Classification	Annual Hours	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
MIDWIFE	Midwife	2080	Hourly	39.537	41.026	42.817	44.473	46.319					47.246	
			Monthly	6,853.08	7,111.17	7,421.61	7,708.65	8,028.63						8,189.31
			Annual	82,236.96	85,334.08	89,059.36	92,503.84	96,343.52						98,271.68
OT/PT	Charge Clinical Therapist (OT/PT)	1950	Hourly	37.696	38.825	39.990	41.188	42.423					43.272	
			Monthly	6,125.60	6,309.06	6,498.38	6,693.05	6,893.74						7,031.70
			Annual	73,507.20	75,708.75	77,980.50	80,316.60	82,724.85						84,380.40
OT/PT	Senior Therapist - OT/PT	1950	Hourly	35.100	36.150	37.236	38.356	39.505					40.295	
			Monthly	5,703.75	5,874.38	6,050.85	6,232.85	6,419.56						6,547.94
			Annual	68,445.00	70,492.50	72,610.20	74,794.20	77,034.75						78,575.25
OT/PT	Staff Therapist - OT/PT	1950	Hourly	31.997	32.956	33.945	34.964	36.010	37.090				37.832	
			Monthly	5,199.51	5,355.35	5,516.06	5,681.65	5,851.63	6,027.13					6,147.70
			Annual	62,394.15	64,264.20	66,192.75	68,179.80	70,219.50	72,325.50					73,772.40
PHARMACY	Pharmacist Intern	2015	Hourly	42.424									43.272	
			Monthly	7,123.70										7,266.09
			Annual	85,484.36										87,193.08
PHARMACY	Pharmacy Assistant (Former Pharmacy Technician)	2015	Hourly	18.462	19.299	20.003	20.756	21.579	22.437				22.886	
			Monthly	3,100.08	3,240.62	3,358.84	3,485.28	3,623.47	3,767.55					3,842.94
			Annual	37,200.93	38,887.49	40,306.05	41,823.34	43,481.69	45,210.56					46,115.29
PHARMACY	Staff Pharmacist	2015	Hourly	42.424	43.704	45.041	46.435	47.888	49.396	50.973	52.619		53.672	
			Monthly	7,123.70	7,338.63	7,563.14	7,797.21	8,041.19	8,294.41	8,559.22	8,835.61			9,012.42
			Annual	85,484.36	88,063.56	90,757.62	93,566.53	96,494.32	99,532.94	102,710.60	106,027.29			108,149.08
RESPIRATORY	Senior Respiratory Therapist	2015	Hourly	31.799	32.753	33.734	34.747	35.790	36.862	37.967			38.726	
			Monthly	5,339.58	5,499.78	5,664.50	5,834.60	6,009.74	6,189.74	6,375.29				6,502.74
			Annual	64,074.99	65,997.30	67,974.01	70,015.21	72,116.85	74,276.93	76,503.51				78,032.89
RESPIRATORY	Staff Respiratory Therapist	2015	Hourly	29.367	30.245	31.154	32.086	33.052	34.041	35.063			35.764	
			Monthly	4,931.21	5,078.64	5,231.28	5,387.77	5,549.98	5,716.05	5,887.66				6,005.37
			Annual	59,174.51	60,943.68	62,775.31	64,653.29	66,599.78	68,592.62	70,651.95				72,064.46
SOCIAL WORKER	Social Worker (BSW)	2015	Hourly	27.136	28.362	29.640	31.007	32.409	33.828	35.149	35.469		36.178	
			Monthly	4,556.59	4,762.45	4,977.05	5,206.59	5,442.01	5,680.29	5,902.10	5,955.84			6,074.89
			Annual	54,679.04	57,149.43	59,724.60	62,479.11	65,304.14	68,163.42	70,825.24	71,470.04			72,898.67
SOCIAL WORKER	Psychosocial Oncology Clinician	2015	Hourly	27.136	28.362	29.640	31.007	32.409	33.828	35.149	35.469		36.178	
			Monthly	4,556.59	4,762.45	4,977.05	5,206.59	5,442.01	5,680.29	5,902.10	5,955.84			6,074.89
			Annual	54,679.04	57,149.43	59,724.60	62,479.11	65,304.14	68,163.42	70,825.24	71,470.04			72,898.67
SOCIAL WORKER	Aftercare Coordinator (New Position Effective Nov 2015)	2015	Hourly	27.136	28.362	29.640	31.007	32.409	33.828	35.149	35.469		36.178	
			Monthly	4,556.59	4,762.45	4,977.05	5,206.59	5,442.01	5,680.29	5,902.10	5,955.84			6,074.89
			Annual	54,679.04	57,149.43	59,724.60	62,479.11	65,304.14	68,163.42	70,825.24	71,470.04			72,898.67

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
SPEECH/LANGUAGE	Senior Speech Language Pathologist	1885	Hourly	39.499	41.020	42.546	44.166	45.942	47.726					48.680	
			Monthly	6,204.64	6,443.56	6,683.27	6,937.74	7,216.72	7,496.96						7,646.82
			Annual	74,455.62	77,322.70	80,199.21	83,252.91	86,600.67	89,963.51						91,761.80
SPEECH/LANGUAGE	Speech/Language Pathologist	1885	Hourly	35.150	36.626	38.034	39.446	40.954	42.598	44.254				45.139	
			Monthly	5,521.48	5,753.33	5,974.51	6,196.31	6,433.19	6,691.44	6,951.57					7,090.59
			Annual	66,257.75	69,040.01	71,694.09	74,355.71	77,198.29	80,297.23	83,418.79					85,087.02
EMS	Emergency Medical Responder	2028	Hourly	14.335	14.766	15.208	15.667	16.136	16.620	17.403				17.751	
			Monthly	2,422.62	2,495.45	2,570.15	2,647.72	2,726.98	2,808.78	2,941.11					2,999.92
			Annual	29,071.38	29,945.45	30,841.82	31,772.68	32,723.81	33,705.36	35,293.28					35,999.03
EMS	Operations Supervisor	2028	Hourly	26.192	27.080	28.270	29.486	30.578	31.464					32.093	
			Monthly	4,426.45	4,576.52	4,777.63	4,983.13	5,167.68	5,317.42						5,423.72
			Annual	53,117.38	54,918.24	57,331.56	59,797.61	62,012.18	63,808.99						65,084.60
EMS	Technician Intermediate Paramedic	2028	Hourly	24.712	25.442	26.560	27.699	28.723	29.556					30.147	
			Monthly	4,176.33	4,299.70	4,488.64	4,681.13	4,854.19	4,994.96						5,094.84
			Annual	50,115.94	51,596.38	53,863.68	56,173.57	58,250.24	59,939.57						61,138.12
EMS	Technician Paramedic	2028	Hourly	22.343	23.004	24.015	25.044	25.970	26.723					27.257	
			Monthly	3,775.97	3,887.68	4,058.54	4,232.44	4,388.93	4,516.19						4,606.43
			Annual	45,311.60	46,652.11	48,702.42	50,789.23	52,667.16	54,194.24						55,277.20

Schedule 'A' - Effective: October 1, 2015

EMS Adjustment 3.00% - 6.18% - Denoted with *

Occupational Group	Employer Classification	Annual Hours	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
AUDIOLOGY	Audiologist	1885	Hourly	35.150	36.626	38.034	39.446	40.954	42.598	44.254			45.139	
			Monthly	5,521.48	5,753.33	5,974.51	6,196.31	6,433.19	6,691.44	6,951.57			7,090.59	
			Annual	66,257.75	69,040.01	71,694.09	74,355.71	77,198.29	80,297.23	83,418.79			85,087.02	
CHILD HEALTH	Music Therapist	2015	Hourly	24.770	25.665	26.635	27.649	28.699	29.790	30.921	32.097			32.738
			Monthly	4,159.30	4,309.58	4,472.46	4,642.73	4,819.04	5,002.24	5,192.15	5,389.62			5,497.26
			Annual	49,911.55	51,714.98	53,669.53	55,712.74	57,828.49	60,026.85	62,305.82	64,675.46			65,967.07
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC1 - non-degree))	2015	Hourly	19.451	20.659	21.870	23.078	24.285	25.496	26.704	27.912			28.470
			Monthly	3,266.15	3,468.99	3,672.34	3,875.18	4,077.86	4,281.20	4,484.05	4,686.89			4,780.59
			Annual	39,193.77	41,627.89	44,068.05	46,502.17	48,934.28	51,374.44	53,808.56	56,242.68			57,367.05
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC2 - degree))	2015	Hourly	23.066	23.881	24.751	25.635	26.584	27.580	28.598	29.718	30.622	31.528	32.158
			Monthly	3,873.17	4,010.02	4,156.11	4,304.54	4,463.90	4,631.14	4,802.08	4,990.15	5,141.94	5,294.08	5,399.86
			Annual	46,477.99	48,120.22	49,873.27	51,654.53	53,566.76	55,573.70	57,624.97	59,881.77	61,703.33	63,528.92	64,798.37
COMMUNITY HEALTH	Addictions Recovery Practitioner - Lead (Changed from Addiction Clinician Team Leader)	2015	Hourly	24.875	25.690	26.561	27.442	28.394	29.387	30.407	31.526	32.433	33.336	34.003
			Monthly	4,176.93	4,313.78	4,460.04	4,607.97	4,767.83	4,934.57	5,105.84	5,293.74	5,446.04	5,597.67	5,709.67
			Annual	50,123.13	51,765.35	53,520.42	55,295.63	57,213.91	59,214.81	61,270.11	63,524.89	65,352.50	67,172.04	68,516.05
COMMUNITY HEALTH	Community Family Counsellor	1950	Hourly	26.977	27.877	28.879	29.865	30.923	32.047	33.163	34.504	35.712		36.426
			Monthly	4,383.76	4,530.01	4,692.84	4,853.06	5,024.99	5,207.64	5,388.99	5,606.90	5,803.20		5,919.23
			Annual	52,605.15	54,360.15	56,314.05	58,236.75	60,299.85	62,491.65	64,667.85	67,282.80	69,638.40		71,030.70
COMMUNITY HEALTH	Community Health Worker	1885	Hourly	23.479	24.323	25.134	26.048	26.947	27.931					28.490
			Monthly	3,688.16	3,820.74	3,948.13	4,091.71	4,232.93	4,387.50					4,475.30
			Annual	44,257.92	45,848.86	47,377.59	49,100.48	50,795.10	52,649.94					53,703.65
COMMUNITY HEALTH	Insight Mentor Coordinator (Former Nor-Man FAS / FAE Project Coordinator)	1885	Hourly	25.621	26.932	28.235	29.575	30.860						31.477
			Monthly	4,024.63	4,230.57	4,435.25	4,645.74	4,847.59						4,944.51
			Annual	48,295.59	50,766.82	53,222.98	55,748.88	58,171.10						59,334.15
COMMUNITY HEALTH	Insight Mentor Coordinator - PIO (Former Burnlwood Case Coordinator)	1885	Hourly	31.234	32.290	33.494	34.685	35.975	37.317	38.769	40.270	41.836	43.066	43.928
			Monthly	4,906.34	5,072.22	5,261.35	5,448.44	5,651.07	5,861.88	6,089.96	6,325.75	6,571.74	6,764.95	6,900.36
			Annual	58,876.09	60,866.65	63,136.19	65,381.23	67,812.88	70,342.55	73,079.57	75,908.95	78,860.86	81,179.41	82,804.28
COMMUNITY HEALTH	FASD Diagnostics Coordinator	1885	Hourly	25.621	26.932	28.235	29.575	30.860						31.477
			Monthly	4,024.63	4,230.57	4,435.25	4,645.74	4,847.59						4,944.51
			Annual	48,295.59	50,766.82	53,222.98	55,748.88	58,171.10						59,334.15
COMMUNITY HEALTH	Health Promotion and Education Specialist (Former Burnlwood)	1950	Hourly	29.500	30.570	31.855	32.992	34.308	35.619	37.047	38.488	40.027		40.828
			Monthly	4,793.75	4,967.63	5,176.44	5,361.20	5,575.05	5,788.09	6,020.14	6,254.30	6,504.39		6,634.55
			Annual	57,525.00	59,611.50	62,117.25	64,334.40	66,900.60	69,457.05	72,241.65	75,051.60	78,052.65		79,614.60

Occupational Group	Employer Classification	Annual Hours	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
COMMUNITY HEALTH	Regional Community Health Developer (Former Nor-Man)	1885	Hourly	26.533	27.503	28.445	29.500	30.570	31.699	32.867	34.164	35.474	36.832	37.568
			Monthly	4,167.89	4,320.26	4,468.24	4,633.96	4,802.04	4,979.39	5,162.86	5,366.60	5,572.37	5,785.69	5,901.31
			Annual	50,014.71	51,843.16	53,618.83	55,607.50	57,624.45	59,752.62	61,954.30	64,399.14	66,868.49	69,428.32	70,815.68
COMMUNITY HEALTH	Resource Coordinator	1885	Hourly	23.817	24.643	25.519	26.371	27.345	28.283	29.295	30.208			30.812
			Monthly	3,741.25	3,871.01	4,008.61	4,142.45	4,295.44	4,442.79	4,601.76	4,745.17			4,840.05
			Annual	44,895.05	46,452.06	48,103.32	49,709.34	51,545.33	53,313.46	55,221.08	56,942.08			58,080.62
COMMUNITY HEALTH	Regional Primary Care Connector	1885	Hourly	31.234	32.290	33.494	34.685	35.975	37.317	38.769	40.270	41.836	43.066	43.928
			Monthly	4,906.34	5,072.22	5,261.35	5,448.44	5,651.07	5,861.88	6,089.96	6,325.75	6,571.74	6,764.95	6,900.36
			Annual	58,876.09	60,866.65	63,136.19	65,381.23	67,812.88	70,342.55	73,079.57	75,908.95	78,860.86	81,179.41	82,804.28
COMMUNITY HEALTH	Restorative Care Coordinator (Changed from Case Coordinator)	1885	Hourly	31.234	32.290	33.494	34.685	35.975	37.317	38.769	40.270	41.836	43.066	43.928
			Monthly	4,906.34	5,072.22	5,261.35	5,448.44	5,651.07	5,861.88	6,089.96	6,325.75	6,571.74	6,764.95	6,900.36
			Annual	58,876.09	60,866.65	63,136.19	65,381.23	67,812.88	70,342.55	73,079.57	75,908.95	78,860.86	81,179.41	82,804.28
DIETITIAN	Community Dietitian (Changed from Comm Health Dietitian)	1885	Hourly	27.503	28.445	29.500	30.570	31.699	32.867	34.164	35.474	36.832		37.568
			Monthly	4,320.26	4,468.24	4,633.96	4,802.04	4,979.39	5,162.86	5,366.60	5,572.37	5,785.69		5,901.31
			Annual	51,843.16	53,618.83	55,607.50	57,624.45	59,752.62	61,954.30	64,399.14	66,868.49	69,428.32		70,815.68
DIETITIAN	Dietitian	2015	Hourly	27.503	28.445	29.500	30.570	31.699	32.867	34.164	35.474	36.832		37.568
			Monthly	4,618.21	4,776.39	4,953.54	5,133.21	5,322.79	5,518.92	5,736.71	5,956.68	6,184.71		6,308.29
			Annual	55,418.55	57,316.68	59,442.50	61,598.55	63,873.49	66,227.01	68,840.46	71,480.11	74,216.48		75,699.52
MENTAL HEALTH CLINICIAN	Mental Health Clinician III	1885	Hourly	29.387	30.457	31.507	32.655	33.891	35.142	36.427	37.860			38.617
			Monthly	4,616.21	4,784.29	4,949.23	5,129.56	5,323.71	5,520.22	5,722.08	5,947.18			6,066.09
			Annual	55,394.50	57,411.45	59,390.70	61,554.68	63,884.54	66,242.67	68,664.90	71,366.10			72,793.05
MENTAL HEALTH CLINICIAN	Mental Health Clinician IV	1885	Hourly	31.234	32.290	33.494	34.685	35.975	37.317	38.769	40.270	41.836	43.066	43.928
			Monthly	4,906.34	5,072.22	5,261.35	5,448.44	5,651.07	5,861.88	6,089.96	6,325.75	6,571.74	6,764.95	6,900.36
			Annual	58,876.09	60,866.65	63,136.19	65,381.23	67,812.88	70,342.55	73,079.57	75,908.95	78,860.86	81,179.41	82,804.28
MENTAL HEALTH CLINICIAN	Mental Health Promotion Specialist – HEALTH	1885	Hourly	31.234	32.290	33.494	34.685	35.975	37.317	38.769	40.270	41.836	43.066	43.928
			Monthly	4,906.34	5,072.22	5,261.35	5,448.44	5,651.07	5,861.88	6,089.96	6,325.75	6,571.74	6,764.95	6,900.36
			Annual	58,876.09	60,866.65	63,136.19	65,381.23	67,812.88	70,342.55	73,079.57	75,908.95	78,860.86	81,179.41	82,804.28
MENTAL HEALTH CLINICIAN	Mobile Crisis Clinician (Mental Health Worker 3 - Former Burntwood)	1885	Hourly	25.134	26.048	26.947	27.931	28.987	30.057	31.155	32.382			33.030
			Monthly	3,948.13	4,091.71	4,232.93	4,387.50	4,553.38	4,721.45	4,893.93	5,086.67			5,188.46
			Annual	47,377.59	49,100.48	50,795.10	52,649.94	54,640.50	56,657.45	58,727.18	61,040.07			62,261.55
MENTAL HEALTH CLINICAL	Clinical Services Coordinator	2015	Hourly	32.796	33.904	35.167	36.419	37.774	39.184	40.707	42.287	43.928		46.123
			Monthly	5,507.00	5,693.05	5,905.13	6,115.36	6,342.88	6,579.65	6,835.38	7,100.69	7,376.24		7,744.82
			Annual	66,083.94	68,316.56	70,861.51	73,384.29	76,114.61	78,955.76	82,024.61	85,208.31	88,514.92		92,937.85
SPIRITUAL CARE	Spiritual Care Coordinator	1885	Hourly	26.180	27.063	28.085	29.075	30.141	31.275	32.388	33.730	34.966		35.665
			Monthly	4,112.44	4,251.15	4,411.69	4,567.20	4,734.65	4,912.78	5,087.62	5,298.42	5,492.58		5,602.38
			Annual	49,349.30	51,013.76	52,940.23	54,806.38	56,815.79	58,953.38	61,051.38	63,581.05	65,910.91		67,228.53

Occupational Group	Employer Classification	Annual Hours	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
MIDWIFE	Midwife	2080	Hourly	39.537	41.026	42.817	44.473	46.319					47.246	
			Monthly	6,853.08	7,111.17	7,421.61	7,708.65	8,028.63						8,189.31
			Annual	82,236.96	85,334.08	89,059.36	92,503.84	96,343.52						98,271.68
OT/PT	Charge Clinical Therapist (OT/PT)	1950	Hourly	37.696	38.825	39.990	41.188	42.423					43.272	
			Monthly	6,125.60	6,309.06	6,498.38	6,693.05	6,893.74						7,031.70
			Annual	73,507.20	75,708.75	77,980.50	80,316.60	82,724.85						84,380.40
OT/PT	Senior Therapist - OT/PT	1950	Hourly	35.100	36.150	37.236	38.356	39.505					40.295	
			Monthly	5,703.75	5,874.38	6,050.85	6,232.85	6,419.56						6,547.94
			Annual	68,445.00	70,492.50	72,610.20	74,794.20	77,034.75						78,575.25
OT/PT	Staff Therapist - OT/PT	1950	Hourly	31.997	32.956	33.945	34.964	36.010	37.090				37.832	
			Monthly	5,199.51	5,355.35	5,516.06	5,681.65	5,851.63	6,027.13					6,147.70
			Annual	62,394.15	64,264.20	66,192.75	68,179.80	70,219.50	72,325.50					73,772.40
PHARMACY	Pharmacist Intern	2015	Hourly	42.424									43.272	
			Monthly	7,123.70										7,266.09
			Annual	85,484.36										87,193.08
PHARMACY	Pharmacy Assistant (Former Pharmacy Technician)	2015	Hourly	18.462	19.299	20.003	20.756	21.579	22.437				22.886	
			Monthly	3,100.08	3,240.62	3,358.84	3,485.28	3,623.47	3,767.55					3,842.94
			Annual	37,200.93	38,887.49	40,306.05	41,823.34	43,481.69	45,210.56					46,115.29
PHARMACY	Staff Pharmacist	2015	Hourly	42.424	43.704	45.041	46.435	47.888	49.396	50.973	52.619		53.672	
			Monthly	7,123.70	7,338.63	7,563.14	7,797.21	8,041.19	8,294.41	8,559.22	8,835.61			9,012.42
			Annual	85,484.36	88,063.56	90,757.62	93,566.53	96,494.32	99,532.94	102,710.60	106,027.29			108,149.08
RESPIRATORY	Senior Respiratory Therapist	2015	Hourly	31.799	32.753	33.734	34.747	35.790	36.862	37.967			38.726	
			Monthly	5,339.58	5,499.78	5,664.50	5,834.60	6,009.74	6,189.74	6,375.29				6,502.74
			Annual	64,074.99	65,997.30	67,974.01	70,015.21	72,116.85	74,276.93	76,503.51				78,032.89
RESPIRATORY	Staff Respiratory Therapist	2015	Hourly	29.367	30.245	31.154	32.086	33.052	34.041	35.063			35.764	
			Monthly	4,931.21	5,078.64	5,231.28	5,387.77	5,549.98	5,716.05	5,887.66				6,005.37
			Annual	59,174.51	60,943.68	62,775.31	64,653.29	66,599.78	68,592.62	70,651.95				72,064.46
SOCIAL WORKER	Social Worker (BSW)	2015	Hourly	27.136	28.362	29.640	31.007	32.409	33.828	35.149	35.469		36.178	
			Monthly	4,556.59	4,762.45	4,977.05	5,206.59	5,442.01	5,680.29	5,902.10	5,955.84			6,074.89
			Annual	54,679.04	57,149.43	59,724.60	62,479.11	65,304.14	68,163.42	70,825.24	71,470.04			72,898.67
SOCIAL WORKER	Psychosocial Oncology Clinician	2015	Hourly	27.136	28.362	29.640	31.007	32.409	33.828	35.149	35.469		36.178	
			Monthly	4,556.59	4,762.45	4,977.05	5,206.59	5,442.01	5,680.29	5,902.10	5,955.84			6,074.89
			Annual	54,679.04	57,149.43	59,724.60	62,479.11	65,304.14	68,163.42	70,825.24	71,470.04			72,898.67
SOCIAL WORKER	Aftercare Coordinator	2015	Hourly	27.136	28.362	29.640	31.007	32.409	33.828	35.149	35.469		36.178	
			Monthly	4,556.59	4,762.45	4,977.05	5,206.59	5,442.01	5,680.29	5,902.10	5,955.84			6,074.89
			Annual	54,679.04	57,149.43	59,724.60	62,479.11	65,304.14	68,163.42	70,825.24	71,470.04			72,898.67

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
SPEECH/LANGUAGE	Senior Speech Language Pathologist	1885	Hourly	39.499	41.020	42.546	44.166	45.942	47.726					48.680	
			Monthly	6,204.64	6,443.56	6,683.27	6,937.74	7,216.72	7,496.96						7,646.82
			Annual	74,455.62	77,322.70	80,199.21	83,252.91	86,600.67	89,963.51						91,761.80
SPEECH/LANGUAGE	Speech/Language Pathologist	1885	Hourly	35.150	36.626	38.034	39.446	40.954	42.598	44.254				45.139	
			Monthly	5,521.48	5,753.33	5,974.51	6,196.31	6,433.19	6,691.44	6,951.57					7,090.59
			Annual	66,257.75	69,040.01	71,694.09	74,355.71	77,198.29	80,297.23	83,418.79					85,087.02
EMS	Emergency Medical Responder	2028	Hourly	14.335	14.766	15.208	15.667	16.136	16.620	17.403				17.751	
			Monthly	2,422.62	2,495.45	2,570.15	2,647.72	2,726.98	2,808.78	2,941.11					2,999.92
			Annual	29,071.38	29,945.45	30,841.82	31,772.68	32,723.81	33,705.36	35,293.28					35,999.03
EMS	Operations Supervisor*	2028	Hourly	26.978	27.892	29.501	30.930	32.260	33.408					34.076	
			Monthly	4,559.28	4,713.75	4,985.67	5,227.17	5,451.94	5,645.95						5,758.84
			Annual	54,711.38	56,564.98	59,828.03	62,726.04	65,423.28	67,751.42						69,106.13
EMS	Technician Intermediate Paramedic*	2028	Hourly	25.453	26.206	27.717	29.056	30.303	31.382					32.009	
			Monthly	4,301.56	4,428.81	4,684.17	4,910.46	5,121.21	5,303.56						5,409.52
			Annual	51,618.68	53,145.77	56,210.08	58,925.57	61,454.48	63,642.70						64,914.25
EMS	Technician Paramedic*	2028	Hourly	23.013	23.694	25.061	26.271	27.399	28.374					28.941	
			Monthly	3,889.20	4,004.29	4,235.31	4,439.80	4,630.43	4,795.21						4,891.03
			Annual	46,670.36	48,051.43	50,823.71	53,277.59	55,565.17	57,542.47						58,692.35

Schedule 'A' - Effective: April 1, 2016

General Increase 2.0%

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
AUDIOLOGY	Audiologist	1885	Hourly	35.853	37.358	38.795	40.235	41.773	43.450	45.139				46.042	
			Monthly	5,631.91	5,868.32	6,094.05	6,320.25	6,561.84	6,825.27	7,090.59					7,232.43
			Annual	67,582.91	70,419.83	73,128.58	75,842.98	78,742.11	81,903.25	85,087.02					86,789.17
CHILD HEALTH	Music Therapist	2015	Hourly	25.265	26.178	27.168	28.202	29.273	30.386	31.540	32.739			33.393	
			Monthly	4,242.42	4,395.72	4,561.96	4,735.59	4,915.43	5,102.32	5,296.09	5,497.42				5,607.24
			Annual	50,908.98	52,748.67	54,743.52	56,827.03	58,985.10	61,227.79	63,553.10	65,969.09				67,286.90
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC1 - non-degree))	2015	Hourly	19.840	21.072	22.307	23.540	24.771	26.006	27.239	28.470			29.040	
			Monthly	3,331.47	3,538.34	3,745.72	3,952.76	4,159.46	4,366.84	4,573.88	4,780.59				4,876.30
			Annual	39,977.60	42,460.08	44,948.61	47,433.10	49,913.57	52,402.09	54,886.59	57,367.05				58,515.60
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC2 - degree))	2015	Hourly	23.527	24.358	25.246	26.148	27.116	28.132	29.170	30.312	31.235	32.159	32.802	
			Monthly	3,950.58	4,090.11	4,239.22	4,390.69	4,553.23	4,723.83	4,898.13	5,089.89	5,244.88	5,400.03	5,508.00	
			Annual	47,406.91	49,081.37	50,870.69	52,688.22	54,638.74	56,685.98	58,777.55	61,078.68	62,938.53	64,800.39	66,096.03	
COMMUNITY HEALTH	Addictions Recovery Practitioner - Lead (Changed from Addiction Clinician Team Leader)	2015	Hourly	25.372	26.203	27.092	27.991	28.962	29.975	31.015	32.156	33.081	34.003	34.683	
			Monthly	4,260.38	4,399.92	4,549.20	4,700.16	4,863.20	5,033.30	5,207.94	5,399.53	5,554.85	5,709.67	5,823.85	
			Annual	51,124.58	52,799.05	54,590.38	56,401.87	58,358.43	60,399.63	62,495.23	64,794.34	66,658.22	68,516.05	69,886.25	
COMMUNITY HEALTH	Community Family Counsellor	1950	Hourly	27.517	28.434	29.457	30.462	31.542	32.688	33.826	35.194	36.426		37.154	
			Monthly	4,471.51	4,620.53	4,786.76	4,950.08	5,125.58	5,311.80	5,496.73	5,719.03	5,919.23		6,037.53	
			Annual	53,658.15	55,446.30	57,441.15	59,400.90	61,506.90	63,741.60	65,960.70	68,628.30	71,030.70		72,450.30	
COMMUNITY HEALTH	Community Health Worker	1885	Hourly	23.948	24.809	25.637	26.569	27.485	28.490					29.060	
			Monthly	3,761.83	3,897.08	4,027.15	4,173.55	4,317.44	4,475.30					4,564.84	
			Annual	45,141.98	46,764.97	48,325.75	50,082.57	51,809.23	53,703.65					54,778.10	
COMMUNITY HEALTH	Insight Mentor Coordinator (Former Nor-Man FAS / FAE Project Coordinator)	1885	Hourly	27.064	28.055	29.012	30.091	31.181	32.331	33.525	34.848	36.183	37.568	38.320	
			Monthly	4,251.30	4,406.97	4,557.30	4,726.80	4,898.02	5,078.66	5,266.22	5,474.04	5,683.75	5,901.31	6,019.43	
			Annual	51,015.64	52,883.68	54,687.62	56,721.54	58,776.19	60,943.94	63,194.63	65,688.48	68,204.96	70,815.68	72,233.20	
COMMUNITY HEALTH	Insight Mentor Coordinator - PIO (Former Burntwood Case Coordinator)	1885	Hourly	31.859	32.936	34.164	35.378	36.695	38.063	39.545	41.076	42.673	43.928	44.806	
			Monthly	5,004.52	5,173.70	5,366.60	5,557.29	5,764.17	5,979.06	6,211.86	6,452.36	6,703.22	6,900.36	7,038.28	
			Annual	60,054.22	62,084.36	64,399.14	66,687.53	69,170.08	71,748.76	74,542.33	77,428.26	80,438.61	82,804.28	84,459.31	
COMMUNITY HEALTH	FASD Diagnostics Coordinator	1885	Hourly	27.064	28.055	29.012	30.091	31.181	32.331	33.525	34.848	36.183	37.568	38.320	
			Monthly	4,251.30	4,406.97	4,557.30	4,726.80	4,898.02	5,078.66	5,266.22	5,474.04	5,683.75	5,901.31	6,019.43	
			Annual	51,015.64	52,883.68	54,687.62	56,721.54	58,776.19	60,943.94	63,194.63	65,688.48	68,204.96	70,815.68	72,233.20	
COMMUNITY HEALTH	Health Promotion and Education Specialist (Former Burntwood)	1950	Hourly	30.091	31.181	32.492	33.652	34.994	36.331	37.788	39.258	40.828		41.644	
			Monthly	4,889.79	5,066.91	5,279.95	5,468.45	5,686.53	5,903.79	6,140.55	6,379.43	6,634.55		6,767.15	
			Annual	58,677.45	60,802.95	63,359.40	65,621.40	68,238.30	70,845.45	73,686.60	76,553.10	79,614.60		81,205.80	

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
COMMUNITY HEALTH	Regional Community Health Developer (Former Nor-Man)	1885	Hourly	27.064	28.053	29.013	30.091	31.181	32.333	33.525	34.848	36.183	37.568	38.320	
			Monthly	4,251.30	4,406.66	4,557.46	4,726.80	4,898.02	5,078.98	5,266.22	5,474.04	5,683.75	5,901.31	6,019.43	
			Annual	51,015.64	52,879.91	54,689.51	56,721.54	58,776.19	60,947.71	63,194.63	65,688.48	68,204.96	70,815.68	72,233.20	
COMMUNITY HEALTH	Resource Coordinator	1885	Hourly	24.293	25.136	26.029	26.898	27.892	28.848	29.881	30.812				31.428
			Monthly	3,816.03	3,948.45	4,088.72	4,225.23	4,381.37	4,531.54	4,693.81	4,840.05				4,936.82
			Annual	45,792.31	47,381.36	49,064.67	50,702.73	52,576.42	54,378.48	56,325.69	58,080.62				59,241.78
COMMUNITY HEALTH	Regional Primary Care Connector	1885	Hourly	31.859	32.936	34.164	35.378	36.695	38.063	39.545	41.076	42.673	43.928	44.806	
			Monthly	5,004.52	5,173.70	5,366.60	5,557.29	5,764.17	5,979.06	6,211.86	6,452.36	6,703.22	6,900.36	7,038.28	
			Annual	60,054.22	62,084.36	64,399.14	66,687.53	69,170.08	71,748.76	74,542.33	77,428.26	80,438.61	82,804.28	84,459.31	
COMMUNITY HEALTH	Restorative Care Coordinator (Changed from Case Coordinator)	1885	Hourly	31.859	32.936	34.164	35.378	36.695	38.063	39.545	41.076	42.673	43.928	44.806	
			Monthly	5,004.52	5,173.70	5,366.60	5,557.29	5,764.17	5,979.06	6,211.86	6,452.36	6,703.22	6,900.36	7,038.28	
			Annual	60,054.22	62,084.36	64,399.14	66,687.53	69,170.08	71,748.76	74,542.33	77,428.26	80,438.61	82,804.28	84,459.31	
DIETITIAN	Community Dietitian (Changed from Comm Health Dietitian)	1885	Hourly	28.053	29.013	30.091	31.181	32.333	33.525	34.848	36.183	37.568		38.320	
			Monthly	4,406.66	4,557.46	4,726.80	4,898.02	5,078.98	5,266.22	5,474.04	5,683.75	5,901.31		6,019.43	
			Annual	52,879.91	54,689.51	56,721.54	58,776.19	60,947.71	63,194.63	65,688.48	68,204.96	70,815.68		72,233.20	
DIETITIAN	Dietitian	2015	Hourly	28.053	29.013	30.091	31.181	32.333	33.525	34.848	36.183	37.568		38.320	
			Monthly	4,710.57	4,871.77	5,052.78	5,235.81	5,429.25	5,629.41	5,851.56	6,075.73	6,308.29		6,434.57	
			Annual	56,526.80	58,461.20	60,633.37	62,829.72	65,151.00	67,552.88	70,218.72	72,908.75	75,699.52		77,214.80	
MENTAL HEALTH CLINICIAN	Mental Health Clinician III	1885	Hourly	29.975	31.066	32.138	33.308	34.569	35.845	37.155	38.617			39.389	
			Monthly	4,708.57	4,879.95	5,048.34	5,232.13	5,430.21	5,630.65	5,836.43	6,066.09			6,187.36	
			Annual	56,502.88	58,559.41	60,580.13	62,785.58	65,162.57	67,567.83	70,037.18	72,793.05			74,248.27	
MENTAL HEALTH CLINICIAN	Mental Health Clinician IV	1885	Hourly	31.859	32.936	34.164	35.378	36.695	38.063	39.545	41.076	42.673	43.928	44.806	
			Monthly	5,004.52	5,173.70	5,366.60	5,557.29	5,764.17	5,979.06	6,211.86	6,452.36	6,703.22	6,900.36	7,038.28	
			Annual	60,054.22	62,084.36	64,399.14	66,687.53	69,170.08	71,748.76	74,542.33	77,428.26	80,438.61	82,804.28	84,459.31	
MENTAL HEALTH CLINICIAN	Mental Health Promotion Specialist – HEALTH	1885	Hourly	31.859	32.936	34.164	35.378	36.695	38.063	39.545	41.076	42.673	43.928	44.806	
			Monthly	5,004.52	5,173.70	5,366.60	5,557.29	5,764.17	5,979.06	6,211.86	6,452.36	6,703.22	6,900.36	7,038.28	
			Annual	60,054.22	62,084.36	64,399.14	66,687.53	69,170.08	71,748.76	74,542.33	77,428.26	80,438.61	82,804.28	84,459.31	
MENTAL HEALTH CLINICIAN	Mobile Crisis Clinician (Mental Health Worker 3 - Former Burntwood)	1885	Hourly	25.637	26.569	27.485	28.490	29.567	30.658	31.778	33.030			33.691	
			Monthly	4,027.15	4,173.55	4,317.44	4,475.30	4,644.48	4,815.86	4,991.79	5,188.46			5,292.30	
			Annual	48,325.75	50,082.57	51,809.23	53,703.65	55,733.80	57,790.33	59,901.53	62,261.55			63,507.54	
MENTAL HEALTH CLINICIAN	Recovery Support Navigator (New Position)	1885	Hourly	25.637	26.569	27.485	28.490	29.567	30.658	31.778	33.030			33.691	
			Monthly	4,027.15	4,173.55	4,317.44	4,475.30	4,644.48	4,815.86	4,991.79	5,188.46			5,292.30	
			Annual	48,325.75	50,082.57	51,809.23	53,703.65	55,733.80	57,790.33	59,901.53	62,261.55			63,507.54	
MENTAL HEALTH CLINICAL	Clinical Services Coordinator	2015	Hourly	33.452	34.582	35.870	37.148	38.530	39.967	41.521	43.132	44.806		47.046	
			Monthly	5,617.15	5,806.89	6,023.17	6,237.77	6,469.83	6,711.13	6,972.07	7,242.58	7,523.67		7,899.81	
			Annual	67,405.78	69,682.73	72,278.05	74,853.22	77,637.95	80,533.51	83,664.82	86,910.98	90,284.09		94,797.69	

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
SPIRITUAL CARE	Spiritual Care Coordinator	1885	Hourly	26.704	27.604	28.647	29.657	30.744	31.900	33.036	34.404	35.665		36.379	
			Monthly	4,194.75	4,336.13	4,499.97	4,658.62	4,829.37	5,010.96	5,189.41	5,404.30	5,602.38		5,714.54	
			Annual	50,337.04	52,033.54	53,999.60	55,903.45	57,952.44	60,131.50	62,272.86	64,851.54	67,228.53		68,574.42	
MIDWIFE	Midwife	2080	Hourly	40.328	41.846	43.674	45.362	47.245						48.191	
			Monthly	6,990.19	7,253.31	7,570.16	7,862.75	8,189.13							8,353.11
			Annual	83,882.24	87,039.68	90,841.92	94,352.96	98,269.60							100,237.28
OT/PT	Charge Clinical Therapist (OT/PT)	1950	Hourly	38.450	39.602	40.790	42.012	43.271						44.137	
			Monthly	6,248.13	6,435.33	6,628.38	6,826.95	7,031.54							7,172.26
			Annual	74,977.50	77,223.90	79,540.50	81,923.40	84,378.45							86,067.15
OT/PT	Senior Therapist - OT/PT	1950	Hourly	35.802	36.873	37.981	39.123	40.295						41.101	
			Monthly	5,817.83	5,991.86	6,171.91	6,357.49	6,547.94							6,678.91
			Annual	69,813.90	71,902.35	74,062.95	76,289.85	78,575.25							80,146.95
OT/PT	Staff Therapist - OT/PT	1950	Hourly	32.637	33.615	34.624	35.663	36.731	37.832						38.589
			Monthly	5,303.51	5,462.44	5,626.40	5,795.24	5,968.79	6,147.70						6,270.71
			Annual	63,642.15	65,549.25	67,516.80	69,542.85	71,625.45	73,772.40						75,248.55
PHARMACY	Pharmacist Intern	2015	Hourly	43.272										44.137	
			Monthly	7,266.09											7,411.34
			Annual	87,193.08											88,936.06
PHARMACY	Pharmacy Assistant (Former Pharmacy Technician)	2015	Hourly	18.831	19.685	20.403	21.171	22.011	22.886					23.344	
			Monthly	3,162.04	3,305.44	3,426.00	3,554.96	3,696.01	3,842.94						3,919.85
			Annual	37,944.47	39,665.28	41,112.05	42,659.57	44,352.17	46,115.29						47,038.16
PHARMACY	Staff Pharmacist	2015	Hourly	43.272	44.578	45.942	47.364	48.846	50.384	51.993	53.671			54.745	
			Monthly	7,266.09	7,485.39	7,714.43	7,953.21	8,202.06	8,460.31	8,730.49	9,012.26				9,192.60
			Annual	87,193.08	89,824.67	92,573.13	95,438.46	98,424.69	101,523.76	104,765.90	108,147.07				110,311.18
RESPIRATORY	Senior Respiratory Therapist	2015	Hourly	32.435	33.408	34.408	35.442	36.506	37.600	38.726				39.501	
			Monthly	5,446.38	5,609.76	5,777.68	5,951.30	6,129.97	6,313.67	6,502.74					6,632.88
			Annual	65,356.53	67,317.12	69,332.12	71,415.63	73,559.59	75,764.00	78,032.89					79,594.52
RESPIRATORY	Staff Respiratory Therapist	2015	Hourly	29.954	30.850	31.777	32.728	33.713	34.722	35.764				36.480	
			Monthly	5,029.78	5,180.23	5,335.89	5,495.58	5,660.98	5,830.40	6,005.37					6,125.60
			Annual	60,357.31	62,162.75	64,030.66	65,946.92	67,931.70	69,964.83	72,064.46					73,507.20
SOCIAL WORKER	Social Worker (BSW)	2015	Hourly	27.679	28.929	30.232	31.627	33.057	34.505	35.852	36.178			36.902	
			Monthly	4,647.77	4,857.66	5,076.46	5,310.70	5,550.82	5,793.97	6,020.15	6,074.89				6,196.46
			Annual	55,773.19	58,291.94	60,917.48	63,728.41	66,609.86	69,527.58	72,241.78	72,898.67				74,357.53
SOCIAL WORKER	Psychosocial Oncology Clinician	2015	Hourly	27.679	28.929	30.232	31.627	33.057	34.505	35.852	36.178			36.902	
			Monthly	4,647.77	4,857.66	5,076.46	5,310.70	5,550.82	5,793.97	6,020.15	6,074.89				6,196.46
			Annual	55,773.19	58,291.94	60,917.48	63,728.41	66,609.86	69,527.58	72,241.78	72,898.67				74,357.53

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20
SOCIAL WORKER	Aftercare Coordinator	2015	Hourly	27.679	28.929	30.232	31.627	33.057	34.505	35.852	36.178			36.902
			Monthly	4,647.77	4,857.66	5,076.46	5,310.70	5,550.82	5,793.97	6,020.15	6,074.89			6,196.46
			Annual	55,773.19	58,291.94	60,917.48	63,728.41	66,609.86	69,527.58	72,241.78	72,898.67			74,357.53
SPEECH/LANGUAGE	Senior Speech Language Pathologist	1885	Hourly	40.289	41.841	43.397	45.049	46.861	48.681					49.654
			Monthly	6,328.73	6,572.52	6,816.95	7,076.45	7,361.08	7,646.97					7,799.82
			Annual	75,944.77	78,870.29	81,803.35	84,917.37	88,332.99	91,763.69					93,597.79
SPEECH/LANGUAGE	Speech/Language Pathologist	1885	Hourly	35.853	37.358	38.795	40.235	41.773	43.450	45.139				46.042
			Monthly	5,631.91	5,868.32	6,094.05	6,320.25	6,561.84	6,825.27	7,090.59				7,232.43
			Annual	67,582.91	70,419.83	73,128.58	75,842.98	78,742.11	81,903.25	85,087.02				86,789.17
EMS	Emergency Medical Responder	2028	Hourly	14.621	15.062	15.512	15.980	16.459	16.952	17.751				18.106
			Monthly	2,470.95	2,545.48	2,621.53	2,700.62	2,781.57	2,864.89	2,999.92				3,059.91
			Annual	29,651.39	30,545.74	31,458.34	32,407.44	33,378.85	34,378.66	35,999.03				36,718.97
EMS	Operations Supervisor	2028	Hourly	27.517	28.450	30.091	31.549	32.906	34.076					34.758
			Monthly	4,650.37	4,808.05	5,085.38	5,331.78	5,561.11	5,758.84					5,874.10
			Annual	55,804.48	57,696.60	61,024.55	63,981.37	66,733.37	69,106.13					70,489.22
EMS	Technician Intermediate Paramedic	2028	Hourly	25.962	26.730	28.272	29.637	30.909	32.009					32.649
			Monthly	4,387.58	4,517.37	4,777.97	5,008.65	5,223.62	5,409.52					5,517.68
			Annual	52,650.94	54,208.44	57,335.62	60,103.84	62,683.45	64,914.25					66,212.17
EMS	Technician Paramedic	2028	Hourly	23.474	24.168	25.562	26.796	27.947	28.941					29.520
			Monthly	3,967.11	4,084.39	4,319.98	4,528.52	4,723.04	4,891.03					4,988.88
			Annual	47,605.27	49,012.70	51,839.74	54,342.29	56,676.52	58,692.35					59,866.56
EMS	EMS Quality Officer (New Position Effective April 1, 2016)	2015	Hourly	26.871	27.666	29.262	30.674	31.991	33.129					33.792
			Monthly	4,512.09	4,645.58	4,913.58	5,150.68	5,371.82	5,562.91					5,674.24
			Annual	54,145.07	55,746.99	58,962.93	61,808.11	64,461.87	66,754.94					68,090.88

Schedule 'A' - Effective: October 1, 2016

EMS Adjustment 0.00% - 5.87% - Denoted with *

Occupational Group	Employer Classification	Annual Hours	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
AUDIOLOGY	Audiologist	1885	Hourly	35.853	37.358	38.795	40.235	41.773	43.450	45.139			46.042	
			Monthly	5,631.91	5,868.32	6,094.05	6,320.25	6,561.84	6,825.27	7,090.59				7,232.43
			Annual	67,582.91	70,419.83	73,128.58	75,842.98	78,742.11	81,903.25	85,087.02				86,789.17
CHILD HEALTH	Music Therapist	2015	Hourly	25.265	26.178	27.168	28.202	29.273	30.386	31.540	32.739		33.993	
			Monthly	4,242.42	4,395.72	4,561.96	4,735.59	4,915.43	5,102.32	5,296.09	5,497.42			5,607.24
			Annual	50,908.98	52,748.67	54,743.52	56,827.03	58,985.10	61,227.79	63,553.10	65,969.09			67,286.90
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC1 - non-degree))	2015	Hourly	19.840	21.072	22.307	23.540	24.771	26.006	27.239	28.470		29.040	
			Monthly	3,331.47	3,538.34	3,745.72	3,952.76	4,159.46	4,366.84	4,573.88	4,780.59			4,876.30
			Annual	39,977.60	42,460.08	44,948.61	47,433.10	49,913.57	52,402.09	54,886.59	57,367.05			58,515.60
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC2 - degree))	2015	Hourly	23.527	24.358	25.246	26.148	27.116	28.132	29.170	30.312	31.235	32.159	32.802
			Monthly	3,950.58	4,090.11	4,239.22	4,390.69	4,553.23	4,723.83	4,898.13	5,089.89	5,244.88	5,400.03	5,508.00
			Annual	47,406.91	49,081.37	50,870.69	52,688.22	54,638.74	56,685.98	58,777.55	61,078.68	62,938.53	64,800.39	66,096.03
COMMUNITY HEALTH	Addictions Recovery Practitioner - Lead (Changed from Addiction Clinician Team Leader)	2015	Hourly	25.372	26.203	27.092	27.991	28.962	29.975	31.015	32.156	33.081	34.003	34.683
			Monthly	4,260.38	4,399.92	4,549.20	4,700.16	4,863.20	5,033.30	5,207.94	5,399.53	5,554.85	5,709.67	5,823.85
			Annual	51,124.58	52,799.05	54,590.38	56,401.87	58,358.43	60,399.63	62,495.23	64,794.34	66,658.22	68,516.05	69,886.25
COMMUNITY HEALTH	Community Family Counsellor	1950	Hourly	27.517	28.434	29.457	30.462	31.542	32.688	33.826	35.194	36.426		37.154
			Monthly	4,471.51	4,620.53	4,786.76	4,950.08	5,125.58	5,311.80	5,496.73	5,719.03	5,919.23		6,037.53
			Annual	53,658.15	55,446.30	57,441.15	59,400.90	61,506.90	63,741.60	65,960.70	68,628.30	71,030.70		72,450.30
COMMUNITY HEALTH	Community Health Worker	1885	Hourly	23.948	24.809	25.637	26.569	27.485	28.490					29.060
			Monthly	3,761.83	3,897.08	4,027.15	4,173.55	4,317.44	4,475.30					4,564.84
			Annual	45,141.98	46,764.97	48,325.75	50,082.57	51,809.23	53,703.65					54,778.10
COMMUNITY HEALTH	Insight Mentor Coordinator (Former Nor-Man FAS / FAE Project Coordinator)	1885	Hourly	27.064	28.055	29.012	30.091	31.181	32.331	33.525	34.848	36.183	37.568	38.320
			Monthly	4,251.30	4,406.97	4,557.30	4,726.80	4,898.02	5,078.66	5,266.22	5,474.04	5,683.75	5,901.31	6,019.43
			Annual	51,015.64	52,883.68	54,687.62	56,721.54	58,776.19	60,943.94	63,194.63	65,688.48	68,204.96	70,815.68	72,233.20
COMMUNITY HEALTH	Insight Mentor Coordinator - PIO (Former Burntwood Case Coordinator)	1885	Hourly	31.859	32.936	34.164	35.378	36.695	38.063	39.545	41.076	42.673	43.928	44.806
			Monthly	5,004.52	5,173.70	5,366.60	5,557.29	5,764.17	5,979.06	6,211.86	6,452.36	6,703.22	6,900.36	7,038.28
			Annual	60,054.22	62,084.36	64,399.14	66,687.53	69,170.08	71,748.76	74,542.33	77,428.26	80,438.61	82,804.28	84,459.31
COMMUNITY HEALTH	FASD Diagnostics Coordinator	1885	Hourly	27.064	28.055	29.012	30.091	31.181	32.331	33.525	34.848	36.183	37.568	38.320
			Monthly	4,251.30	4,406.97	4,557.30	4,726.80	4,898.02	5,078.66	5,266.22	5,474.04	5,683.75	5,901.31	6,019.43
			Annual	51,015.64	52,883.68	54,687.62	56,721.54	58,776.19	60,943.94	63,194.63	65,688.48	68,204.96	70,815.68	72,233.20
COMMUNITY HEALTH	Health Promotion and Education Specialist (Former Burntwood)	1950	Hourly	30.091	31.181	32.492	33.652	34.994	36.331	37.788	39.258	40.828		41.644
			Monthly	4,889.79	5,066.91	5,279.95	5,468.45	5,686.53	5,903.79	6,140.55	6,379.43	6,634.55		6,767.15
			Annual	58,677.45	60,802.95	63,359.40	65,621.40	68,238.30	70,845.45	73,686.60	76,553.10	79,614.60		81,205.80
COMMUNITY HEALTH	Regional Community Health Developer (Former Nor-Man)	1885	Hourly	27.064	28.053	29.013	30.091	31.181	32.333	33.525	34.848	36.183	37.568	38.320
			Monthly	4,251.30	4,406.66	4,557.46	4,726.80	4,898.02	5,078.98	5,266.22	5,474.04	5,683.75	5,901.31	6,019.43
			Annual	51,015.64	52,879.91	54,689.51	56,721.54	58,776.19	60,947.71	63,194.63	65,688.48	68,204.96	70,815.68	72,233.20

Occupational Group	Employer Classification	Annual Hours	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
COMMUNITY HEALTH	Resource Coordinator	1885	Hourly	24.293	25.136	26.029	26.898	27.892	28.848	29.881	30.812		31.428	
			Monthly	3,816.03	3,948.45	4,088.72	4,225.23	4,381.37	4,531.54	4,693.81	4,840.05			4,936.82
			Annual	45,792.31	47,381.36	49,064.67	50,702.73	52,576.42	54,378.48	56,325.69	58,080.62			59,241.78
COMMUNITY HEALTH	Regional Primary Care Connector	1885	Hourly	31.859	32.936	34.164	35.378	36.695	38.063	39.545	41.076	42.673	43.928	44.806
			Monthly	5,004.52	5,173.70	5,366.60	5,557.29	5,764.17	5,979.06	6,211.86	6,452.36	6,703.22	6,900.36	7,038.28
			Annual	60,054.22	62,084.36	64,399.14	66,687.53	69,170.08	71,748.76	74,542.33	77,428.26	80,438.61	82,804.28	84,459.31
COMMUNITY HEALTH	Restorative Care Coordinator (Changed from Case Coordinator)	1885	Hourly	31.859	32.936	34.164	35.378	36.695	38.063	39.545	41.076	42.673	43.928	44.806
			Monthly	5,004.52	5,173.70	5,366.60	5,557.29	5,764.17	5,979.06	6,211.86	6,452.36	6,703.22	6,900.36	7,038.28
			Annual	60,054.22	62,084.36	64,399.14	66,687.53	69,170.08	71,748.76	74,542.33	77,428.26	80,438.61	82,804.28	84,459.31
DIETITIAN	Community Dietitian (Changed from Comm Health Dietitian)	1885	Hourly	28.053	29.013	30.091	31.181	32.333	33.525	34.848	36.183	37.568		38.320
			Monthly	4,406.66	4,557.46	4,726.80	4,898.02	5,078.98	5,266.22	5,474.04	5,683.75	5,901.31		6,019.43
			Annual	52,879.91	54,689.51	56,721.54	58,776.19	60,947.71	63,194.63	65,688.48	68,204.96	70,815.68		72,233.20
DIETITIAN	Dietitian	2015	Hourly	28.053	29.013	30.091	31.181	32.333	33.525	34.848	36.183	37.568		38.320
			Monthly	4,710.57	4,871.77	5,052.78	5,235.81	5,429.25	5,629.41	5,851.56	6,075.73	6,308.29		6,434.57
			Annual	56,526.80	58,461.20	60,633.37	62,829.72	65,151.00	67,552.88	70,218.72	72,908.75	75,699.52		77,214.80
MENTAL HEALTH CLINICIAN	Mental Health Clinician III	1885	Hourly	29.975	31.066	32.138	33.308	34.569	35.845	37.155	38.617			39.389
			Monthly	4,708.57	4,879.95	5,048.34	5,232.13	5,430.21	5,630.65	5,836.43	6,066.09			6,187.36
			Annual	56,502.88	58,559.41	60,580.13	62,785.58	65,162.57	67,567.83	70,037.18	72,793.05			74,248.27
MENTAL HEALTH CLINICIAN	Mental Health Clinician IV	1885	Hourly	31.859	32.936	34.164	35.378	36.695	38.063	39.545	41.076	42.673	43.928	44.806
			Monthly	5,004.52	5,173.70	5,366.60	5,557.29	5,764.17	5,979.06	6,211.86	6,452.36	6,703.22	6,900.36	7,038.28
			Annual	60,054.22	62,084.36	64,399.14	66,687.53	69,170.08	71,748.76	74,542.33	77,428.26	80,438.61	82,804.28	84,459.31
MENTAL HEALTH CLINICIAN	Mental Health Promotion Specialist – HEALTH	1885	Hourly	31.859	32.936	34.164	35.378	36.695	38.063	39.545	41.076	42.673	43.928	44.806
			Monthly	5,004.52	5,173.70	5,366.60	5,557.29	5,764.17	5,979.06	6,211.86	6,452.36	6,703.22	6,900.36	7,038.28
			Annual	60,054.22	62,084.36	64,399.14	66,687.53	69,170.08	71,748.76	74,542.33	77,428.26	80,438.61	82,804.28	84,459.31
MENTAL HEALTH CLINICIAN	Mobile Crisis Clinician (Mental Health Worker 3 - Former Burntwood)	1885	Hourly	25.637	26.569	27.485	28.490	29.567	30.658	31.778	33.030			33.691
			Monthly	4,027.15	4,173.55	4,317.44	4,475.30	4,644.48	4,815.86	4,991.79	5,188.46			5,292.30
			Annual	48,325.75	50,082.57	51,809.23	53,703.65	55,733.80	57,790.33	59,901.53	62,261.55			63,507.54
MENTAL HEALTH CLINICIAN	Recovery Support Navigator (New Position)	1885	Hourly	25.637	26.569	27.485	28.490	29.567	30.658	31.778	33.030			33.691
			Monthly	4,027.15	4,173.55	4,317.44	4,475.30	4,644.48	4,815.86	4,991.79	5,188.46			5,292.30
			Annual	48,325.75	50,082.57	51,809.23	53,703.65	55,733.80	57,790.33	59,901.53	62,261.55			63,507.54
MENTAL HEALTH CLINICAL	Clinical Services Coordinator	2015	Hourly	33.452	34.582	35.870	37.148	38.530	39.967	41.521	43.132	44.806		47.046
			Monthly	5,617.15	5,806.89	6,023.17	6,237.77	6,469.83	6,711.13	6,972.07	7,242.58	7,523.67		7,899.81
			Annual	67,405.78	69,682.73	72,278.05	74,853.22	77,637.95	80,533.51	83,664.82	86,910.98	90,284.09		94,797.69
SPIRITUAL CARE	Spiritual Care Coordinator	1885	Hourly	26.704	27.604	28.647	29.657	30.744	31.900	33.036	34.404	35.665		36.379
			Monthly	4,194.75	4,336.13	4,499.97	4,658.62	4,829.37	5,010.96	5,189.41	5,404.30	5,602.38		5,714.54
			Annual	50,337.04	52,033.54	53,999.60	55,903.45	57,952.44	60,131.50	62,272.86	64,851.54	67,228.53		68,574.42

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
MIDWIFE	Midwife	2080	Hourly	40.328	41.846	43.674	45.362	47.245						48.191	
			Monthly	6,990.19	7,253.31	7,570.16	7,862.75	8,189.13							8,353.11
			Annual	83,882.24	87,039.68	90,841.92	94,352.96	98,269.60							100,237.28
OT/PT	Charge Clinical Therapist (OT/PT)	1950	Hourly	38.450	39.602	40.790	42.012	43.271						44.137	
			Monthly	6,248.13	6,435.33	6,628.38	6,826.95	7,031.54							7,172.26
			Annual	74,977.50	77,223.90	79,540.50	81,923.40	84,378.45							86,067.15
OT/PT	Senior Therapist - OT/PT	1950	Hourly	35.802	36.873	37.981	39.123	40.295						41.101	
			Monthly	5,817.83	5,991.86	6,171.91	6,357.49	6,547.94							6,678.91
			Annual	69,813.90	71,902.35	74,062.95	76,289.85	78,575.25							80,146.95
OT/PT	Staff Therapist - OT/PT	1950	Hourly	32.637	33.615	34.624	35.663	36.731	37.832					38.589	
			Monthly	5,303.51	5,462.44	5,626.40	5,795.24	5,968.79	6,147.70						6,270.71
			Annual	63,642.15	65,549.25	67,516.80	69,542.85	71,625.45	73,772.40						75,248.55
PHARMACY	Pharmacist Intern	2015	Hourly	43.272										44.137	
			Monthly	7,266.09											7,411.34
			Annual	87,193.08											88,936.06
PHARMACY	Pharmacy Assistant (Former Pharmacy Technician)	2015	Hourly	18.831	19.685	20.403	21.171	22.011	22.886					23.344	
			Monthly	3,162.04	3,305.44	3,426.00	3,554.96	3,696.01	3,842.94						3,919.85
			Annual	37,944.47	39,665.28	41,112.05	42,659.57	44,352.17	46,115.29						47,038.16
PHARMACY	Staff Pharmacist	2015	Hourly	43.272	44.578	45.942	47.364	48.846	50.384	51.993	53.671			54.745	
			Monthly	7,266.09	7,485.39	7,714.43	7,953.21	8,202.06	8,460.31	8,730.49	9,012.26				9,192.60
			Annual	87,193.08	89,824.67	92,573.13	95,438.46	98,424.69	101,523.76	104,765.90	108,147.07				110,311.18
RESPIRATORY	Senior Respiratory Therapist	2015	Hourly	32.435	33.408	34.408	35.442	36.506	37.600	38.726				39.501	
			Monthly	5,446.38	5,609.76	5,777.68	5,951.30	6,129.97	6,313.67	6,502.74					6,632.88
			Annual	65,356.53	67,317.12	69,332.12	71,415.63	73,559.59	75,764.00	78,032.89					79,594.52
RESPIRATORY	Staff Respiratory Therapist	2015	Hourly	29.954	30.850	31.777	32.728	33.713	34.722	35.764				36.480	
			Monthly	5,029.78	5,180.23	5,335.89	5,495.58	5,660.98	5,830.40	6,005.37					6,125.60
			Annual	60,357.31	62,162.75	64,030.66	65,946.92	67,931.70	69,964.83	72,064.46					73,507.20
SOCIAL WORKER	Social Worker (BSW)	2015	Hourly	27.679	28.929	30.232	31.627	33.057	34.505	35.852	36.178			36.902	
			Monthly	4,647.77	4,857.66	5,076.46	5,310.70	5,550.82	5,793.97	6,020.15	6,074.89				6,196.46
			Annual	55,773.19	58,291.94	60,917.48	63,728.41	66,609.86	69,527.58	72,241.78	72,898.67				74,357.53
SOCIAL WORKER	Psychosocial Oncology Clinician	2015	Hourly	27.679	28.929	30.232	31.627	33.057	34.505	35.852	36.178			36.902	
			Monthly	4,647.77	4,857.66	5,076.46	5,310.70	5,550.82	5,793.97	6,020.15	6,074.89				6,196.46
			Annual	55,773.19	58,291.94	60,917.48	63,728.41	66,609.86	69,527.58	72,241.78	72,898.67				74,357.53
SOCIAL WORKER	Aftercare Coordinator	2015	Hourly	27.679	28.929	30.232	31.627	33.057	34.505	35.852	36.178			36.902	
			Monthly	4,647.77	4,857.66	5,076.46	5,310.70	5,550.82	5,793.97	6,020.15	6,074.89				6,196.46
			Annual	55,773.19	58,291.94	60,917.48	63,728.41	66,609.86	69,527.58	72,241.78	72,898.67				74,357.53

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
SPEECH/LANGUAGE	Senior Speech Language Pathologist	1885	Hourly	40.289	41.841	43.397	45.049	46.861	48.681					49.654	
			Monthly	6,328.73	6,572.52	6,816.95	7,076.45	7,361.08	7,646.97						7,799.82
			Annual	75,944.77	78,870.29	81,803.35	84,917.37	88,332.99	91,763.69						93,597.79
SPEECH/LANGUAGE	Speech/Language Pathologist	1885	Hourly	35.853	37.358	38.795	40.235	41.773	43.450	45.139				46.042	
			Monthly	5,631.91	5,868.32	6,094.05	6,320.25	6,561.84	6,825.27	7,090.59					7,232.43
			Annual	67,582.91	70,419.83	73,128.58	75,842.98	78,742.11	81,903.25	85,087.02					86,789.17
EMS	Emergency Medical Responder	2028	Hourly	14.621	15.062	15.512	15.980	16.459	16.952	17.751				18.106	
			Monthly	2,470.95	2,545.48	2,621.53	2,700.62	2,781.57	2,864.89	2,999.92					3,059.91
			Annual	29,651.39	30,545.74	31,458.34	32,407.44	33,378.85	34,378.66	35,999.03					36,718.97
EMS	Operations Supervisor*	2028	Hourly	27.518	28.980	30.856	32.668	34.436	36.078					36.799	
			Monthly	4,650.54	4,897.62	5,214.66	5,520.89	5,819.68	6,097.18						6,219.03
			Annual	55,806.50	58,771.44	62,575.97	66,250.70	69,836.21	73,166.18						74,628.37
EMS	Technician Intermediate Paramedic*	2028	Hourly	25.962	27.227	28.991	30.688	32.347	33.889					34.567	
			Monthly	4,387.58	4,601.36	4,899.48	5,186.27	5,466.64	5,727.24						5,841.82
			Annual	52,650.94	55,216.36	58,793.75	62,235.26	65,599.72	68,726.89						70,101.88
EMS	Technician Paramedic*	2028	Hourly	23.474	24.618	26.212	27.746	29.247	30.641					31.254	
			Monthly	3,967.11	4,160.44	4,429.83	4,689.07	4,942.74	5,178.33						5,281.93
			Annual	47,605.27	49,925.30	53,157.94	56,268.89	59,312.92	62,139.95						63,383.11
EMS	EMS Quality Officer *	2015	Hourly	26.871	28.180	30.005	31.762	33.479	35.076					35.777	
			Monthly	4,512.09	4,731.89	5,038.34	5,333.37	5,621.68	5,889.85						6,007.56
			Annual	54,145.07	56,782.70	60,460.08	64,000.43	67,460.19	70,678.14						72,090.66

Schedule 'A' - Effective: April 1, 2017

General Increase 2.0%

Occupational Group	Employer Classification	Annual Hours	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
AUDIOLOGY	Audiologist	1885	Hourly	36.570	38.105	39.570	41.040	42.608	44.319	46.042			46.963	
			Monthly	5,744.54	5,985.66	6,215.79	6,446.70	6,693.01	6,961.78	7,232.43				7,377.11
			Annual	68,934.45	71,827.93	74,589.45	77,360.40	80,316.08	83,541.32	86,789.17				88,525.26
CHILD HEALTH	Music Therapist	2015	Hourly	25.770	26.702	27.712	28.766	29.858	30.994	32.170	33.393			34.061
			Monthly	4,327.21	4,483.71	4,653.31	4,830.29	5,013.66	5,204.41	5,401.88	5,607.24			5,719.41
			Annual	51,926.55	53,804.53	55,839.68	57,963.49	60,163.87	62,452.91	64,822.55	67,286.90			68,632.92
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC1 - non-degree))	2015	Hourly	20.236	21.494	22.753	24.010	25.267	26.526	27.783	29.040			29.620
			Monthly	3,397.96	3,609.20	3,820.61	4,031.68	4,242.75	4,454.16	4,665.23	4,876.30			4,973.69
			Annual	40,775.54	43,310.41	45,847.30	48,380.15	50,913.01	53,449.89	55,982.75	58,515.60			59,684.30
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC2 - degree))	2015	Hourly	23.998	24.845	25.751	26.671	27.658	28.694	29.753	30.918	31.860	32.802	33.458
			Monthly	4,029.66	4,171.89	4,324.02	4,478.51	4,644.24	4,818.20	4,996.03	5,191.65	5,349.83	5,508.00	5,618.16
			Annual	48,355.97	50,062.68	51,888.27	53,742.07	55,730.87	57,818.41	59,952.30	62,299.77	64,197.90	66,096.03	67,417.87
COMMUNITY HEALTH	Addictions Recovery Practitioner - Lead (Changed from Addiction Clinician Team Leader)	2015	Hourly	25.880	26.728	27.634	28.551	29.541	30.574	31.636	32.800	33.743	34.683	35.376
			Monthly	4,345.68	4,488.08	4,640.21	4,794.19	4,960.43	5,133.88	5,312.21	5,507.67	5,666.01	5,823.85	5,940.22
			Annual	52,148.20	53,856.92	55,682.51	57,530.27	59,525.12	61,606.61	63,746.54	66,092.00	67,992.15	69,886.25	71,282.64
COMMUNITY HEALTH	Community Family Counsellor	1950	Hourly	28.067	29.003	30.046	31.072	32.173	33.342	34.503	35.898	37.154		37.897
			Monthly	4,560.89	4,712.99	4,882.48	5,049.20	5,228.11	5,418.08	5,606.74	5,833.43	6,037.53		6,158.26
			Annual	54,730.65	56,555.85	58,589.70	60,590.40	62,737.35	65,016.90	67,280.85	70,001.10	72,450.30		73,899.15
COMMUNITY HEALTH	Community Health Worker	1885	Hourly	24.427	25.305	26.150	27.101	28.035	29.060					29.641
			Monthly	3,837.08	3,974.99	4,107.73	4,257.12	4,403.83	4,564.84					4,656.11
			Annual	46,044.90	47,699.93	49,292.75	51,085.39	52,845.98	54,778.10					55,873.29
COMMUNITY HEALTH	Insight Mentor Coordinator (Former Nor-Man FAS / FAE Project Coordinator)	1885	Hourly	27.605	28.616	29.593	30.692	31.805	32.977	34.195	35.545	36.907	38.320	39.086
			Monthly	4,336.29	4,495.10	4,648.57	4,821.20	4,996.04	5,180.14	5,371.47	5,583.53	5,797.48	6,019.43	6,139.76
			Annual	52,035.43	53,941.16	55,782.81	57,854.42	59,952.43	62,161.65	64,457.58	67,002.33	69,569.70	72,233.20	73,677.11
COMMUNITY HEALTH	Insight Mentor Coordinator - PIO (Former Burntwood Case Coordinator)	1885	Hourly	32.496	33.595	34.847	36.086	37.429	38.824	40.336	41.897	43.527	44.806	45.702
			Monthly	5,104.58	5,277.22	5,473.88	5,668.51	5,879.47	6,098.60	6,336.11	6,581.32	6,837.37	7,038.28	7,179.02
			Annual	61,254.96	63,326.58	65,686.60	68,022.11	70,553.67	73,183.24	76,033.36	78,975.85	82,048.40	84,459.31	86,148.27
COMMUNITY HEALTH	FASD Diagnostics Coordinator	1885	Hourly	27.605	28.616	29.593	30.692	31.805	32.977	34.195	35.545	36.907	38.320	39.086
			Monthly	4,336.29	4,495.10	4,648.57	4,821.20	4,996.04	5,180.14	5,371.47	5,583.53	5,797.48	6,019.43	6,139.76
			Annual	52,035.43	53,941.16	55,782.81	57,854.42	59,952.43	62,161.65	64,457.58	67,002.33	69,569.70	72,233.20	73,677.11
COMMUNITY HEALTH	Health Promotion and Education Specialist (Former Burntwood)	1950	Hourly	30.692	31.805	33.141	34.325	35.694	37.058	38.544	40.043	41.644		42.477
			Monthly	4,987.45	5,168.31	5,385.41	5,577.81	5,800.28	6,021.93	6,263.40	6,506.99	6,767.15		6,902.51
			Annual	59,849.40	62,019.75	64,624.95	66,933.75	69,603.30	72,263.10	75,160.80	78,083.85	81,205.80		82,830.15

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20
COMMUNITY HEALTH	Regional Community Health Developer (Former Nor-Man)	1885	Hourly	27.605	28.614	29.594	30.692	31.805	32.980	34.195	35.545	36.907	38.320	39.086
			Monthly	4,336.29	4,494.78	4,648.72	4,821.20	4,996.04	5,180.61	5,371.47	5,583.53	5,797.48	6,019.43	6,139.76
			Annual	52,035.43	53,937.39	55,784.69	57,854.42	59,952.43	62,167.30	64,457.58	67,002.33	69,569.70	72,233.20	73,677.11
COMMUNITY HEALTH	Resource Coordinator	1885	Hourly	24.779	25.639	26.550	27.436	28.450	29.425	30.479	31.429			32.057
			Monthly	3,892.37	4,027.46	4,170.56	4,309.74	4,469.02	4,622.18	4,787.74	4,936.97			5,035.62
			Annual	46,708.42	48,329.52	50,046.75	51,716.86	53,628.25	55,466.13	57,452.92	59,243.67			60,427.45
COMMUNITY HEALTH	Regional Primary Care Connector	1885	Hourly	32.496	33.595	34.847	36.086	37.429	38.824	40.336	41.897	43.527	44.806	45.702
			Monthly	5,104.58	5,277.22	5,473.88	5,668.51	5,879.47	6,098.60	6,336.11	6,581.32	6,837.37	7,038.28	7,179.02
			Annual	61,254.96	63,326.58	65,686.60	68,022.11	70,553.67	73,183.24	76,033.36	78,975.85	82,048.40	84,459.31	86,148.27
COMMUNITY HEALTH	Restorative Care Coordinator (Changed from Case Coordinator)	1885	Hourly	32.496	33.595	34.847	36.086	37.429	38.824	40.336	41.897	43.527	44.806	45.702
			Monthly	5,104.58	5,277.22	5,473.88	5,668.51	5,879.47	6,098.60	6,336.11	6,581.32	6,837.37	7,038.28	7,179.02
			Annual	61,254.96	63,326.58	65,686.60	68,022.11	70,553.67	73,183.24	76,033.36	78,975.85	82,048.40	84,459.31	86,148.27
DIETITIAN	Community Dietitian (Changed from Comm Health Dietitian)	1885	Hourly	28.614	29.594	30.692	31.805	32.980	34.195	35.545	36.907	38.320		39.086
			Monthly	4,494.78	4,648.72	4,821.20	4,996.04	5,180.61	5,371.47	5,583.53	5,797.48	6,019.43		6,139.76
			Annual	53,937.39	55,784.69	57,854.42	59,952.43	62,167.30	64,457.58	67,002.33	69,569.70	72,233.20		73,677.11
DIETITIAN	Dietitian	2015	Hourly	28.614	29.594	30.692	31.805	32.980	34.195	35.545	36.907	38.320		39.086
			Monthly	4,804.77	4,969.33	5,153.70	5,340.59	5,537.89	5,741.91	5,968.60	6,197.30	6,434.57		6,563.19
			Annual	57,657.21	59,631.91	61,844.38	64,087.08	66,454.70	68,902.93	71,623.18	74,367.61	77,214.80		78,758.29
MENTAL HEALTH CLINICIAN	Mental Health Clinician III	1885	Hourly	30.574	31.687	32.780	33.974	35.261	36.562	37.898	39.389			40.177
			Monthly	4,802.67	4,977.50	5,149.19	5,336.75	5,538.92	5,743.28	5,953.14	6,187.36			6,311.14
			Annual	57,631.99	59,730.00	61,790.30	64,040.99	66,466.99	68,919.37	71,437.73	74,248.27			75,733.65
MENTAL HEALTH CLINICIAN	Mental Health Clinician IV	1885	Hourly	32.496	33.595	34.847	36.086	37.429	38.824	40.336	41.897	43.527	44.806	45.702
			Monthly	5,104.58	5,277.22	5,473.88	5,668.51	5,879.47	6,098.60	6,336.11	6,581.32	6,837.37	7,038.28	7,179.02
			Annual	61,254.96	63,326.58	65,686.60	68,022.11	70,553.67	73,183.24	76,033.36	78,975.85	82,048.40	84,459.31	86,148.27
MENTAL HEALTH CLINICIAN	Mental Health Promotion Specialist – HEALTH	1885	Hourly	32.496	33.595	34.847	36.086	37.429	38.824	40.336	41.897	43.527	44.806	45.702
			Monthly	5,104.58	5,277.22	5,473.88	5,668.51	5,879.47	6,098.60	6,336.11	6,581.32	6,837.37	7,038.28	7,179.02
			Annual	61,254.96	63,326.58	65,686.60	68,022.11	70,553.67	73,183.24	76,033.36	78,975.85	82,048.40	84,459.31	86,148.27
MENTAL HEALTH CLINICIAN	Mobile Crisis Clinician (Mental Health Worker 3 - Former Burntwood)	1885	Hourly	26.150	27.101	28.035	29.060	30.159	31.271	32.414	33.690			34.364
			Monthly	4,107.73	4,257.12	4,403.83	4,564.84	4,737.48	4,912.15	5,091.70	5,292.14			5,398.01
			Annual	49,292.75	51,085.39	52,845.98	54,778.10	56,849.72	58,945.84	61,100.39	63,505.65			64,776.14
MENTAL HEALTH CLINICIAN	Recovery Support Navigator (New Position)	1885	Hourly	26.150	27.101	28.035	29.060	30.159	31.271	32.414	33.690			34.364
			Monthly	4,107.73	4,257.12	4,403.83	4,564.84	4,737.48	4,912.15	5,091.70	5,292.14			5,398.01
			Annual	49,292.75	51,085.39	52,845.98	54,778.10	56,849.72	58,945.84	61,100.39	63,505.65			64,776.14
MENTAL HEALTH CLINICAL	Clinical Services Coordinator	2015	Hourly	34.121	35.273	36.587	37.891	39.300	40.767	42.352	43.995	45.702		47.987
			Monthly	5,729.49	5,922.93	6,143.57	6,362.53	6,599.13	6,845.46	7,111.61	7,387.49	7,674.13		8,057.82
			Annual	68,753.82	71,075.10	73,722.81	76,350.37	79,189.50	82,145.51	85,339.28	88,649.93	92,089.53		96,693.81

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20
SPIRITUAL CARE	Spiritual Care Coordinator	1885	Hourly	27.238	28.156	29.220	30.250	31.359	32.538	33.697	35.092	36.378		37.106
			Monthly	4,278.64	4,422.84	4,589.98	4,751.77	4,925.98	5,111.18	5,293.24	5,512.37	5,714.38		5,828.73
			Annual	51,343.63	53,074.06	55,079.70	57,021.25	59,111.72	61,334.13	63,518.85	66,148.42	68,572.53		69,944.81
MIDWIFE	Midwife	2080	Hourly	41.134	42.683	44.547	46.269	48.190						49.155
			Monthly	7,129.89	7,398.39	7,721.48	8,019.96	8,352.93						8,520.20
			Annual	85,558.72	88,780.64	92,657.76	96,239.52	100,235.20						102,242.40
OT/PT	Charge Clinical Therapist (OT/PT)	1950	Hourly	39.219	40.394	41.606	42.852	44.136						45.020
			Monthly	6,373.09	6,564.03	6,760.98	6,963.45	7,172.10						7,315.75
			Annual	76,477.05	78,768.30	81,131.70	83,561.40	86,065.20						87,789.00
OT/PT	Senior Therapist - OT/PT	1950	Hourly	36.518	37.610	38.741	39.906	41.101						41.923
			Monthly	5,934.18	6,111.63	6,295.41	6,484.73	6,678.91						6,812.49
			Annual	71,210.10	73,339.50	75,544.95	77,816.70	80,146.95						81,749.85
OT/PT	Staff Therapist - OT/PT	1950	Hourly	33.289	34.287	35.316	36.376	37.465	38.589					39.360
			Monthly	5,409.46	5,571.64	5,738.85	5,911.10	6,088.06	6,270.71					6,396.00
			Annual	64,913.55	66,859.65	68,866.20	70,933.20	73,056.75	75,248.55					76,752.00
PHARMACY	Pharmacist Intern	2015	Hourly	44.138										45.020
			Monthly	7,411.51										7,559.61
			Annual	88,938.07										90,715.30
PHARMACY	Pharmacy Assistant (Former Pharmacy Technician)	2015	Hourly	19.207	20.079	20.811	21.594	22.451	23.344					23.811
			Monthly	3,225.18	3,371.60	3,494.51	3,625.99	3,769.90	3,919.85					3,998.26
			Annual	38,702.11	40,459.19	41,934.17	43,511.91	45,238.77	47,038.16					47,979.17
PHARMACY	Staff Pharmacist	2015	Hourly	44.138	45.470	46.861	48.311	49.823	51.392	53.033	54.745			55.840
			Monthly	7,411.51	7,635.17	7,868.74	8,112.22	8,366.11	8,629.57	8,905.13	9,192.60			9,376.47
			Annual	88,938.07	91,622.05	94,424.92	97,346.67	100,393.35	103,554.88	106,861.50	110,311.18			112,517.60
RESPIRATORY	Senior Respiratory Therapist	2015	Hourly	33.084	34.076	35.097	36.151	37.236	38.352	39.501				40.291
			Monthly	5,555.36	5,721.93	5,893.37	6,070.36	6,252.55	6,439.94	6,632.88				6,765.53
			Annual	66,664.26	68,663.14	70,720.46	72,844.27	75,030.54	77,279.28	79,594.52				81,186.37
RESPIRATORY	Staff Respiratory Therapist	2015	Hourly	30.553	31.467	32.413	33.383	34.387	35.416	36.479				37.209
			Monthly	5,130.36	5,283.83	5,442.68	5,605.56	5,774.15	5,946.94	6,125.43				6,248.01
			Annual	61,564.30	63,406.01	65,312.20	67,266.75	69,289.81	71,363.24	73,505.19				74,976.14
SOCIAL WORKER	Social Worker (BSW)	2015	Hourly	28.232	29.508	30.837	32.259	33.718	35.195	36.569	36.902			37.640
			Monthly	4,740.62	4,954.89	5,178.05	5,416.82	5,661.81	5,909.83	6,140.55	6,196.46			6,320.38
			Annual	56,887.48	59,458.62	62,136.56	65,001.89	67,941.77	70,917.93	73,686.54	74,357.53			75,844.60
SOCIAL WORKER	Psychosocial Oncology Clinician	2015	Hourly	28.232	29.508	30.837	32.259	33.718	35.195	36.569	36.902			37.640
			Monthly	4,740.62	4,954.89	5,178.05	5,416.82	5,661.81	5,909.83	6,140.55	6,196.46			6,320.38
			Annual	56,887.48	59,458.62	62,136.56	65,001.89	67,941.77	70,917.93	73,686.54	74,357.53			75,844.60

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20
SOCIAL WORKER	Aftercare Coordinator	2015	Hourly	28.232	29.508	30.837	32.259	33.718	35.195	36.569	36.902			37.640
			Monthly	4,740.62	4,954.89	5,178.05	5,416.82	5,661.81	5,909.83	6,140.55	6,196.46			6,320.38
			Annual	56,887.48	59,458.62	62,136.56	65,001.89	67,941.77	70,917.93	73,686.54	74,357.53			75,844.60
SPEECH/LANGUAGE	Senior Speech Language Pathologist	1885	Hourly	41.095	42.678	44.265	45.950	47.798	49.654					50.647
			Monthly	6,455.34	6,704.00	6,953.29	7,217.98	7,508.27	7,799.82					7,955.80
			Annual	77,464.08	80,448.03	83,439.53	86,615.75	90,099.23	93,597.79					95,469.60
SPEECH/LANGUAGE	Speech/Language Pathologist	1885	Hourly	36.570	38.105	39.570	41.040	42.608	44.319	46.042				46.963
			Monthly	5,744.54	5,985.66	6,215.79	6,446.70	6,693.01	6,961.78	7,232.43				7,377.11
			Annual	68,934.45	71,827.93	74,589.45	77,360.40	80,316.08	83,541.32	86,789.17				88,525.26
EMS	Emergency Medical Responder	2028	Hourly	14.914	15.363	15.823	16.300	16.788	17.291	18.106				18.468
			Monthly	2,520.47	2,596.35	2,674.09	2,754.70	2,837.17	2,922.18	3,059.91				3,121.09
			Annual	30,245.59	31,156.16	32,089.04	33,056.40	34,046.06	35,066.15	36,718.97				37,453.10
EMS	Operations Supervisor	2028	Hourly	28.068	29.559	31.473	33.321	35.125	36.799					37.535
			Monthly	4,743.49	4,995.47	5,318.94	5,631.25	5,936.13	6,219.03					6,343.42
			Annual	56,921.90	59,945.65	63,827.24	67,574.99	71,233.50	74,628.37					76,120.98
EMS	Technician Intermediate Paramedic	2028	Hourly	26.481	27.772	29.571	31.301	32.994	34.567					35.259
			Monthly	4,475.29	4,693.47	4,997.50	5,289.87	5,575.99	5,841.82					5,958.77
			Annual	53,703.47	56,321.62	59,969.99	63,478.43	66,911.83	70,101.88					71,505.25
EMS	Technician Paramedic	2028	Hourly	23.943	25.110	26.736	28.301	29.832	31.254					31.879
			Monthly	4,046.37	4,243.59	4,518.38	4,782.87	5,041.61	5,281.93					5,387.55
			Annual	48,556.40	50,923.08	54,220.61	57,394.43	60,499.30	63,383.11					64,650.61
EMS	EMS Quality Officer	2015	Hourly	27.408	28.744	30.606	32.397	34.149	35.777					36.493
			Monthly	4,602.26	4,826.60	5,139.26	5,440.00	5,734.19	6,007.56					6,127.78
			Annual	55,227.12	57,919.16	61,671.09	65,279.96	68,810.24	72,090.66					73,533.40

Schedule 'A' - Effective: October 1, 2017

EMS Adjustment 0.00% - 5.44% - Denoted with *

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
AUDIOLOGY	Audiologist	1885	Hourly	36.570	38.105	39.570	41.040	42.608	44.319	46.042				46.963	
			Monthly	5,744.54	5,985.66	6,215.79	6,446.70	6,693.01	6,961.78	7,232.43					7,377.11
			Annual	68,934.45	71,827.93	74,589.45	77,360.40	80,316.08	83,541.32	86,789.17					88,525.26
CHILD HEALTH	Music Therapist	2015	Hourly	25.770	26.702	27.712	28.766	29.858	30.994	32.170	33.393			34.061	
			Monthly	4,327.21	4,483.71	4,653.31	4,830.29	5,013.66	5,204.41	5,401.88	5,607.24				5,719.41
			Annual	51,926.55	53,804.53	55,839.68	57,963.49	60,163.87	62,452.91	64,822.55	67,286.90				68,632.92
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC1 - non-degree))	2015	Hourly	20.236	21.494	22.753	24.010	25.267	26.526	27.783	29.040			29.620	
			Monthly	3,397.96	3,609.20	3,820.61	4,031.68	4,242.75	4,454.16	4,665.23	4,876.30				4,973.69
			Annual	40,775.54	43,310.41	45,847.30	48,380.15	50,913.01	53,449.89	55,982.75	58,515.60				59,684.30
COMMUNITY HEALTH	Addiction Recovery Practitioner (Changed from Addiction Clinician (AC2 - degree))	2015	Hourly	23.998	24.845	25.751	26.671	27.658	28.694	29.753	30.918	31.860	32.802	33.458	
			Monthly	4,029.66	4,171.89	4,324.02	4,478.51	4,644.24	4,818.20	4,996.03	5,191.65	5,349.83	5,508.00	5,618.16	
			Annual	48,355.97	50,062.68	51,888.27	53,742.07	55,730.87	57,818.41	59,952.30	62,299.77	64,197.90	66,096.03	67,417.87	
COMMUNITY HEALTH	Addictions Recovery Practitioner - Lead (Changed from Addiction Clinician Team Leader)	2015	Hourly	25.880	26.728	27.634	28.551	29.541	30.574	31.636	32.800	33.743	34.683	35.376	
			Monthly	4,345.68	4,488.08	4,640.21	4,794.19	4,960.43	5,133.88	5,312.21	5,507.67	5,666.01	5,823.85	5,940.22	
			Annual	52,148.20	53,856.92	55,682.51	57,530.27	59,525.12	61,606.61	63,746.54	66,092.00	67,992.15	69,886.25	71,282.64	
COMMUNITY HEALTH	Community Family Counsellor	1950	Hourly	28.067	29.003	30.046	31.072	32.173	33.342	34.503	35.898	37.154		37.897	
			Monthly	4,560.89	4,712.99	4,882.48	5,049.20	5,228.11	5,418.08	5,606.74	5,833.43	6,037.53		6,158.26	
			Annual	54,730.65	56,555.85	58,589.70	60,590.40	62,737.35	65,016.90	67,280.85	70,001.10	72,450.30		73,899.15	
COMMUNITY HEALTH	Community Health Worker	1885	Hourly	24.427	25.305	26.150	27.101	28.035	29.060					29.641	
			Monthly	3,837.08	3,974.99	4,107.73	4,257.12	4,403.83	4,564.84					4,656.11	
			Annual	46,044.90	47,699.93	49,292.75	51,085.39	52,845.98	54,778.10					55,873.29	
COMMUNITY HEALTH	Insight Mentor Coordinator (Former Nor-Man FAS / FAE Project Coordinator)	1885	Hourly	27.605	28.616	29.593	30.692	31.805	32.977	34.195	35.545	36.907	38.320	39.086	
			Monthly	4,336.29	4,495.10	4,648.57	4,821.20	4,996.04	5,180.14	5,371.47	5,583.53	5,797.48	6,019.43	6,139.76	
			Annual	52,035.43	53,941.16	55,782.81	57,854.42	59,952.43	62,161.65	64,457.58	67,002.33	69,569.70	72,233.20	73,677.11	
COMMUNITY HEALTH	Insight Mentor Coordinator - PIO (Former Burntwood Case Coordinator)	1885	Hourly	32.496	33.595	34.847	36.086	37.429	38.824	40.336	41.897	43.527	44.806	45.702	
			Monthly	5,104.58	5,277.22	5,473.88	5,668.51	5,879.47	6,098.60	6,336.11	6,581.32	6,837.37	7,038.28	7,179.02	
			Annual	61,254.96	63,326.58	65,686.60	68,022.11	70,553.67	73,183.24	76,033.36	78,975.85	82,048.40	84,459.31	86,148.27	
COMMUNITY HEALTH	FASD Diagnostics Coordinator (New Position)	1885	Hourly	27.605	28.616	29.593	30.692	31.805	32.977	34.195	35.545	36.907	38.320	39.086	
			Monthly	4,336.29	4,495.10	4,648.57	4,821.20	4,996.04	5,180.14	5,371.47	5,583.53	5,797.48	6,019.43	6,139.76	
			Annual	52,035.43	53,941.16	55,782.81	57,854.42	59,952.43	62,161.65	64,457.58	67,002.33	69,569.70	72,233.20	73,677.11	
COMMUNITY HEALTH	Health Promotion and Education Specialist (Former Burntwood)	1950	Hourly	30.692	31.805	33.141	34.325	35.694	37.058	38.544	40.043	41.644		42.477	
			Monthly	4,987.45	5,168.31	5,385.41	5,577.81	5,800.28	6,021.93	6,263.40	6,506.99	6,767.15		6,902.51	
			Annual	59,849.40	62,019.75	64,624.95	66,933.75	69,603.30	72,263.10	75,160.80	78,083.85	81,205.80		82,830.15	

Occupational Group	Employer Classification	Annual Hours	Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
COMMUNITY HEALTH	Regional Community Health Developer (Former Nor-Man)	1885	Hourly	27.605	28.614	29.594	30.692	31.805	32.980	34.195	35.545	36.907	38.320	39.086
			Monthly	4,336.29	4,494.78	4,648.72	4,821.20	4,996.04	5,180.61	5,371.47	5,583.53	5,797.48	6,019.43	6,139.76
			Annual	52,035.43	53,937.39	55,784.69	57,854.42	59,952.43	62,167.30	64,457.58	67,002.33	69,569.70	72,233.20	73,677.11
COMMUNITY HEALTH	Resource Coordinator	1885	Hourly	24.779	25.639	26.550	27.436	28.450	29.425	30.479	31.429			32.057
			Monthly	3,892.37	4,027.46	4,170.56	4,309.74	4,469.02	4,622.18	4,787.74	4,936.97			5,035.62
			Annual	46,708.42	48,329.52	50,046.75	51,716.86	53,628.25	55,466.13	57,452.92	59,243.67			60,427.45
COMMUNITY HEALTH	Regional Primary Care Connector	1885	Hourly	32.496	33.595	34.847	36.086	37.429	38.824	40.336	41.897	43.527	44.806	45.702
			Monthly	5,104.58	5,277.22	5,473.88	5,668.51	5,879.47	6,098.60	6,336.11	6,581.32	6,837.37	7,038.28	7,179.02
			Annual	61,254.96	63,326.58	65,686.60	68,022.11	70,553.67	73,183.24	76,033.36	78,975.85	82,048.40	84,459.31	86,148.27
COMMUNITY HEALTH	Restorative Care Coordinator (Changed from Case Coordinator)	1885	Hourly	32.496	33.595	34.847	36.086	37.429	38.824	40.336	41.897	43.527	44.806	45.702
			Monthly	5,104.58	5,277.22	5,473.88	5,668.51	5,879.47	6,098.60	6,336.11	6,581.32	6,837.37	7,038.28	7,179.02
			Annual	61,254.96	63,326.58	65,686.60	68,022.11	70,553.67	73,183.24	76,033.36	78,975.85	82,048.40	84,459.31	86,148.27
DIETITIAN	Community Dietitian (Changed from Comm Health Dietitian)	1885	Hourly	28.614	29.594	30.692	31.805	32.980	34.195	35.545	36.907	38.320		39.086
			Monthly	4,494.78	4,648.72	4,821.20	4,996.04	5,180.61	5,371.47	5,583.53	5,797.48	6,019.43		6,139.76
			Annual	53,937.39	55,784.69	57,854.42	59,952.43	62,167.30	64,457.58	67,002.33	69,569.70	72,233.20		73,677.11
DIETITIAN	Dietitian	2015	Hourly	28.614	29.594	30.692	31.805	32.980	34.195	35.545	36.907	38.320		39.086
			Monthly	4,804.77	4,969.33	5,153.70	5,340.59	5,537.89	5,741.91	5,968.60	6,197.30	6,434.57		6,563.19
			Annual	57,657.21	59,631.91	61,844.38	64,087.08	66,454.70	68,902.93	71,623.18	74,367.61	77,214.80		78,758.29
MENTAL HEALTH CLINICIAN	Mental Health Clinician III	1885	Hourly	30.574	31.687	32.780	33.974	35.261	36.562	37.898	39.389			40.177
			Monthly	4,802.67	4,977.50	5,149.19	5,336.75	5,538.92	5,743.28	5,953.14	6,187.36			6,311.14
			Annual	57,631.99	59,730.00	61,790.30	64,040.99	66,466.99	68,919.37	71,437.73	74,248.27			75,733.65
MENTAL HEALTH CLINICIAN	Mental Health Clinician IV	1885	Hourly	32.496	33.595	34.847	36.086	37.429	38.824	40.336	41.897	43.527	44.806	45.702
			Monthly	5,104.58	5,277.22	5,473.88	5,668.51	5,879.47	6,098.60	6,336.11	6,581.32	6,837.37	7,038.28	7,179.02
			Annual	61,254.96	63,326.58	65,686.60	68,022.11	70,553.67	73,183.24	76,033.36	78,975.85	82,048.40	84,459.31	86,148.27
MENTAL HEALTH CLINICIAN	Mental Health Promotion Specialist – HEALTH	1885	Hourly	32.496	33.595	34.847	36.086	37.429	38.824	40.336	41.897	43.527	44.806	45.702
			Monthly	5,104.58	5,277.22	5,473.88	5,668.51	5,879.47	6,098.60	6,336.11	6,581.32	6,837.37	7,038.28	7,179.02
			Annual	61,254.96	63,326.58	65,686.60	68,022.11	70,553.67	73,183.24	76,033.36	78,975.85	82,048.40	84,459.31	86,148.27
MENTAL HEALTH CLINICIAN	Mobile Crisis Clinician (Mental Health Worker 3 - Former Burntwood)	1885	Hourly	26.150	27.101	28.035	29.060	30.159	31.271	32.414	33.690			34.364
			Monthly	4,107.73	4,257.12	4,403.83	4,564.84	4,737.48	4,912.15	5,091.70	5,292.14			5,398.01
			Annual	49,292.75	51,085.39	52,845.98	54,778.10	56,849.72	58,945.84	61,100.39	63,505.65			64,776.14
MENTAL HEALTH CLINICIAN	Recovery Support Navigator (New Position)	1885	Hourly	26.150	27.101	28.035	29.060	30.159	31.271	32.414	33.690			34.364
			Monthly	4,107.73	4,257.12	4,403.83	4,564.84	4,737.48	4,912.15	5,091.70	5,292.14			5,398.01
			Annual	49,292.75	51,085.39	52,845.98	54,778.10	56,849.72	58,945.84	61,100.39	63,505.65			64,776.14
MENTAL HEALTH CLINICAL	Clinical Services Coordinator	2015	Hourly	34.121	35.273	36.587	37.891	39.300	40.767	42.352	43.995	45.702		47.987
			Monthly	5,729.49	5,922.93	6,143.57	6,362.53	6,599.13	6,845.46	7,111.61	7,387.49	7,674.13		8,057.82
			Annual	68,753.82	71,075.10	73,722.81	76,350.37	79,189.50	82,145.51	85,339.28	88,649.93	92,089.53		96,693.81

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20	
SPIRITUAL CARE	Spiritual Care Coordinator	1885	Hourly	27.238	28.156	29.220	30.250	31.359	32.538	33.697	35.092	36.378		37.106	
			Monthly	4,278.64	4,422.84	4,589.98	4,751.77	4,925.98	5,111.18	5,293.24	5,512.37	5,714.38		5,828.73	
			Annual	51,343.63	53,074.06	55,079.70	57,021.25	59,111.72	61,334.13	63,518.85	66,148.42	68,572.53		69,944.81	
MIDWIFE	Midwife	2080	Hourly	41.134	42.683	44.547	46.269	48.190						49.155	
			Monthly	7,129.89	7,398.39	7,721.48	8,019.96	8,352.93							8,520.20
			Annual	85,558.72	88,780.64	92,657.76	96,239.52	100,235.20							102,242.40
OT/PT	Charge Clinical Therapist (OT/PT)	1950	Hourly	39.219	40.394	41.606	42.852	44.136						45.020	
			Monthly	6,373.09	6,564.03	6,760.98	6,963.45	7,172.10							7,315.75
			Annual	76,477.05	78,768.30	81,131.70	83,561.40	86,065.20							87,789.00
OT/PT	Senior Therapist - OT/PT	1950	Hourly	36.518	37.610	38.741	39.906	41.101						41.923	
			Monthly	5,934.18	6,111.63	6,295.41	6,484.73	6,678.91							6,812.49
			Annual	71,210.10	73,339.50	75,544.95	77,816.70	80,146.95							81,749.85
OT/PT	Staff Therapist - OT/PT	1950	Hourly	33.289	34.287	35.316	36.376	37.465	38.589					39.360	
			Monthly	5,409.46	5,571.64	5,738.85	5,911.10	6,088.06	6,270.71						6,396.00
			Annual	64,913.55	66,859.65	68,866.20	70,933.20	73,056.75	75,248.55						76,752.00
PHARMACY	Pharmacist Intern	2015	Hourly	44.138										45.020	
			Monthly	7,411.51											7,559.61
			Annual	88,938.07											90,715.30
PHARMACY	Pharmacy Assistant (Former Pharmacy Technician)	2015	Hourly	19.207	20.079	20.811	21.594	22.451	23.344					23.811	
			Monthly	3,225.18	3,371.60	3,494.51	3,625.99	3,769.90	3,919.85						3,998.26
			Annual	38,702.11	40,459.19	41,934.17	43,511.91	45,238.77	47,038.16						47,979.17
PHARMACY	Staff Pharmacist	2015	Hourly	44.138	45.470	46.861	48.311	49.823	51.392	53.033	54.745			55.840	
			Monthly	7,411.51	7,635.17	7,868.74	8,112.22	8,366.11	8,629.57	8,905.13	9,192.60				9,376.47
			Annual	88,938.07	91,622.05	94,424.92	97,346.67	100,393.35	103,554.88	106,861.50	110,311.18				112,517.60
RESPIRATORY	Senior Respiratory Therapist	2015	Hourly	33.084	34.076	35.097	36.151	37.236	38.352	39.501				40.291	
			Monthly	5,555.36	5,721.93	5,893.37	6,070.36	6,252.55	6,439.94	6,632.88					6,765.53
			Annual	66,664.26	68,663.14	70,720.46	72,844.27	75,030.54	77,279.28	79,594.52					81,186.37
RESPIRATORY	Staff Respiratory Therapist	2015	Hourly	30.553	31.467	32.413	33.383	34.387	35.416	36.479				37.209	
			Monthly	5,130.36	5,283.83	5,442.68	5,605.56	5,774.15	5,946.94	6,125.43					6,248.01
			Annual	61,564.30	63,406.01	65,312.20	67,266.75	69,289.81	71,363.24	73,505.19					74,976.14
SOCIAL WORKER	Social Worker (BSW)	2015	Hourly	28.232	29.508	30.837	32.259	33.718	35.195	36.569	36.902			37.640	
			Monthly	4,740.62	4,954.89	5,178.05	5,416.82	5,661.81	5,909.83	6,140.55	6,196.46				6,320.38
			Annual	56,887.48	59,458.62	62,136.56	65,001.89	67,941.77	70,917.93	73,686.54	74,357.53				75,844.60
SOCIAL WORKER	Psychosocial Oncology Clinician	2015	Hourly	28.232	29.508	30.837	32.259	33.718	35.195	36.569	36.902			37.640	
			Monthly	4,740.62	4,954.89	5,178.05	5,416.82	5,661.81	5,909.83	6,140.55	6,196.46				6,320.38
			Annual	56,887.48	59,458.62	62,136.56	65,001.89	67,941.77	70,917.93	73,686.54	74,357.53				75,844.60

Occupational Group	Employer Classification	Annual Hours		Start	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Year 20
SOCIAL WORKER	Aftercare Coordinator	2015	Hourly	28.232	29.508	30.837	32.259	33.718	35.195	36.569	36.902			37.640
			Monthly	4,740.62	4,954.89	5,178.05	5,416.82	5,661.81	5,909.83	6,140.55	6,196.46			6,320.38
			Annual	56,887.48	59,458.62	62,136.56	65,001.89	67,941.77	70,917.93	73,686.54	74,357.53			75,844.60
SPEECH/LANGUAGE	Senior Speech Language Pathologist	1885	Hourly	41.095	42.678	44.265	45.950	47.798	49.654					50.647
			Monthly	6,455.34	6,704.00	6,953.29	7,217.98	7,508.27	7,799.82					7,955.80
			Annual	77,464.08	80,448.03	83,439.53	86,615.75	90,099.23	93,597.79					95,469.60
SPEECH/LANGUAGE	Speech/Language Pathologist	1885	Hourly	36.570	38.105	39.570	41.040	42.608	44.319	46.042				46.963
			Monthly	5,744.54	5,985.66	6,215.79	6,446.70	6,693.01	6,961.78	7,232.43				7,377.11
			Annual	68,934.45	71,827.93	74,589.45	77,360.40	80,316.08	83,541.32	86,789.17				88,525.26
EMS	Emergency Medical Responder	2028	Hourly	14.914	15.363	15.823	16.300	16.788	17.291	18.106				18.468
			Monthly	2,520.47	2,596.35	2,674.09	2,754.70	2,837.17	2,922.18	3,059.91				3,121.09
			Annual	30,245.59	31,156.16	32,089.04	33,056.40	34,046.06	35,066.15	36,718.97				37,453.10
EMS	Operations Supervisor*	2028	Hourly	28.068	30.089	32.239	34.439	36.656	38.801					39.577
			Monthly	4,743.49	5,085.04	5,448.39	5,820.19	6,194.86	6,557.37					6,688.51
			Annual	56,921.90	61,020.49	65,380.69	69,842.29	74,338.37	78,688.43					80,262.16
EMS	Technician Intermediate Paramedic*	2028	Hourly	26.481	28.270	30.289	32.352	34.432	36.447					37.176
			Monthly	4,475.29	4,777.63	5,118.84	5,467.49	5,819.01	6,159.54					6,282.74
			Annual	53,703.47	57,331.56	61,426.09	65,609.86	69,828.10	73,914.52					75,392.93
EMS	Technician Paramedic*	2028	Hourly	23.943	25.560	27.386	29.251	31.132	32.954					33.613
			Monthly	4,046.37	4,319.64	4,628.23	4,943.42	5,261.31	5,569.23					5,680.60
			Annual	48,556.40	51,835.68	55,538.81	59,321.03	63,135.70	66,830.71					68,167.16
EMS	EMS Quality Officer *	2015	Hourly	27.408	29.259	31.350	33.484	35.637	37.723					38.478
			Monthly	4,602.26	4,913.07	5,264.19	5,622.52	5,984.05	6,334.32					6,461.10
			Annual	55,227.12	58,956.89	63,170.25	67,470.26	71,808.56	76,011.85					77,533.17

Long Service Step

1 Effective October 1, 2012, a Long Service Step equivalent to two percent (2%) shall be added to Schedule A. Employees shall be eligible for the Long Service Step identified in Schedule A upon completion of the following:

(i) Twenty (20) or more years of continuous service; and

(ii) The employee has been at the maximum step of their salary scale for a minimum of 12 consecutive months.

2 Employees who do not meet the above criteria on October 1, 2012 shall be eligible for the Long Service Step on the employee's anniversary date in which the employee meets both conditions outlined in # 1 above.

Note: For the purpose of # 1 and # 2 continuous service shall be calculated based on calendar years of service.

SCHEDULE "B"

ACADEMIC ALLOWANCE

The Employer shall pay the following non-cumulative amounts in addition to the salaries as per Schedule A, provided such academic attainment is relevant to the position held, is from an accredited institution, and is not a qualification for the position:

- Advanced certification in the appropriate field
\$100.00 per month [prorated on an hourly basis]
- Bachelor of Science degree
\$100.00 per month [prorated on an hourly basis]
- Masters degree
\$150.00 per month [prorated on an hourly basis]
- Fellowship or Licentiate
\$200.00 per month [prorated on an hourly basis]
- Doctoral degree
\$300.00 per month [prorated on an hourly basis]

Note: Notwithstanding the above, the Employer confirms that academic allowances currently paid to existing employees, effective June 23, 2000, shall not be discontinued or reduced for the duration of that employee's employment, unless specifically negotiated at a later date.

SCHEDULE "C"

UNITS OF ORGANIZATION

SCHEDULE "D"

REMOTENESS ALLOWANCE

Remoteness Allowances shall be paid to employees subject to the following eligibility criteria and conditions.

A. Eligibility Claim:

An eligibility claim, in the format shown as Appendix 1, for the payment of dependant's or non-dependent rate of allowances shall be submitted to the Employer when first requesting the allowance, and renewed thereafter, if requested by the Employer or where any change in dependants claimed.

B. Non-Dependent or Dependant's Allowance:

Subject to clause 3 that follows, the Non-Dependent Allowance will be paid to employees that have established a residence in a location designated as a Remote Location and who are eligible for the payment of a Remoteness Allowance. Claims for Dependant's Allowance will be subject to the following criteria and conditions:

1. The employee shall be supporting one or more dependants where a dependent includes:
 - a marital partner living with and dependent on the employee for main and continuing support;
 - an unmarried child under 18 years of age;
 - an unmarried child over 18 years of age but under 21 years if in full-time attendance at a school or university or similar educational institution;
 - an unmarried child of any age if mentally disturbed or physically incapable, provided such

a child is dependent on the employee for support

2. There is a presumption of marriage evidenced by co-habitation. If a marriage contract is not in existence, a common law arrangement between the marital partners must have been in existence for at least one year prior to the application for Dependant's rate.
3. Where both spouses are employees of a Facility and or Departments or Programs within the Northern Regional Health Authority to which these eligibility criteria apply, the Dependent rate shall be paid to one partner only and the other partner will not receive either the Dependent or Non-Dependent rate of Remoteness Allowance.

C. **Location:** The Remoteness Allowance applicable will be the allowance applicable to the Northern Regional Health Authority.

D. The Remoteness Allowance for part-time employees shall be paid on a pro-rata share in relation to the normal hours of work.

E. **Limitations:**

The Remoteness Allowances for the various facilities for Non-Dependent or Dependant's as indicated, represent a maximum monthly taxable allowance relative to paid employment. They are payable during paid holidays and vacations taken during continued employment, during authorized paid sickness leave and as limited in paragraph D above. They are not payable during periods of absence without pay, not payable at "time and a half" or other premium pay scales, nor included as part of regular earnings in calculation of vacation wages on termination of employment.

F. Rates:

The Biweekly Remoteness Allowance shall be paid on the same basis as the Provincial Government employees and the current rates will be posted by the Employer on its website and updated accordingly.

Any changes to the Remoteness Allowance rates made by the Provincial Government will equally affect all employees covered under the Scope of this Agreement

- The Pas
- Flin Flon
- Snow Lake
- _____ (other)

APPENDIX 1

Remoteness Allowance ELIGIBILITY CLAIM FORM

PART A

I _____ employed by the NOR-MAN Regional Health Authority
working out of _____ declare that effective _____
(Headquarters Office)

according to the Remoteness Allowance Regulations, I am

- Non-eligible (see part B)
- Eligible for Single Remoteness Allowance
- Eligible for Dependent's Remoteness Allowance
(Completed B and/or C as applicable)
- We are both working for facilities to which these regulations apply and wish to
make claim to one-half of the dependent rate.

My family home residence is at _____
(City, Town or Village)

PART B

- My marital partner is living with and dependent on me for main and continuing
support
(TD1 required)
- My marital partner is employed by the Province of Manitoba Yes _____ No _____

If Yes _____
(Department, Agency, Board or Commission)

- Is she/he receiving:
- Dependants Rate
 - Single Rate
 - No Allowance
 - We are both working for facilities at which these regula-
tions apply and wish to make claim to one-half of the
dependent rate

PART C – OTHER DEPENDENTS

I wish to claim a child who is dependent on me for support who is:

- Unmarried and **under 18** years of age
- Unmarried and **over 18 years of age, but under 21 years** and in **full time attendance at school** or university of similar educational institution.
- Unmarried of **any age if physically disabled or mentally handicapped.**

STATUTORY DECLARATION

I undertake to notify Human Resources of any changes that will affect the above declaration and do solemnly declare that the foregoing Eligibility Claim for Remoteness Allowance under the provision of the Civil Service Regulations is an accurate account of my dependent's status, and make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.

Declared before me at _____ this ____ day of _____ 2 _____.

Signed _____
(Applicant)

(A commissioner for Oaths in and for the Province of Manitoba)

My Commission expires _____

APPENDIX “A”

CLASSIFICATIONS

*The list will be reviewed and completed during the life of the agreement.

Audiologist - An employee who is registered to practice by the Manitoba Speech and Hearing Association.

General Duty Audiologist -- A working level Audiologist.

Case Coordinator - An employee who has a Baccalaureate Degree in a related Health or Human Sciences profession with applicable active registration/licensure, or equivalent, who is responsible for assessing, planning and coordinating services for Home Care clients.

Health Promotion Education Specialist - An employee who has a Baccalaureate Degree in a related Health or Human Sciences field who participates in assessment, planning, implementation and evaluation of health promotion programs specific to health needs of the Region.

Health Education Specialist – An employee who has a Masters Degree in a related Health or Human Sciences field who is responsible for administration and development of health promotion programs in the Region.

Palliative Care Coordinator - An employee who has a Baccalaureate Degree in related Health or Human Sciences profession with applicable active licensure, or equivalent, who is responsible for the coordination of Palliative Care programs and who promotes the integration of the core services of

Palliative Care, Crisis Intervention, and professional and public education within the Region.

Occupational Therapist – An employee who is registered on the practicing roster of AOTM.

Staff Occupational Therapist - An Occupational Therapist, who formulates, performs, records and consults on treatment procedures and participates in the clinical education/instruction of students, interns, residents, re-entry candidates and/or patients/clients.

Senior Occupational Therapist – An Occupational Therapist who in addition to the duties of a Staff Occupational Therapist is responsible for the development and/or coordination of program(s) or project

Regional Community Health Developer/Smoking Reduction Coordinator - An employee who has a Baccalaureate Degree in a related Health or Human Sciences profession with applicable active licensure, or equivalent, who will assess, implement and evaluate the community development of health related resources, programs and services.

Physiotherapist – An employee who is registered on the practicing roster of APM.

Staff Physiotherapist - A Physiotherapist, who formulates, performs, records and consults on treatment procedures and participates in the clinical education/instruction of students, interns, residents, re-entry candidates and/or patients/clients.

Senior Physiotherapist – A Physiotherapist who in addition to the duties of a Staff Physiotherapist is responsible for the development and/or coordination of Employer designated program(s) or project(s).

Community Health Worker - An employee who carries out activities in clinical treatment, community health, community development, administration under the direction of the Senior Public Health Nurse.

Community Mental Health Worker/Clinician - An employee who has a Baccalaureate Degree in a related Health or Human Sciences profession with applicable active licensure, or equivalent, who promotes mental health through the provision of direct clinical services, consultation services, crisis intervention and professional and public education to a target population.

Diabetes Educator - An employee who has a Baccalaureate Degree in a related Health or Human Sciences profession with applicable active licensure, or equivalent, who provides prevention, education, care, research and support in the area of Diabetic Education in the community.

Dietitian - An employee registered by the MARD to practice in the Province of Manitoba.

Staff Dietitian/Community Nutritionist – A Dietitian, who assesses, develops and implements, records and follows up on the nutrition care plans or programs for individuals, groups or community.

Emergency Medical Services Personnel – An employee who is a graduate of an approved training program and who has been certified and licensed by the Province of Manitoba, and who provides emergency medical care and services.

Emergency Medical Responder (EMR) – A graduate of an approved EMR training program.

Paramedic I (EMTB)

Paramedic II (EMTI)

Paramedic III (EMTP)

Pharmacist – An employee who is currently licensed by the MPhA, and is entitled to engage in the practice in the province of Manitoba.

Staff Pharmacist – A Pharmacist who performs Pharmacist duties which may include but are not limited to drug distribution, therapeutic monitoring, pharmaceutical care and patient care/ education.

Pharmacist Intern – One who is seeking registration with MPhA as a Pharmacist subsequent to graduation from an approved university program in Pharmacy and is performing required pharmaceutically related duties under the direct supervision of a licensed Pharmacist.

Pharmacy Technician – An employee who is a graduate of an approved training program and performs functions as delegated by a Pharmacist in accordance with established legislation, policies and procedures.

Resource Coordinator – An employee who is a graduate of an approved Health Care related program and who is responsible for the coordination and supervision of Home Care support service providers.

Respiratory Therapist – An employee who is currently licensed by the MARRT, and is eligible to practice in the Province of Manitoba.

Staff Respiratory Therapist – A Respiratory Therapist who formulates, performs, records, and consults on treatment procedures and who participates in the clinical education of students, intern, residents, re-entry candidates and/or patients/clients.

Senior Respiratory Therapist – A Respiratory Therapist who in addition to the duties of a Staff Respiratory Therapist is responsible for the development and/or coordination of Employer designated program(s) or project(s), and/or A Respiratory Therapist in a site which employs not more than one (1) equivalent full-time Respiratory Therapist.

Speech/Language Pathologist – An employee who is licensed by the MSHA and is eligible to practice in the Province of Manitoba.

Staff Speech/Language Pathologist – a Speech/Language Pathologist who formulates, performs, records and consults on all aspects of speech/language pathology patient care.

Social Worker – An employee who possesses Baccalaureate Degree in Social Work and who is registered with the MIRSW and who provides direct social work assessment and intervention services including counselling, and locating and arranging resources to patient/clients and their families and/or groups of patients/clients.

Addiction Clinician Team Leader - An employee who

possesses a degree in Social Work and who is registered with the MIRS_W, who receives and screens all referrals to the program and services, and oversees client support services within the Centre.

Addiction Clinician – An employee who possesses a degree in Social Work and who is registered with the MIRS_W, who provides individual and group counselling for clients primarily in the areas of alcohol, drugs and/or gambling dependency, and who assesses the needs and monitors the progress of clients assigned.

NOTE to apply to all Charge Classifications - Schedule “B” shall be amended from time to time to reflect change in formally recognized units of organization as determined by the Employer to be necessary and have been implemented in accordance with the provisions of this Agreement.

NOTE: In applying the above occupational classification structure, the Employers affirm the following:

1. Where current qualifications differ from the above, current incumbents will not be required to seek or obtain registration, degrees or other components of the classification descriptions noted herein.
2. Where qualifications are altered during the term of the Agreement, current incumbents will be deemed qualified.

APPENDIX “B”

FACILITY(IES)/PROGRAM(S)

Sites:

- The Pas Health Complex
- Snow Lake Medical Nursing Unit
- Flin Flon General Hospital
- Community Health Programs
- Thompson General Hospital
- Gillam Hospital
- Lynn Lake Hospital
- Leaf Rapids Health Centre
- Wabowden Health Centre
- Pikwitonei Health Centre
- Thicket Portage Health Centre
- Ilford Health Centre
- Northern Spirit Manor
- Northern Regional Health Authority Administration Building (Thompson)
- Thompson Clinic
- Acquired Brain Injury Unit (Thompson)

Locations:

- The Pas
- Flin Flon
- Snow Lake
- Cormorant
- Sherridon
- Cranberry Portage
- Gillam
- Leaf Rapids
- Grand Rapids
- Easterville

APPENDIX “C”

HOURS OF WORK

Amendments are to be made to line up with existing classifications and hours of work in each Employer Collective Agreement.

(Former NOR-MAN)

Hours of Work - 1885

Audiologist
Resource Coordinator
Community Health Worker
Regional Community Health Developer/Smoking
Reduction Coordinator
Speech Language Pathologist
Mental Health Clinician II, III, IV
Palliative Care Coordinator
FAS/FAE Project Coordinator
Diabetic Educator Dietitian
Primary Health Care Community Dietitian
Healthy Smile- Happy Child Project Facilitator

Hours of Work 1950

Senior Rehabilitation Therapist
Physiotherapist Staff Therapist
Occupational Therapy Staff Therapist
(Including former CTS employees)

Hours of Work – 2015

Respiratory Staff Respiratory Therapist
 Senior Respiratory Therapist
Pharmacy Technician
 Staff Pharmacist
Social Work BSW
 MSW
Addiction Clinician (Team Leader)

Addiction Clinician

Hours of Work -- 2028

EMS Technician Primary Care Paramedic
Technician Intermediate Care Paramedic
Technician Advanced Care Paramedic
Technician Supervisor

Hours of Work – 2080

Midwife

Former Burntwood:

Hours of Work - 1885

Health Education Specialist
Case Coordinator I
Case Coordinator II
Dietitian
Speech Language Pathologist
General Duty Audiologist
Resource Coordinator
Mental Health Worker 3
Mental Health Worker 4
Mental Health Worker 5

Hours of Work – 1950

Occupational Therapy: Staff Therapist
Senior Therapist
Charge Therapist/Clinical Specialist
Physiotherapy: Staff Therapist
Senior Therapist
Charge Therapist
Health Promotion and Education Specialist
Community Family Counsellor
Social Worker (MSW) (Leaf Rapids)
Technician (Leaf Rapids)

Hours of Work – 2015

Respiratory:	Staff Respiratory Therapist Senior Respiratory Therapist
Pharmacy:	Technician Staff Pharmacist
Social Worker:	Social Worker (BSW) Social Worker (MSW) (PIO)

Hours of Work – 2080

Midwife

APPENDIX “D”

ABBREVIATIONS

*The list will be reviewed and completed during the life of the agreement.

AOTM – Association of Occupational Therapists of Manitoba

APM – Association of Physiotherapists of Manitoba

ARRT – Advanced Registered Respiratory Therapist (certified by & currently registered with MARRT)

BSc - Bachelor of Science

EMR – Emergency Medical Responder

MAHE - Manitoba Association of Home Economics

MARD – Manitoba Association of Registered Dietitians

MARRT - Manitoba Association of Registered Respiratory Therapists

MIRSW – Manitoba Institute of Registered Social Workers

MPhA – Manitoba Pharmaceutical Association

MSc – Master of Science

MSHA – Manitoba Speech and Hearing Association

PhD – Doctorate

RN – Registered Nurse

RRT – Registered Respiratory Therapist (certified by & currently registered with MARRT)

RRC –Red River College

IMPORTANT PHONE NUMBERS

Health Care Employees Pension Plan (HEPP)	(204) 942-6591	1-888-842-4233
Manitoba Blue Cross	(204) 775-0151	
Canada Pension Plan		1-800-277-9914
Community Unemployed Help Centre	(204) 942-6556	1-866-942-6556
Occupational Health Centre	(204) 949-0811	1-888-843-1229
Human Rights Commission	(204) 945-3352	
Workers Compensation Board	(204) 954-4321	1-800-362-3340
Worker Advisor Office	(204) 945-5787	1-800-282-8069
Workplace Safety & Health	(204) 945-3446	1-800-282-8069