



Donation Request

Order Form
2015-2016

Please read the instructions and processes on the back before completing this section.

Name of Event: _____ Date of Event: _____

Member Name: _____ email: _____

Phone #: _____ Type of donation requested: Over \$1000 Under \$1000 Promotional Items

Briefly explain your participation with the event/society and why you think this is a positive opportunity for your union to become involved in. If you are seeking financial support what will the monies be used for :

Would you like to see a representative of the organization attend to assist/volunteer? _____

Financial Support

Amount \$ _____ Cheque payable to: _____

Promotional Material Support

Please use the space below to give examples of the types of promotional material you have used in the past or would prefer to receive. This will help us to identify if/how we can help you.

For Office use only:

Date of event: _____ Member Contact: _____

Authorization: _____ GL: _____ Class: _____

Reference #: donation (date)

Manitoba Association of Health Care Professionals

Donation Request Form

Criteria

MAHCP will endeavour to take all donation requests from members in good standing under consideration.

MAHCP also reserves the right to ask for more details on the event and to deliver a donation that may be different than what was requested, as the donations budget fluctuates year-to-year and is dependent on requests.

Please fill out the form on the back page in its entirety. Once received, the donation request will be considered by the appropriate MAHCP committees and/or executive board members.

A final decision on a donation request will be made as quickly as this process allows, as donations for more than \$1000 will be reviewed by several committees and the entire executive board, which does not meet every month. If your request is for more than \$1000, please make your request at least 60 days in advance of the event date.

Recipients of the donations must consent to have their names and photos of the event placed in the MAHCP newsletter, if space permits, and on the website/Facebook page.