

Standing Rules

1. Except as specified in these Standing Rules and in the Constitution, the rules of procedure at this meeting shall be governed by the current edition of Robert's Rules of Order, newly revised.
2. No person shall be admitted to the meeting without proper credentials.
3. Only active members in good standing will be eligible to vote.
4. No person may speak until recognized by the chair, except for motions listed in #5. To obtain recognition, the member shall first approach a microphone or use the virtual "Raise Hand" function and will be recognized by the chair in turn; after recognition, the member shall state their name.
5. The following motions do not require recognition: Point of Order, Parliamentary Inquiry, Point of Information, Raise a Question of Privilege, Orders of the Day and Appeal*. May interrupt another speaker if urgency requires. Objection to Consideration of the Question and Reconsider do not require recognition but cannot interrupt another speaker.
 - Member rises from seat or uses virtual "Raise Hand" and clarifies using chat function to call out one of the above motions.
 - After chair asks member to state the point, inquiry, etc., member shall approach a microphone or will be unmuted to speak if virtual.
6. Members who wish to make or second a motion shall do so by raising their voting card or using the virtual "Raise Hand" function.
7. Debate on motions is usually limited to ten (10) minutes after the question is raised by the chair. The chair shall advise when there are two (2) minutes remaining on the motion. For some questions of particular importance, the Executive Council may designate a longer initial debate period.
8. Motions to extend debate should be made before the ten (10) minutes have expired and are made for ten (10) minutes. (Requires 2/3 vote for adoption.)
9. All motions shall be in writing and given to the chair.
10. Speeches shall be limited to two (2) minutes.
11. Members may be eligible to speak for a second time only after all first-time speakers have spoken.
12. No one shall enter or leave the meeting while voting is in progress.
13. Any motions that have cost implications shall be presented at the same time as the budget is considered.
14. No resolution will be brought to the floor at an Annual General Meeting which requires action or has financial implications unless it is an emergency resolution.

Appeal – a member may appeal the ruling of the chair, and a majority of the assembly decides.

Objection to Consideration of the Question – to avoid debate on a motion altogether, must be passed by 2/3, not debatable.

Orders of the Day - if the agenda is not being followed, a member can "call for orders of the day" so long as there is not a motion on the floor.

Parliamentary Inquiry – a member may ask a question about the rules of order relevant to the debate (eg. "Would a motion to ____ be in order?")

Point of Information – to ask for information needed for the debate (eg. "What was the result of the vote on _____?") The question must relate to the issue on the floor, and must not be simply rhetorical.

Point of Order – if a member feels the rules of order are not being followed, the chair can be asked for a ruling and to enforce them.

Question of Privilege – to deal with anything that may affect full participation, such as temperature, excessive noise, etc.