



WINNIPEG REGIONAL HEALTH AUTHORITY POSITION DESCRIPTION (Non-Management)

DATE: April 19, 2017
Revised June 14, 2017

POSITION TITLE: Co-Occurring Disorders (CODI) Outreach Case Manager **JOB CODE:** 30002152
(Previously CHSS)

DEPARTMENT: Mental Health

UNION: MGEU 220

SUPERVISOR'S TITLE: CODI Outreach Team Leader

SUPERVISORY RESPONSIBILITIES: None

EDUCATION:

- BSW, OT, PT, BSc PN, RPN, BN, RN, SLP, RD, or related health/human service degree required. Clinical Master's degree preferred.

EXPERIENCE:

- 4 years relevant work experience

OTHER:

- Interest in working with people with co-occurring mental health and substance use disorder
- Excellent interpersonal skills
- Ability to work in a community care setting as a member of a multidisciplinary team serving a population with serious and persistent mental illnesses and co-occurring substance use disorders
- Demonstrated ability to function creatively and independently

LICENCES, REGISTRATIONS:

- Licensure/Registration as per professional designation required
- Valid driver's license and access to use of a vehicle
- If successful applicant is a Registered Dietitian, must be a graduate of a recognized dietetic internship program accredited by Dietitians of Canada.

Overview of Community Mental Health Program:

"The Shared Health Mental Health and Addictions program provides a range of mental health and addiction services across the healthcare continuum that support and promote recovery. Through collaboration and partnership across various health, social service and community sectors the program strives to promote mental health and well-being for all, to reduce inequities and the impact of mental health and addiction problems and to work towards sustainability of mentally healthy individuals and communities."

I. MAIN FUNCTION:

To provide assertive, long term, flexible clinical counselling interventions and case management services to adults with severe and/or persistent mental illness co-occurring with substance use disorders. As well, to provide

expert assessment of mental health and substance use disorders and to consult to other service providers across the system, including primary care physicians, and clinicians from other agencies, to assist them with treatment planning for their clients. The focus of assessments, interventions and consultations is rehabilitative in nature. In addition to rehabilitative services, the incumbent will work to provide and coordinate a range of services including: specialized mental health and addictions treatment; crisis response service; general health, housing, income support, protection and advocacy; client outreach services; and general support to family, peer and community networks. As part of a clinical/academic program, collection of clinical data to support outcomes-based research is a key function. The case manager will be required to function as an autonomous mental health expert within the team setting.

II. POSITION DUTIES AND RESPONSIBILITIES:

Clinical Therapeutic Interventions

1. Assesses needs and provides interventions on the basis of a client-centered rehabilitation plan.
 - Selects clients consistent with the mandate to provide service to those with serious and persistent mental illness and substance use disorders.
 - Assesses functioning and resource needs in relationship to primary goals
 - Implements a plan for prioritized skill and resource development.
 - Monitors progress in the community in relation to stated client goals and objectives
 - Measures outcomes and use evidence gathered to modify and enhance services and the program
 - Provides consultation services to other clinicians and physicians to assist them to assess and develop treatment plans for clients with co-occurring mental health and substance use disorders
2. Responds to crisis and maintain established treatment goals.
 - Assesses crisis situations and ensure immediate attention to resolve situations satisfactorily
 - Monitors mental health status and substance use status
 - Records changes in signs and symptoms and usage
 - Reports change in status to associated treatment personnel
 - Carries out provisions of the Mental Health Act pertaining to involuntary examination/admission to a psychiatric facility

Clinical Consultation and Collaboration

3. Participates in ongoing service development, including teaching other clinicians, students, and residents who will be rotating through the program on work placements.
 - Provides consultation services to other clinicians and physicians to assist them to assess and develop treatment plans for clients with co-occurring mental health and substance use disorders
 - Contributes to the development and maintenance of effective, collaborative team work by giving and receiving both consultations and back-up support; providing and receiving constructive feedback from colleagues; supporting and validating other team members; participating in a peer supervision model; and sharing skills/abilities with other team members.

Cross Service/Sector Linkage and Liaison

4. Collaborates with other systems, organizations and individuals from hospital and the community in order to optimize provision of services to people with co-occurring disorders.
 - Provides expert consultations to other service providers
 - Pursues case management activities independently and in concert with other professionals, agencies and groups
 - Monitors the quality of care and/or supervision clients receive from resources
 - Identifies problems and possible solutions for resource use
 - Collaborates for service improvements

Program Development/Practice Standards

5. Participates in continuous evaluation and improvement of the program through program planning and program evaluation processes and regular team meetings.
 - Ensures that interventions are based on best practice guidelines
 - Participates in the development of practice standards and guidelines for the program
 - Participants in the development of policies, procedures and tools
 - Participates in quality improvement and program evaluation and research processes

Professional and Staff Development

6. Assumes responsibility for professional and personal development required to meet the challenges of changing client needs
 - Keeps abreast of current knowledge and trends in therapeutic interventions
 - Attends appropriate learning opportunities and participates in professional continuing education programs
 - Maintains and promotes a learning environment
 - Participates in formal and informal self-evaluation

Information Management/Record Keeping

7. Maintains relevant and accurate records as defined by program standards.
 - Completion of all necessary documentation
 - Participates in the development and collection of indicators and outcome measures