

**WINNIPEG REGIONAL HEALTH AUTHORITY
POSITION DESCRIPTION**

DATE: January 7 2009

Revised: April 19, 2017

Revised: June 28, 2017

POSITION TITLE: Healthy Aging Resource Team Facilitator **JOB CODE:** 30002096
(Previously Community Health Services Specialist (CHSS)) UNION: MAHCP

PROGRAM/DEPARTMENT: Community Development, Community Care

LOCATION: St. James Assiniboia Community Area
Downtown Community Area
River East Community Area

REPORTS TO: Team Manager

EDUCATION:

- BSW, OT, PT, BSc PN, RPN, BN, RN, SLP, RD, or related health/human service degree required.

EXPERIENCE/SKILLS:

- Minimum of two years (within the last five years) experience in community-based services and/or geriatric medicine preferred.
- Knowledge of geriatric assessment and intervention.
- Community development expertise and awareness of community resources is essential.
- Experience in program planning, development and evaluation, demonstrated organizational skills
- Understanding of the principles of population health, determinants of health and adult education is an asset.
- Demonstrated critical thinking and decision-making skills.
- Ability to initiate and work independently.
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- Excellent interpersonal and communication skills required.
- Excellent verbal and written communication.
- Ability to plan and implement health promotion programming.
- Demonstrated ability to promote teamwork, collaboration and partnerships.
- Demonstrates a professional approach in all situations.
- Proficiency in computer software.
- Current BCLS certification preferred.
- Subject to a criminal record check.

SPECIAL TRAINING:

Specific training in gerontology considered an asset.

LICENCES, DEGREES, REGISTRATIONS:

- Must be registered and a member in good standing with the relevant regulatory body.
- Requires a valid driver's license and vehicle.

- If successful applicant is a Registered Dietitian, must be a graduate of a recognized dietetic internship program accredited by Dietitians of Canada.

MAIN FUNCTION:

The Healthy Aging Resource Team is responsible for the development and implementation of health promotion programs and services to address health needs and priorities of the seniors' population.

The team works in partnership with seniors and their families, community groups and the housing sector to provide services and health education programs that maintain and promote the health of the seniors population residing in apartment and other group living settings. The primary focus of the program is on health promotion, disease prevention, chronic disease management and community development. Responsibilities include the provision of accessible clinical service delivery and education with a focus on health promotion, the prevention of injuries and disability and maintenance of optimal functioning.

The team member will assess client and community needs, identify seniors at risk for illness, injury, disability and abuse, strengthen and increase supportive referral networks, assist older adults in navigating the service systems, provide education on risk management, and provide chronic disease prevention and management.

V. MAJOR RESPONSIBILITIES:

1. RESPONSIBILITY:

Team Work

ACTIVITIES:

- Establishes and maintains an excellent, collaborative team relationship with the other Healthy Aging Resource team members.
- Develops and maintains excellent working relationships with the housing sponsor and other sectors.
- Functions as a member of the WRHA health team:
 - Collaborates with other members of the WRHA health team to ensure integrated, quality care.
 - Consults and refers to appropriate WRHA health care provider/community provider when necessary

2. RESPONSIBILITY:

Community Development

ACTIVITIES:

- Contributes knowledge and expertise in community development, service integration and program development with local groups.
- Provides expertise population health issues and community development to intersectoral groups and agencies.
- Enables local capacity building through encouraging senior participation in all community activities.

3. RESPONSIBILITY:

Seniors Health and Wellness

ACTIVITIES:

- With the team implements the Seniors Health and Wellness Clinics in the designated area in partnership with other providers, the housing sector and seniors population including:
 - Meets and collaborates with WRHA staff in the development and implementation of Seniors Wellness Clinics to ensure service integration and avoid duplication.
 - Meets with building managers regarding the needs of seniors, roles and responsibilities, and service expectations.
 - Meets with seniors residing in the apartments to identify interests and health issues and tailor clinics/programming based on identified needs.
 - Effectively utilizes existing community resources.
 - In collaboration with seniors and housing managers, plans, develops, implements and evaluates programs within the apartment settings which promote health, prevent injury and postpone disability.
- With the team, develops and implements a marketing strategy for the Seniors Health and Wellness Clinics in partnership with the housing sponsor, tailored to the particular apartment setting, including:
 - Promotional materials, pamphlets, etc.
 - Presentations to seniors with the apartment setting.
 - Presentations to the building managers.
 - Presentations to community groups/agencies.
 - Meetings with formal and informal community leaders.
- In collaboration with seniors and housing managers, plans, develops, implements and evaluates programs within the apartment settings which promote health, prevent illness and postpone disability.

4. RESPONSIBILITY:

Primary Care

ACTIVITIES:

- Responsible for the assessment, planning, implementation and evaluation of primary health care for seniors utilizing the Seniors Health Clinics, including:
 - Comprehensive, multidimensional health assessment.
 - Identification of actual/potential health issues.
 - Works with the senior to plan and implement evidence based interventions with a focus on health promotion and prevention of illness.
 - Works with the senior to monitor and evaluate the desired health outcomes.
 - Collaborates with the other WRHA team members and healthcare professionals (i.e. family physicians, WRHA community facilitators) to ensure optimal care for the senior.
- Completes “in home” health assessment on those seniors requiring same.
- Adheres to all client/patient care standards as outlined by the profession and the regulatory professional body.

5. RESPONSIBILITY:

Public Relations/Communication and Other Duties

ACTIVITIES:

- Supports and fosters an atmosphere of excellent customer relations throughout the organization and in all relations with seniors, families, housing sponsors and external agencies.
- Acts as a preceptor for students in health related education programs.