

POSITION DESCRIPTION

SOCIAL WORKER (DAY HOSPITAL)

DEPARTMENT	Day Hospital/ Social Work	UNION LEVEL	MAHCP Social Worker
SUPERSEDE	December 1995		
EFFECTIVE	November 2012		
CLASS	S229		
SAP JOB CODE	30003915		

POSITION SUMMARY

Directly accountable to the Program Manager of the Day Hospital and the Director of Social Work, the Social Worker assess the psycho/social/economic and cultural determinants of a client's functional decline and the adequacy of their resources and current support network. In consultation with clients, caregivers, community agencies and the interdisciplinary team, he/she will contribute to a care plan aimed at improving an individual's functional status and make recommendations regarding strengthening community supports. The Social Worker will also participate in education sessions, training, research, administration and program planning and evaluation.

Performs all duties in accordance with established health and safety regulations/guidelines, policies and procedures (e.g. utilizing personal, protective equipment as per safe work procedures). Notifies their Manager or their designates (i.e. supervisors) of all occurrences, injuries illnesses or safety and health concerns which are likely to harm themselves, their co-workers, or any others who enter the premises.

SUMMARY OF QUALIFICATIONS

Education

- Bachelor or Social Work degree from an accredited school of social work.

Occupational Certification

- Registration with the Manitoba College of Social Workers.
- Valid Manitoba Drivers License.

Experience

- At least two years clinical experience in geriatrics and/or health care.

Knowledge

- Demonstrates knowledge and support of:
 - The vision, values, goals, and objectives of the Winnipeg Regional Health Authority and the Deer Lodge Centre.
 - The Deer Lodge Centre's Mission Statement, Residents Bill of Rights and Code of Conduct.
 - Personal Health Information Act, Protection of Persons in Care Act, Workplace Hazardous Material Information System (WHMIS), Principles of Routine Practices (Universal Precautions) and other legislated acts.
- Theoretical basis for practice appropriate for population.
- Program planning and evaluation.

- Knowledge of community resources for population.
- Interdisciplinary team concepts.
- Health and social issues relevant to population.

Abilities and Skills

- Ability to provide professional assessment and intervention, efficiently and with minimal supervision.
- Ability to communicate effectively.
- Ability to consult health and community-care professionals as required.
- Ability to participate in program planning and evaluation.
- Ability to create an organized, individual, working environment.

STATEMENT OF RESPONSIBILITIES

Patient/Resident Care Clinical Practice

- In the context of the reason(s) for referral, and by interviewing the client and collateral sources, the Social Worker will assess:
 - The client's (and main caregiver's) perception of their health and functional status, adequacy of health care and support services and future plans regarding residency.
 - The history and psycho/social/economic determinants of the client's functional decline.
 - The adequacy of the client's own resources, coping skills and current community support network.
 - Barriers to rehabilitation or supportive care.
- Counsels clients (individually and in groups) about measures that may promote their psychosocial health, prevent deterioration in their functional status and enhance their coping skills.
- Advises clients and caregivers about support services which may help them. Assists them in accessing and mobilizing appropriate community socio-economic resources.
- Mediates family conflicts which may be contributing to a client's functional decline, threatening their ability to remain in the community or interfering with their ability to access appropriate supports.

Financial Management

Human Resource Management

Leadership

- Coordinates family conferences and group sessions.

Communication

- Communicates any changes in a client's health status identified during an interview to the Nurse Case Manager and appropriate team members.
- Communicates issues, which may have a bearing on the care plan to the Nurse Case Manager and appropriate team members in a timely manner.
- Communicates results of initial assessment, changes in status and impact of social work interventions to the team during the case conferences.
- Communicates with clients, families, caregivers and community agencies.
- Maintains accurate and complete records in the client's chart in keeping with Deer Lodge Centre and Day Hospital policies and procedures.
- Reports any problems which may jeopardize client or employee safety to the Day Hospital Manager.
- Contributes to positive interpersonal relationships with clients, caregivers, staff and health workers.

Decision-making/Accountability

Professional Responsibility

- Counsel caregivers (individually and in groups) who are having difficulty coping with the care-giving role.

Quality Improvement

- Seeks to improve processes within their scope of responsibilities.

Education & Research

- Participates in orientation and continuing education within Day Hospital, Deer Lodge Centre and outside the Centre when appropriate.
- Supervises social work students during placement at Deer Lodge Centre.

Other Responsibilities

- As assigned.

POSITION ELEMENTS

Environmental Conditions

- May be required to work extended hours.
- May involve exposure to disease, radiation, toxic materials, noise, allergens, etc.
- May encounter aggressive and/or agitated patients/residents/staff/visitors.

CERTIFICATION

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Senior Manager

November 16/12 Date

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Human Resources Director

Dec 5/13 Date