



# POSITION DESCRIPTION

## SOCIAL WORKER

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| <b>SERVICE AREA</b> | <b>Resident Care</b> |
| <b>EFFECTIVE</b>    | <b>2022-09-30</b>    |

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### POSITION SUMMARY

Directly accountable to the Resident Care Managers, the Social Worker provides clinical social work services to residents and their families; participates in an interdisciplinary team; consults with health care and community agencies; participates in the Admissions Assessment team; participates in facility and community committees; participates in professional development activities; and performs basic administrative tasks.

Performs all duties in accordance with established health and safety regulations/guidelines, policies and procedures (e.g. utilizing personal, protective equipment as per safe work procedures). Notifies their Manager or their designates (i.e. supervisors) of all occurrences, injuries illnesses or safety and health concerns which are likely to harm themselves, their co-workers, or any others who enter the premises.

### SUMMARY OF QUALIFICATIONS

#### Education

- Bachelor of Social Work degree from an accredited Faculty of Social Work.

#### Occupational Certification

- Eligible for registration with MIRSW.
- Valid Manitoba driver's license and reliable vehicle required.

#### Experience

- At least two years clinical experience in geriatrics and/or health care.

#### Knowledge

Demonstrates knowledge and support of:

- The vision, values, goals, and objectives of the Southeast Personal Care Home.
- The Southeast Personal Care Home's Mission Statement, Residents Bill of Rights and Code of Conduct.
- Personal Health Information Act, Protection of Persons in Care Act, Workplace Hazardous Material Information System (WHMIS), Principles of Routine Practices and other legislated acts.
- General knowledge of Manitoba healthcare system.
- Knowledge of the theoretical basis for practice appropriate for population.
- Knowledge of program planning and evaluation.
- Knowledge of community resources for population.
- Knowledge of interdisciplinary team approach.
- Knowledge of health and social issues relevant to population.

#### Abilities and Skills

- Ability to provide professional assessment and intervention.
- Ability to interact effectively in interdisciplinary team.
- Ability to communicate effectively.
- Ability to provide consultation to health and community care professionals as required.
- Ability to practice with a high degree of independence.

- Ability to participate in program planning and evaluation.
- Ability to create an organized individual working environment.
- Thorough, flexible, reliable and cooperative.

## STATEMENT OF RESPONSIBILITIES

### **Patient/Resident Care Clinical Practice**

- Participates as a member of the interdisciplinary team to assess and plan appropriate interventions with residents and their family members.
- Provides pre-assessment screening and assessment as required for applicants for long-term care programs of the SEPCH according to the facility Admission Policy.
- Provides clinical services, including assessment, interventions and education, in response to biopsychosocial, environmental and financial issues of residents and their families. Services may include long-term, short-term or crisis intervention.
- Provides documentation as required according to established policies and procedures.
- Promotes and negotiates client access to government and community facilities and resources.
- Ensures that the welfare and rights of residents, especially those that have cognitive impairment, are protected.

### **Leadership**

- Provides clinical Social Work interventions to persons served through Southeast Personal Care Home; promotes the empowerment of all residents, and advocates on their behalf internally and externally as required.
- Develops and provides social work services to patients, residents and family members in assigned facility programs.

### **Professional Responsibility**

- Maintains client and facility confidentiality.
- Ensures appropriate program coverage as a result of needs assessments and priority planning.
- Participates in departmental program reviews, program planning and establishing goals and objectives.
- Participates in Department staff meetings.
- Develops, implements and evaluates specialized programs and projects in response to identified needs of clients. Participates in relevant research projects, and facility committees.

### **Quality Improvement**

- Seeks to improve processes within their scope of responsibility.

### **Education & Research**

- Provides information, consultation, and training within the facility and in the community.
- Participates in ongoing professional self-development.

### **Other Responsibilities**

- As assigned.

## POSITION ELEMENTS

- May be required to work extended hours.
- May involve exposure to disease, toxic materials, noise, etc. The employer will take all reasonable measures to reduce the risk of exposure to staff.
- May encounter aggressive and/or agitated residents/staff/visitors.
- Must provide a criminal record check.
- Must provide an adult abuse registry check.

### Social Worker

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Signature

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Dated

### AUTHORIZATION

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Assistance Director of Care

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Date