



**SOUTH WINNIPEG INTEGRATED HEALTH & SOCIAL SERVICES
VICTORIA GENERAL HOSPITAL
JOB DESCRIPTION**

INCUMBENT:

DATE: August 26, 2013
SUPERSEDES: May 2007

POSITION TITLE: Social Worker (BSW)

CLASS: S266
SAP: 30003016
UNION: MAHCP

DEPARTMENT: Social Services

SUPERVISOR'S TITLE: Manager of Allied Health

SUPERVISORY RESPONSIBILITIES: None

All SWIHSS employees reflect our philosophy by continuously providing quality service/care.

QUALIFICATIONS:

- Bachelor's Degree in Social Work (BSW) from a recognized School of Social Work required.
- Specialised training in the field of Psychiatric Social work, mental illness, and health, and self-awareness is preferred.
- Two years of recent and relevant experience preferred.
- Must be registered with the Manitoba College of Social Workers and a member of Manitoba Association of Social Workers.
- Demonstrated understanding of the dynamics of human behaviour required.
- Ability to establish and maintain good interpersonal relationships.
- Must have effective written and verbal communication skills
- Must be able to work cooperatively with other disciplines and demonstrate professional judgement and initiative.
- Willingness to adapt to new concepts, techniques and best practices in the academic and clinical fields of health care.
- Understanding of health and social welfare systems.
- Ability to practice independently and with minimum supervision.
- Demonstrated strong commitment to the profession of social work and the CASW Code of Ethics and MASW standards of Practice.
- Must be organized in the workplace and determine clear priorities
- Computer literacy.

PHYSICAL DEMANDS AND WORKING CONDITIONS:

- Must be in good physical and mental health.
- May encounter aggressive and agitated client/visitors

- May be exposed to infectious diseases, blood and body fluids, toxic materials, noise, allergens, physical and emotional stress.
- May be occasionally required to work extended hours.
- May be required to work a variety of shifts including weekends.

RESPONSIBILITIES:

Under the direction of the Manager, the incumbent is responsible for providing professional, skilled, psychosocial assessment and interventions to individuals, families and groups; providing a range of psychosocial interventions that are aimed at assisting clients, families and groups cope with and adapt to health related issues using the health care system and other social systems effectively and efficiently; relieving co-workers due to illness, vacation, and professional development.

Participating as a member of a multi-disciplinary health team and interpreting social, psychological, emotional and family problems to the team.

Clinical Care

- Assessment, planning, implementation and evaluation of Social Work Services intervention in patient care through referrals from team members or through case finding.
- Collects and evaluates data for bio psychosocial assessment and prepares a bio psychosocial assessment in accordance with existing guidelines and a reflection of relevant psychosocial theories.
- Develops a plan for social work interventions with the patient, family and team, individually or through patient care conferences as required. Including attending rounds, conferences and team meetings interpreting social and family information to team members; ensuring client and family are included in team decisions, advocates for client and family when necessary.
- Charts on the medical record in accordance with hospital guidelines, social work standards, and legal requirements.

Education

- Provides orientation and education to colleagues, groups and students associated with other professions, using a prior focus of implications of illness, injuries and psychosocial issues on clients, families and communities, as well as the role and function of social work.
- Assists in reporting student progress to appropriate instructor as requested.
- May provide supervision to BSW/MSW students as part of field placement.

Quality and Professional Development

- Maintains clinical competency by taking initiative to responsibility for own professional development; develops annual learning goals in consultation with social work manager.
- Applies new information to practice.
- Assists in identifying problems related to policies and procedures.
- Records accurate statistical workload data in a timely manner and according to department and professional standards.
- Attends staff meetings and department meetings as required.
- Reports issues of competency to manager.

Research

- Participates in projects, surveys, studies and various committees as approved.
- Supports the generation of new professional knowledge by identifying potential research topics.

Safety

- Applies infection control routine practices at all times.
 - Maintains responsibility for personal and patient safety at all times.
 - Contributes to a safe work environment and culture of safety.
 - Adheres to all workplace health and safety regulations, policies and safe work practices.
 - Completes all mandatory safety education sessions and recertification's
 - Reports any untoward incidents to the manager
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- May be required to perform other duties and functions related to this job description not exceeding above stated skills and capabilities.

NOTE: This job description is representative and should not be construed as being all inclusive.