

Vice-President

Code of Conduct

The Vice-President shall ensure that any organizational practice, decision, or activity:

- a) Is ethical, legal, or prudent;
- b) Is directed towards the Mission, Vision, and Values Statements of the Manitoba Association of Health Care Professionals (MAHCP) as defined by the Executive Council in its written policies;
- c) Would not cause significant embarrassment or loss of reputation to MAHCP; and,
- d) Maintains confidentiality in all MAHCP matters.

Article 606 - MAHCP Constitution:

The Vice-President shall:

- a) In the absence of the President, act in their capacity with all authority and responsibilities of that office.
- b) Succeed the President upon failure by the President to complete their term of office.
- c) Chair the Constitution and Policy Committee.
- d) Serve as one of the authorized signing officers for all electronic and paper-based payment methods issued by the Association.
- e) As Chair of the Constitution and Policy Committee, appoint a Nominations Officer.
- f) Perform other duties and functions as the Executive Council may determine from time to time.

Responsibilities

- Adheres to the position description of Executive Council members;
- Co-chairs Oversight Committee;
- Is a member of the Finance Committee;
- Is a member of the Strike Readiness Committee (SRC) during Central Table Bargaining (if on the Bargaining Committee, will still sit on SRC);
- Remains informed as to the activities and affairs of the Association and reports to the Executive Council and membership at General Meetings on those matters;
- Ensures policies and procedures are implemented, followed, and reviewed at least every two (2) years;
- Ensures the MAHCP Constitution is upheld and reviewed by the Constitution & Policy Committee annually;
- Communicates with membership: Responds to membership questions by phone, email, letter, or other means.
- At the discretion of the President, the Vice-President may be asked or assigned to represent MAHCP at various events and/or on committees.

Vice-President

Member's Name: _____
PLEASE PRINT.

Occupation: _____ **Site:** _____

Member's Signature: _____ **Date:** _____

Signature: _____ **Date:** _____
Witness - MAHCP Executive Council